

CHILMARK BOARD of SELECTMEN'S MEETING

January 7, 2020

Chilmark Board of Selectmen Meeting

Date: Tuesday, January 7, 2020 - 5:00pm

1. Approval of Minutes of the Board of Selectmen:

December 16, 2019 and December 30, 2019

2. 5:05 PM - PUBLIC HEARING

Shellfish Propagation Regulations

3. Vineyard Conservation Society Warrant Article:

Voluntary Elimination of Polystyrene

4. Bid for 2019 Town Report:

DaRosa's Corporation

5. Vineyard Transit Authority

Funding Request

6. Division of Marine Fisheries:

Shellfish Growing Area Closures in Menemsha

7. Planning Board

Peaked Hill Pastures Report

8. Correspondence:

MIIA, PERAC, Dukes County Sheriff Communications Financial Adv. Board, Town Clerk: Monthly Statistics

9. CALENDAR:

DRAFT MINUTES

DRAFT Chilmark Board of Selectmen December 16, 2019 Meeting Minutes

Present: Chairman Warren Doty and Bill Rossi. *Selectman James Malkin was not present.* Others: Tim Carroll, Brooke Emin, Forrest Filler, MVTV Videographer Lynne Fraker.

At 5:00 PM Chairman Doty called the meeting to order in the Selectmen's 2nd floor meeting room in the Chilmark town hall.

Minutes:

Draft minutes from Selectmen's December 3, 2019 meeting were reviewed. Corrections were made. Mr. Rossi moved to approve as corrected. Chairman Doty seconded the motion.

SO VOTED: 2 Ayes, 1 not present James Malkin

Draft minutes from Selectmen's December 11, 2019 meeting were reviewed. Corrections were made. Mr. Rossi moved to approve as corrected. Chairman Doty seconded the motion.

SO VOTED: 2 Ayes, 1 not present James Malkin

Brook Emin - request for easement to install Comcast at Middle Line Road property:

Selectmen reviewed the request from Ms. Emin and Mr. Filler. Mr. Rossi moved to grant permission to bring Comcast wire across the town's parcel to serve the 3 Emin's lots. Chairman Doty seconded the motion. **SO VOTED: 2 Ayes, 1 not present James Malkin**

Moped - Homerule petition of Oak Bluffs, letter of support:

Chairman Doty said Tim Rich has worked hard on this project and supported Chilmark Selectmen sending a letter of support. Mr. Rossi moved to send a letter in support of banning moped rentals. Chairman Doty seconded the motion. **SO VOTED: 2 Ayes, 1 not present James Malkin**

Sheriff's Department & Emergency Communication Systems - RECC:

Chairman Doty said for the Sheriff's Department we have two different committees. Mr. Carroll said there is a technical committee made up of Police Chiefs, Fire Chiefs and Ambulance Chiefs from all the island towns. The second committee is a Finance Committee made up of Town Administrators except for Tisbury they are sending a FinCom member. Mr. Carroll went into a lengthy description of what is happening. The Technical Committee has recommendations and the Finance Committee meets tomorrow 12/17/2019 to discuss these recommendations. Last year the cost to Chilmark was \$35,000.00 in a warrant article and it's proposed to be the same amount for FY21. Chairman Doty said there is not action to be taken tonight.

Chilmark Police Chief - contract:

Chairman Doty said Jim Malkin and Chief Klarén have been working together negotiating the Police Chief contract and Jim has submitted some recommendations. Mr. Rossi and Chairman Doty both said they reviewed these recommendations and support them.

- New Contract will be three years commencing March 21, 2020.
on March 21, 2020 the Chief will receive the COLA provided to town employees on July 1, 2019.
- Increases to compensation will occur on 1 July of each year, starting on 1 July 2020.
- Salary increase to \$140,000 on 1 July 2020 and will increase by the town COLA on each 1 July thereafter for the duration of the agreement.
- Eliminate Section 2 B under Hours of Work. The BOS will supervise the Chief's work and hours.

Mr. Rossi moved to approve the changes to the Police Chief contract. Chairman Doty seconded the motion. **SO VOTED: 2 Ayes, 1 not present James Malkin**

Dukes County - MV Parking Clerk - rate increase:

Mr. Carroll said the MV Parking Clerk has been turned into a self-funded operation. To do this they need to raise the Processing fee from \$2.00 to \$2.50 per ticket the Notice fee will go from \$.99 to \$1.50 and the Commission they are paid now is 15% and they are requesting that be raised to 17%.

Mr. Rossi moved to approve the three fee increases as requested by the Parking Clerk. Chairman Doty seconded the motion. **SO VOTED: 2 Ayes, 1 not present** *James Malkin*

Tax Rate & Levy Cap:

Mr. Carroll said the tax rate has been set and now we are working to get the tax bills out. The tax rate is down 2 cents from last year and will now be 2.86%. There was also discussion about the levy limit and the discovery that Chilmark will not be going over. Chairman Doty recommended for our budget season coming up that we are conservative with our revenue estimates. Chairman Doty referred to the revenue from short term rental tax.

Chilmark Pond - Total Nitrogen Daily Load (TNDL):

Chairman Doty said the State and the US departments have approved the TNDL. Tim Carroll said this establishes a base line for our Chilmark Pond. No action was taken.

