



# **TRI-TOWN AMBULANCE**

## **West Tisbury • Chilmark • Aquinnah**

**Chief Ben Retmier**, Tri-Town Ambulance Chief  
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### **Tri-Town Ambulance Committee** **April 12, 2023 Meeting Minutes** **Approved by the Committee May 10, 2023**

**Committee Chair Warren Doty called the meeting to order at 12:04 p.m.**

#### **In attendance**

**Committee Chair Warren Doty, Committee Member Cindy Mitchell, Committee Member Jim Newman, Chief Ben Retmier, Administrative Assistant Allison Graczykowski**

- **Approval of Meeting Minutes**

**Committee Member Cindy Mitchell motioned to Approval of the March 8<sup>th</sup> Meeting Minutes and Committee Member Jim Newman seconded the motion.**  
**The motion passed unanimously.**

- **Old Business**

**Chief Retmier shared that he had a site walk thru tour yesterday with the Vineyard Gazette. He offered that the building looks amazing. A lot of sheetrock is up and painting will begin shortly.**  
**They currently expect June 2 for the building to be completed and for Tri-Town to take ownership June 8<sup>th</sup>.**

- **New Business**

- **Committee Chair Warren Doty shared that he is done being a selectman in two weeks and will not be seeking any committee assignments. At the end of the meeting the board members and Chief Retmier shared what a pleasure it's been working with him**

- **Chief Report**

**For the call numbers, Chief Retmier shared that the number of runs between January 11 and April 11, 2023 was 88.**

**For the same period in 2022 there were 55 runs.**

**The year- to- date total so far for 2023 is 93 runs and for the same period in 2022 that number was 63.**

- **Comstar Reports**

**Chief Retmier requested Committee approval to have all HIPAA information removed from reports that are distributed by Comstar to anyone besides himself and the administrative assistant.**

**Committee Chair Jim Newman motioned that all the private information that comes from Comstar only goes to the Tri-Town Ambulance Office and Committee Member Cindy Mitchell seconded the motion.  
The motion passed unanimously.**

- **Comstar Update**

**Collections continue to go well.**

- **Next Meeting Date**

**May 10, 2023 at 12:00 pm.**

- **Adjournment**

**Committee Chair Warren Doty motioned to adjourn the meeting at 12:25 pm and Committee Member Cindy Mitchell seconded the motion. The motion passed unanimously.**

**Prepared by: \_\_\_\_\_**

**Allison Graczykowski Administrative Assistant**