Sidewalk easement - Basin Road project:

Chairman Doty said he recommends we pay the total legal bill that was incurred by the homeowner because they are giving the easement at no cost to the town. Mr. Rossi agreed. Mr. Rossi moved to pay the full legal fees to the DiMaura concerning the Basin Road sidewalk easement. Chairman Doty seconded the motion. **SO VOTED: 2 Ayes, 1 not present** *James Malkin*

CVA Grant:

Mr. Carroll said this is the Clean Vessels Act annual grant that will reimburse the town up to a certain amount of money (\$3,500.00) for our vessel pump-out system. The town must submit documentation through the harbor department. Chairman Doty said we encourage every vessel in the harbor to utilize this free of charge. Chairman Doty moved to approve the CVA Grant. Mr. Rossi seconded the motion. **SO VOTED: 2 Ayes, 1 not present** *James Malkin*

Safety Buildings Update:

Mr. Rossi said the committee will meet again tomorrow. There is a Special Selectmen's meeting scheduled for 10 AM Monday December 30, 2019 to hopefully sign a contract with the Keenan & Kenny architectural firm. Mr. Rossi said we will hold public hearings for input once we have architectural renderings.

Town Administrator -Updates on ongoing projects:

Mr. Carroll said he is waiting to hear back from Keene Excavation on estimates for the Basin Road sidewalk project. The project for expanding the parking envelope at the capped landfill area; we are waiting to hear from the DEP on our application. Chairman Doty asked if there were updates on the HVAC projects for the Chilmark School and the Community Center. Mr. Carroll said we have received a proposal from a vendor and was hoping for 3 different vendors to send proposals. Mr. Carroll said he will call 2 others to see if we can get them to send proposals. Mr. Carroll said the engineering for the HVAC system proposed by Rise Engineering has the entire under stage area filled with duct work, eliminating the storage we count on. Mr. Carroll said we sent our comments back to them to see if there can be a revision and we have not heard back yet. Mr. Rossi asked that any changes to the engineering plans get certified. Mr. Carroll said he hopes to move forward with these projects in February.

At 5:33 PM with no further items for discussion. Mr. Rossi moved to adjourn. Chairman Doty seconded the motion. **SO VOTED: 2 Ayes, 1 not present** *James Malkin*

Draft minutes respectfully submitted by Diana DeBlase.

Document list:

- Draft minutes from Selectmen's December 3, 2019 and December 11, 2019 meetings
- Comcast Easement & Right of Way Application & map of location.
- Email from Oak Bluffs Town Administrator asking for Selectmen to send a letter of support to the Legislation to stop moped rentals on Martha's Vineyard
- 4 section act to ban scooters and mopeds on Martha's Vineyard
- Oak Bluffs Selectmen's letter to Senator Rausch and Representative O'Day in support to ban scooters and mopeds
- Martha's Vineyard Public Safety Communications System draft FY21 budget request
- Martha's Vineyard Public Safety Communications System draft minutes from 11/26/19 meeting
- James Malkin's recommendations for Police Chief contract
- MV Parking Clerk's request for rate increase
- 12/12/19 notice from Mass DOR certifying 2020 Tax Rate
- Mass DEP letter to Commissioner Suuberg concerning Chilmark Pond Estuarian System Total Maximum Daily Load for Total Nitrogen.
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Chilmark Board of Selectmen
Meeting Minutes December 30, 2019 @ 10:00 AM Chilmark Town Hall

DRAFT

Present for the Board of Selectmen and attending the meeting were: Warren Doty, Chairman, Bill Rossi and Chuck Hodgkinson. Also attending were Will Sennott (Vineyard Gazette) and Lynn Christoffers (MVTV). Jim Malkin and Tim Carroll did not attend.

Mr. Doty called the meeting to order at 10:00 AM and explained this is a special meeting to act on the Chilmark Firehouse and Tri-Town ambulance headquarters Building Committee's recommendations to sign the contract with the selected architects Keenan + Kenny from Falmouth, MA. Chuck H. summarized the contract and plan as follows:

- The contract terms have been approved by town counsel, the Owner's Project Manager (OPM) CHA/Daedalus and by the architectural firm.
- Town voters have approved a total of \$640,000 for design, engineering and owner's project manager fees for both buildings.
- The \$640,000 will be budgeted with \$210,000 for the Owner's Project Manager CHA/Daedalus; \$375,000 for the architects Keenan + Kenny including the mechanical and structural engineering requirements; and \$55,000 for Vineyard Land Surveying & Engineering for the civil engineering designs and permitting needs.
- The fees for CHA/Daedalus and Keenan + Kenny have been itemized for three milestone dates: Design and cost estimating for the planned April 27, 2020 annual town meeting; the preparation of construction and bid documents; and construction through to receiving occupancy permits and turning over the keys to the town.
- The building committee will formally brief the architects on January 6, 2020 @ 8:00 am.
- The goal is to have concept designs for both buildings with a professional cost estimate by April 1, 2020 to allow time for public discussion before the planned April 27, 2020 Annual Town meeting when Chilmark voters will be asked to approve the construction funds.
- If the funds are approved at town meeting, the construction bid documents will be prepared for the Request for Proposals (RFP) seeking construction bids. The goal is to award the job and start general construction for both buildings by October 1, 2020.
- A separate RFP for demolition and site preparation may be issued over the summer to have this work finished before October 1. This will allow the general contractor to mobilize and immediately start work on the foundations before the cold winter months.

After brief discussion Mr. Rossi made a motion to accept the Building Committee's recommendation and sign the contract with Keenan + Kenny Architects, Inc. The motion was seconded by Mr. Doty. In discussion it was confirmed the architect fee includes the design costs for reasonable change orders during construction. With no further discussion the motion passed unanimously with two in favor. The contract was signed.

With no further business the meeting adjourned at 10:15 AM.

Respectfully submitted by Chuck Hodgkinson, CAS.

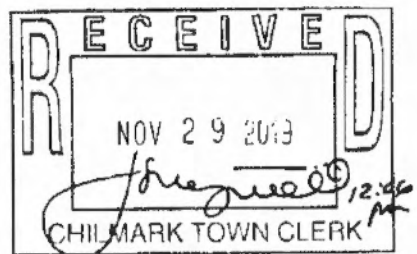
PUBLIC HEARING

Jennifer Christy

From: Tim Carroll <townadministrator@chilmarkma.gov>
Sent: Friday, November 29, 2019 11:53 AM
To: Classified Ads (classifieds@mvgazette.com)
Cc: Jennifer Christy (townclerk@chilmarkma.gov); [redacted];
 [redacted]; Jason Grunkler [redacted];
 [redacted];
 [redacted];
 [redacted];
 Rossi, Bill (bill.rossi@compass.com); Warren M. Doty; James Malkin
Subject: LEGAL AD for next edition of VG

CHILMARK
The Board of Selectmen has rescheduled the Public Hearing regarding Oyster Grant regulations prohibiting nighttime activities from December 17 to January 7, 2020 at 5:05 PM in the Selectmen's Meeting Room, Town Hall.

Tim Carroll
Town Administrator
Town of Chilmark
508-645-2101 v 508-645-2110 f 508-627-0034 c
Please note the new email address above. Old address will be discontinued.



Asst Exec Sec

From: Tim Carroll <townadministrator@chilmarkma.gov>
Sent: Monday, November 18, 2019 5:16 PM
To: Classified Ads (classifieds@mvgazette.com)
Cc: Isaiah L. Scheffer (ischeffer@chilmarkma.gov); Jennifer L. Christy (jchristy@chilmarkma.gov); Assistant Exec Sec
Subject: Legal Ad Chilmark 11/22/2019

CHILMARK

The Board of Selectmen will hold a public hearing on a proposed change to the Shellfish Regulations "A 11. Operating hours for grant holders shall be limited to one half (1/2) hour before sunrise to one half (1/2) hour after sunset." on December 17, 2019 at 5:05 PM in the Selectmen's Meeting Room of the Town Hall.

Tim Carroll

Town Administrator

Town of Chilmark

508-645-2101 v 508-645-2110 f 508-627-0034 c

Please note the new email address above. Old address will be discontinued.

Reschedule to

1/7/20

Vineyard Conservation Society

Proposed Warrant Article

Proposed Warrant Article

Resolution to Support the Voluntary Elimination of Polystyrene

WHEREAS polystyrene constitutes a human health risk as it is the only plastic used in food packaging that is composed of the chemical styrene, likely a human carcinogen, which leaches into food and beverages especially when in contact with heat, oil or acid;

WHEREAS products made of polystyrene also cause harm to marine and terrestrial wildlife through entanglement and ingestion; exacerbate climate change due to hydrofluorocarbon (HFC) emissions during manufacturing; and, in the foam form, are not recyclable and contaminate our recycling stream;

WHEREAS the Town believes it is important to protect the health of its citizens and the unique natural beauty and irreplaceable natural resources of the Town and given that inexpensive, safe alternatives to polystyrene are easily obtained;

NOW THEREFORE, we express our support for voluntary action on the part of organizations and businesses in the Town providing goods, food or services to stop selling, distributing, or otherwise making available the following products made from polystyrene (with the plastic recycling code #6), including Styrofoam®:

- plates, cups, bowls, trays, cartons, containers, "clamshells", lids, straws, stirrers, cutlery/utensils, and coolers used for serving, consuming, transporting, or packaging food or beverages
- new packing material such as packing 'peanuts', and molded and rigid sheet packing insulation.

2019 Town Report Bid

daRosa

Corporation post office box 1668 - 46 circuit avenue • oak bluffs, massachusetts 02557

telephone (508) 693-0110
fax (508) 693-5546

Board of Selectmen
Town of Chilmark
execsec@chilmarkma.gov

December 2019

Dear Selectmen,

Please enter our bid for the printing of **350** copies of the Annual Town Report for the year 2019.

\$29.95 Per Page

Includes Cover and Photographs

Cover in COLOR – Color picture front cover - \$1495.00

Thank you for the opportunity to bid on your Annual Town Report.

Thank you,

Antonio daRosa
daRosa Corporation

daRosa's • martha's vineyard printing company



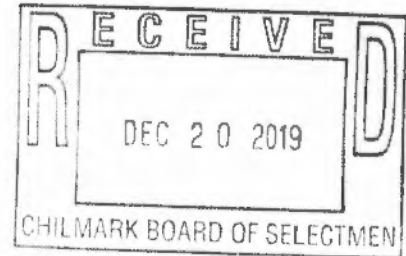
Vineyard Transit Authority Request



MARTHA'S VINEYARD
TRANSIT AUTHORITY

December 17, 2019

Board of Selectmen
Town of Chilmark
PO Box 119
Chilmark, MA 02535



Dear Board of Selectmen,

The Martha's Vineyard Transit Authority (VTA) Advisory Board voted at their December 13, 2019 meeting to approach each member town to request additional funds to restore transit services. This action was prompted by discussions between board members and community leaders.

This past season has been the most tumultuous year the VTA has ever experienced. Our operating company, Transit Connection, Inc., signed a three year Collective Bargaining Agreement (CBA), which resulted in an immediate 21.89% average operator wage increase for FY 20. These wage increases, along with unprecedented increases in insurance premiums (over 100%), anticipated land lease increases from the Martha's Vineyard Airport for land lease in the Airport Business Park, and a 14.99% drop in ridership has created a projected funding gap of approximately \$1M this year.

This projected deficit made it necessary for us to reduce service significantly on some of our winter routes, eliminate service on 4 routes whose ridership did not meet performance thresholds, and we are planning less service from April through June of 2020, as we must have a balanced budget at the close of FY 20. The VTA has been asked, as had some members of the VTA Advisory Board, to determine the cost to restore service back to FY 19 levels. I have calculated that number to be \$667,848. Currently, VTA funding amounts are as follows: Federal -\$975,000, State-\$1,682,211, Local assessments- \$960,235, ridership fares are projected to be \$1.8M, and miscellaneous income accounts for approximately \$300,000.

You may recall that the last time the VTA asked the Towns for financial increases above the statutory cap of 2.5% was in the spring of 2005 – the result was immeasurable, and the VTA became an integral part of the Island community offering reliable year round island-wide public transportation. If you feel your Town's share, 15.50% of \$667,848, is worthy of consideration at the annual town meeting, I am readily available, as is your representative, to discuss or answer any questions you may have.

Thank you for your consideration of this request.

Best regards,

Angela E. Grant
Administrator

11 A Street • Business Park • Edgartown, MA 02539
Telephone (508) 693-9440 • Fax (508) 693-9953
www.vineyardtransit.com

Division of Marine Fisheries Closure Notice



Daniel J. McKiernan
Acting Director

Commonwealth of Massachusetts

Division of Marine Fisheries

251 Causeway Street, Suite 400

Boston, Massachusetts 02114

(617) 626-1520

fax (617) 626-1509



Charles D. Baker
Governor

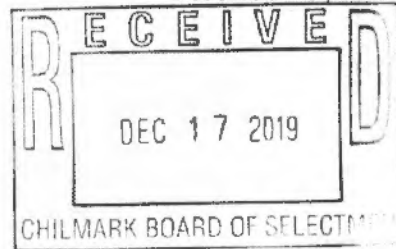
Karyn E. Polito
Lieutenant Governor

Kathleen Theoharides
Secretary

Ronald S. Amidon
Commissioner

Mary-Lee King
Deputy Commissioner

December 13, 2019



Board of Selectmen
Town of Chilmark
Town Hall
Chilmark, MA 02535
Ladies & Gentlemen:

In accordance with Massachusetts General Laws Chapter 130, Section 74A, the Division of Marine Fisheries has determined that the below-defined "CONDITIONALLY APPROVED" shellfish growing area in Menemsha Pond, Menemsha Basin (V:2.1), in the Town of Chilmark, no longer meets the established criteria for its current classification. Closures of waters within marinas and impacted areas adjacent to marinas are mandatory under provisions of the National Shellfish Sanitation Program while marinas are in operation. Due to year-round operation of the Menemsha Basin marina, the classification of this area will be changed to "PROHIBITED" as of sunrise on December 14, 2019.

Therefore, under authority of Massachusetts General Laws, Chapter 130, Section 74A, the classification of the below-defined area has been changed to "PROHIBITED" with a status of "CLOSED TO SHELLFISHING". Digging, harvesting or collecting and/or attempting to dig, harvest or collect shellfish and the possession of shellfish from the below-defined area are prohibited.

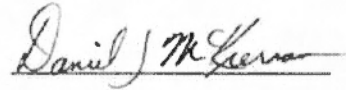
Under authority of 322 CMR 7.01(7) all permits issued thereunder are hereby conditioned to prohibit the taking, selling or possession of shellfish from the below-defined area.

RECLASSIFICATION
CLASSIFICATION: PROHIBITED
Status: Closed to Shellfishing

V:2.1
Menemsha Basin

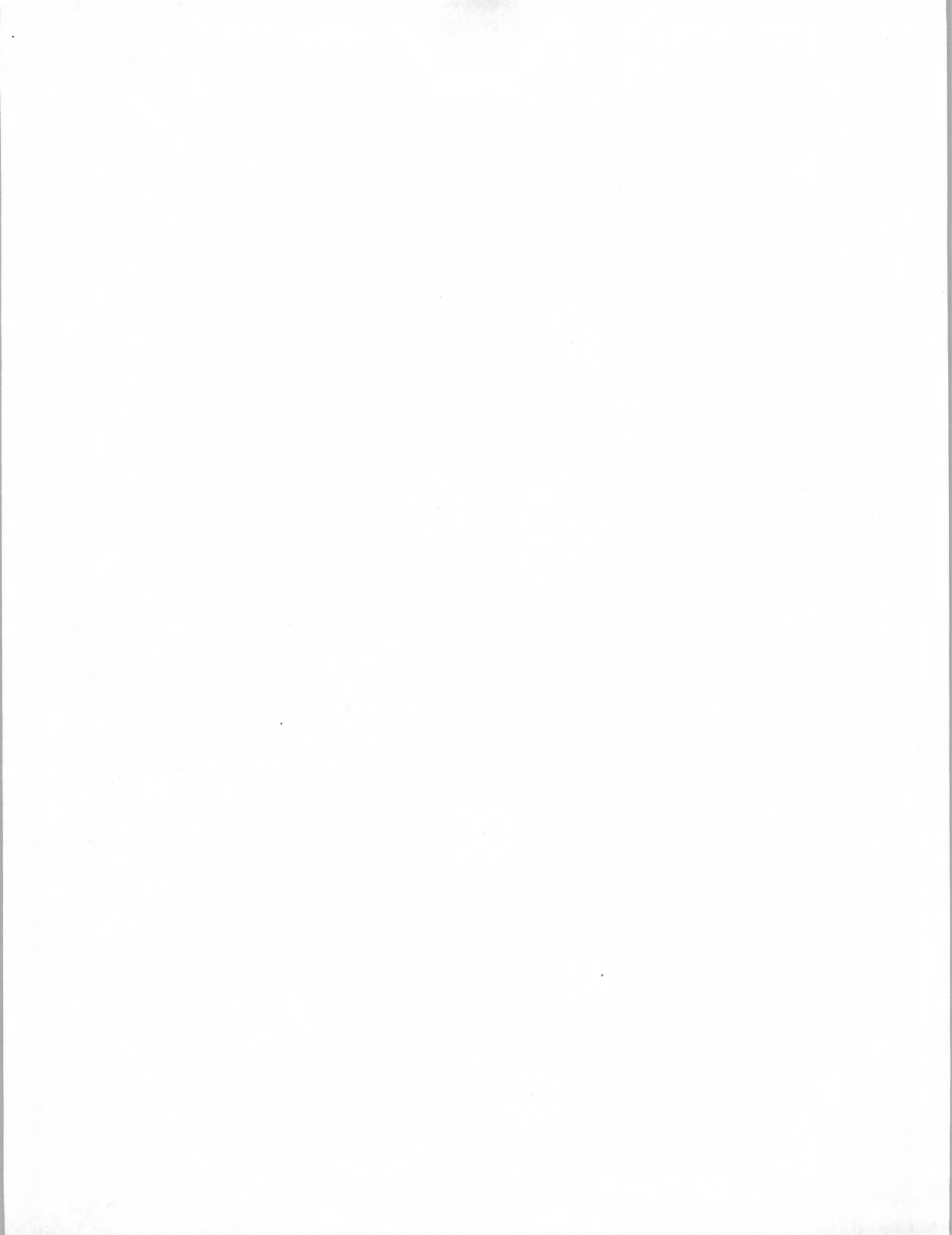
"The waters and flats of Menemsha Basin and Dutcher Dock Creek, in the Town of Chilmark, east of a line drawn from the Fl.G.4 Sec. 25' light at the entrance to Menemsha Canal in a southeasterly direction to the Menemsha Drive on Dock."

Sincerely,

A handwritten signature in cursive script, reading "Daniel J. McKiernan", written over a horizontal line.

Daniel J. McKiernan
Acting Director

cc: P. Moran, DELE
M. Hickey, T. Shields, DMF
R. Amidon, M. King, DFG
J. Hobill, DEP,
FDA, DPH,
I. Scheffer, Chilmark Shellfish Constable





TOWN OF CHILMARK, MASSACHUSETTS

401 MIDDLE ROAD
POST OFFICE BOX 119
CHILMARK, MA 02535
508.645.2107
508.645.2110 FAX
jchristy@chilmarkma.gov

Jennifer L. Christy
Planning Board Administrator

To: Honorable Board of Selectmen
From: Jennifer L. Christy, Admin. Asst. to the Chilmark Planning Board
Re: Peaked Hill Pastures Report
Date: December 23, 2019

As part of the continuing work to prepare a recommended plan for the Peaked Hill Pasture site, the Planning Board has completed a review of the recent affordable housing projects in Aquinnah and West Tisbury: Smalley's Knoll and Scott's Grove. The Board members used the gathered information to identify outcomes of each of the projects. As requested, please see the attached document illustrating this information. The attached document builds on the Peaked Hill Pastures progress report that was submitted to you for your meeting on June 4, 2019.

Currently, the Planning Board has been working to identify how the Martha's Vineyard Commission (MVC) may assist with the development of a recommendation for the Peaked Hill Pastures site. Christine Flynn, MVC Affordable Housing Planner, will be helping to guide the Board to possible grant money that may be used to develop this plan.

Additionally, the Planning Board, at their meeting on Monday, December 16, 2019, discussed the need for a complete survey of the Peaked Hill Pastures site. The Planning Board members look forward to discussing, at your January 7th meeting, the best way to move forward with funding for a survey of the site.

Members of the Planning Board will attend your Tuesday, January 7, 2020, 5PM meeting to discuss the outcomes of recent affordable housing developments on the island and to pursue funding for a complete site survey of Peaked Hill Pastures.

Chilmark Planning Board

Richard Osness
Mitchell Posin

Peter Cook
Catherine Thompson
Ann Wallace

Janet Weidner
Chris MacLeod

Peaked Hill Pastures
An Analysis of Affordable Housing Options
Pros & Cons
December 23, 2019

On June 4, 2019, the Planning Board reported to the Board of Selectmen on the progress towards developing a detailed recommendation and plan for the Peaked Hill Pastures site.

A key part of the progress report listed 4 types of models that Chilmark may consider for developing housing on a portion of the town-owned property at Peaked Hill Pastures*:

- Ownership Homesites/U-Build Homes (ex. Middle Line Road & Nab's Corner Chilmark)
- Ownership Homesites/Turnkey Homes (ex. Smalley's Knoll in Aquinnah)
- Rental Homesites/Town as Developer (ex. Middle Line Road in Chilmark)
- Rental Homesites/Developer (ex. Scott's Grove in West Tisbury)

The progress report described each model, including specific considerations and the long-term "on-going" management required.

At the November 19, 2019 Board of Selectmen's Meeting, the Planning Board was requested to develop a "Pros & Cons" analysis of the Scott's Grove housing development in West Tisbury (WT) comprised of 9 rental units.

The Planning Board accepted this task and included an analysis of the Town of Aquinnah's (AQ) Smalley's Knoll development (2 turnkey dwellings for ownership). Board members spoke with Philippe Jordi and Derrill Bazy at the Island Housing Trust (IHT) office and had phone conversations with Matt Merry (WT Planning Board) and Peter Temple (former member of the AQ Plan Review Committee) to discuss the process and results of these two affordable housing projects.

The affordable housing options outlined in the June 2019 progress report fall basically into two categories: housing requiring minimal funding on the part of the Town and housing requiring significant funding on the part of the Town.

The Scott's Grove housing development in West Tisbury and the Smalley's Knoll housing development in Aquinnah both fall into the latter category, requiring significant Town funding.

This report looks at the takeaways from the Board's analysis so far and suggests a couple of next steps. Due to the fact that the input from IHT and WT & AQ officials did not reveal many negatives, the Board has arranged the information under "Key points" and "For further consideration", rather than a listing of Pros and Cons.

*see appendix for chart "Chilmark Housing Options" from the June 4, 2019 Peaked Hill Pastures progress report

Key points:

- Overall, there seems to be very little on the negative side to report.
- Matt Merry, WT Planning Board Member, gave IHT very good marks for communicating with neighbors, overcoming initial opposition, listening to the various local concerns, and making adjustments
- Scott's Grove was termed "a win for the town" by Mr. Merry
- Peter Temple, former AQ Plan Review Committee member, noted siting was the big issue for the two single-family dwellings at Smalley's Knoll in Aquinnah
- Zoning in Aquinnah had to be examined and dealt with
- Derrill Bazy, of IHT, shepherded the project ably and the town is pleased with the result.

Further considerations:

- One issue that warrants further discussion/investigation is the financial arrangement that was negotiated in West Tisbury with IHT- it would be useful for someone on the Chilmark Finance Committee to review that process
- Representatives from IHT explained their process in detail, emphasizing the significant savings they have been able to achieve, especially in design and construction costs, largely due to the applicability of their plans—building on what they had learned from previous projects for Scott's Grove and being able to use so much of the Scott's Grove experience in their next project at Kuehn's Way.
- One of the pertinent features of both projects is leaving room to add value in the future: Scott's Grove could add solar panels at some point, and both houses at Smalley's Knoll were delivered with unfinished areas (basement and attic) that could be developed by the owners.

Recommended Next Steps:

- Commission a detailed survey of the entire plot, identifying areas unsuited to housing or other construction
- Solidify our understanding of the Town's preferences as to what housing strategy to pursue (ownership/rental, u-build or turnkey, etc.)

Appendix

Chilmark Housing Options (up to 150% Area Median Income)

Notes

Model	Description	Considerations	On-going Management
Ownership Homesite lots with "U-build" homes (e.g., Middle Line Road, Nabs Corner)	<ul style="list-style-type: none"> ▪ Lottery to award property ▪ Town provides basic infrastructure ▪ Owner builds home (U-build) 	<ul style="list-style-type: none"> ▪ Provides affordable land ▪ Remains affordable for 99+ years ▪ U-builds can get overextended with building mortgage ▪ 1 acre restricts creative density planning ▪ Requires little or no town funding 	<ul style="list-style-type: none"> ▪ Minimal management required ▪ Home owner responsible for capital improvements, repairs and replacement, etc. to home
Ownership Homesite lots with Turnkey homes (e.g., Smalley's Knoll, AQ) Town or Developer	<ul style="list-style-type: none"> ▪ Lottery to award property and home ▪ Town or developer builds homes 	<ul style="list-style-type: none"> ▪ Provides affordable land and home ▪ Remains affordable for 99+ years ▪ Lenders prefer turnkey homes ▪ Provides opportunity for creative density planning ▪ Requires town funding: significant if town is developer; moderate if in partnership with a developer 	<ul style="list-style-type: none"> ▪ Minimal management required ▪ Home owner responsible for capital improvements, repairs and replacement, etc. to home
Rental Town as developer (e.g., Middle Line Road)	<ul style="list-style-type: none"> ▪ Town develops and builds rental units ▪ Initial rental lottery 	<ul style="list-style-type: none"> ▪ Provides perpetual affordable rental units ▪ Provides opportunity for creative density planning ▪ Requires significant town funding 	<ul style="list-style-type: none"> ▪ Town contracts with management company or town manages rentals ▪ Rental income covers capital improvements, repairs and replacement, etc.
Rental Developer (e.g., Scotts Grove, WT)	<ul style="list-style-type: none"> ▪ Developer develops and builds rental units ▪ Initial rental lottery 	<ul style="list-style-type: none"> ▪ Provides perpetual affordable rental units ▪ Provides opportunity for creative density planning ▪ Requires moderate town funding with multiple funding sources 	<ul style="list-style-type: none"> ▪ Town contracts with management company or town manages rentals ▪ Rental income covers capital improvements, repairs and replacement, etc.

In all models, town retains ownership of land

Correspondence:

MIIA

PERAC

Sheriff's Communication Financial Adv. Board

Town Clerk December 2019 Statistics



MEMORANDUM

TO: MIIA Members

FROM: Geoffrey Beckwith, President, MIIA

DATE: December 19, 2019

SUBJECT: Report of the Nominating Committees

DEC 23 2019

It is once again time to select nominees for Directors of the Massachusetts Interlocal Insurance Association, Inc. and the MIIA Property and Casualty Group, Inc. The members for these Boards will be elected at the MIIA Annual Meeting on January 25, 2020.

The Property and Casualty Group, Inc. is the corporation that provides members with insurance coverages. The Massachusetts Interlocal Insurance Association, Inc. is the designated administrator for the organization. Your municipality is a voting member of both corporations.

Enclosed you will find the Nominating Committee Report for each of the above-mentioned organizations, a Nominating Form for each in case you wish to nominate someone else as a Director of one or more of the organizations, and a form to specify who is your "voting delegate." Please read the enclosed Requirements for Voting prior to completion of the Voting Delegate Designation Form and return that form to us as soon as possible.

We look forward to seeing you at the Annual Meeting.

MEMORANDUM

TO: MIIA, Inc. Members

FROM: **MIIA Inc. Nominating Committee:**
Geoffrey Beckwith, Paul Cohen, Leon Gaumond, Blythe Robinson and
Kenneth Walto

DATE: December 18, 2019

SUBJECT: Nominating Committee Report

MIIA is again calling on its members to participate in electing officials to serve on the Massachusetts Interlocal Insurance Association, Inc. Board of Directors. The Board is responsible for approving and directing the overall policies of the MIIA programs. This is an important task since MIIA has a combined membership of more than 350 members for the health, property and liability, and workers' compensation insurance programs.

At the MIIA Annual Meeting to be held on January 25, 2020, members will elect two individuals to fill three-year terms to expire in January 2023. The Nominating Committee respectfully submits the following candidates for nomination as members of the Board.

For three-year terms expiring January 2023:

Ellen Allen, Selectman, Norwell – Ellen Allen has served on the Norwell Board of Selectmen for eight years and is the current Chair. Previously she was a member of the town's Advisory Board. She serves as the President of the MMA and is in her seventh year on the MSA Board. Previously Ellen served for six years as the Chair of the Plymouth County Advisory Board, where she is still a member of the Executive Board. Additionally, she serves on the Board of Trustees of the James Library & Center for the Arts, as well as Norwell Visiting Nursing Association Works subsidiary. Ellen has held leadership roles in the Norwell Women's Club and on school PTOs and School Improvement Councils. Ellen has a B.A. in Government from the College of William & Mary and a Master's Degree from Georgetown University's School of Foreign Service. Prior to her time volunteering in town government, Ellen worked in corporate banking.

Bill Keegan, Town Manager, Foxborough – William Keegan has served in local government for over thirty-six years including serving as Town Administrator in Dedham and Seekonk. He currently serves on the Board of Directors for MIIA Inc., MIIA Property and Casualty Group, Inc., MIIA Health Benefits Trust, MIIA Reinsurance Company, and MIIA Health Benefits Trust Reinsurance Company.

Continuing Members:

Paul Cohen, Town Manager, Chelmsford; and Blythe Robinson, Town Administrator, Norfolk will continue to serve in three-year terms until 2021. **Leon Gaumont, Town Manager, Weston; and Ken Walton, Town Manager, Dalton** will continue to serve in three-year terms until January 2022.

Enclosed are the Requirements for Voting document and a Voting Delegate Designation form to help us prepare for the voting. MIIA would greatly appreciate you designating the voting delegate for your municipality. Also enclosed is a Nominating Form, should you wish to nominate another candidate.

Please contact Stan Corcoran at 617-426-7272 ext. 244 if you have any questions on the election process.

MIIA, INC.

NOMINATING FORM

If you are an eligible voting delegate and wish to nominate someone other than the nominees listed in the committee's report, who is also an eligible voting delegate, please indicate the person's name in the space below. The nomination ballot must be received by January 13, 2020, twelve (12) days prior to the Annual Meeting.

I WISH TO NOMINATE THE FOLLOWING PERSON TO SERVE AS DIRECTOR OF
MIIA, INC.

Name: _____

Title: _____

City/Town: _____

Biographical Data: _____

_____ Voting Delegate of _____
Name (please print) (City/Town)

Signature

Please return this form by January 13, 2020 to:

Stanley J. Corcoran
Executive Vice President
Massachusetts Interlocal Insurance Association
One Winthrop Square
Boston, MA 02110
FAX: (617) 426-9546

VOTING DELEGATE DESIGNATION FORM

The voting delegate for the City/Town of _____

is _____
(Name) (Please Print)

Please return this form by January 13, 2020 to:

Stanley J. Corcoran
Executive Vice President
Massachusetts Interlocal Insurance Association
One Winthrop Square
Boston, MA 02110

or FAX to:
(617) 426-9546

REQUIREMENTS FOR VOTING

The requirements for voting are detailed in the by-laws of each organization. In summary:

Each member shall have one vote which may be cast only by its voting delegate. The following individuals are eligible voting delegates.

1. In the case of a city or a town with a city form of government, (a) its chief executive, or (b) a person designated in writing by such chief executive;
2. In the case of all other towns, (a) the Chairman of its Board of Selectmen, (b) another Selectman designated in writing by such Chairman, or (c) the Manager designated in writing by such Chairman.

Voting in person is required for the election of the Board of Directors. All voting will be by a vote of hands, unless a roll call is requested by three or more voting delegates.

The nominees receiving the greatest number of votes shall be deemed elected as directors and shall commence their terms at the conclusion of the meeting.

If you are a voting delegate and wish to nominate another person as a director, such nomination must be received in writing no later than January 13, 2020 twelve days prior to the Annual Meeting. Enclosed is a nomination form for this purpose.



MEMORANDUM

TO: Property and Casualty Group Members

FROM: **MIIA Property and Casualty Group, Inc. Nominating Committee:**
Geoffrey Beckwith, Blythe Robinson, Kenneth Walto

DATE: December 19, 2019

SUBJECT: Nominating Committee Report

Three members of the Board of Directors of the MIIA Property and Casualty Group, Inc. are to be elected this year for two-year terms expiring in 2022. The Nominating Committee respectfully submits the following candidates for nomination as members of the Board.

For two-year terms expiring January 2022:

Paul Cohen, Town Manager, Chelmsford – Paul Cohen has served in local government for 30 years. He has been in his current position as Town Manager in Chelmsford since 2006. Prior to assuming this position he was the Town Administrator of Harvard. He currently serves as Chairman on the Board of Directors for MIIA Inc., MIIA Property and Casualty Group, Inc., MIIA Health Benefits Trust, MIIA Reinsurance Company and MIIA Health Benefits Trust Reinsurance Company.

William Keegan, Town Manager, Foxborough – William Keegan has served in local government for over thirty-six years including serving as Town Administrator in Dedham and Seekonk. He currently serves on the Board of Directors for MIIA Inc., MIIA Property and Casualty Group, Inc., MIIA Health Benefits Trust, MIIA Reinsurance Company and MIIA Health Benefits Trust Reinsurance Company.

Leon A. Gaumond, Jr., Town Manager, Weston – Leon Gaumond has served in local government since 2002. He was appointed Town Manager of Weston in 2018. Prior to his current position he has served as the Town Administrator in Sturbridge, Town Administrator in West Boylston, and Executive Secretary in East Longmeadow. Previously he worked for the Massachusetts House of Representatives for over ten years. Mr. Gaumond currently serves on the Board of Trustees for MIIA, Inc.

Continuing Members:

Blythe Robinson, Town Administrator, Norfolk; Ellen Allen, Selectman, Town of Norwell; and Kenneth Walto, Town Manager, Dalton will continue to serve in two-year terms expiring in January 2021.

Enclosed are the Requirements for Voting and a Voting Delegate Designation Form to help us prepare for the voting. MIIA would greatly appreciate your designating the voting delegate for your municipality. Also enclosed is a Nominating Form, should you wish to nominate another candidate.

Please contact Stan Corcoran at 617-426-7272 ext. 244 if you have any questions on the election process.

MIIA PROPERTY AND CASUALTY GROUP, INC.

NOMINATING FORM

If you are an eligible voting delegate and wish to nominate someone other than the nominees listed in the committee's report, who is also an eligible voting delegate, please indicate the person's name in the space below. The nomination ballot must be received by January 13, 2020, twelve (12) days prior to the Annual Meeting.

I WISH TO NOMINATE THE FOLLOWING PERSON TO SERVE AS DIRECTOR OF
MIIA PROPERTY AND CASUALTY GROUP, INC.

Name: _____

Title: _____

City/Town: _____

Biographical Data: _____

_____ Voting Delegate of _____
Name (please print) (City/Town)

Signature

Please return this form by January 13, 2020 to:

Stanley J. Corcoran
Executive Vice President
Massachusetts Interlocal Insurance Association
One Winthrop Square
Boston, MA 02110
FAX: (617) 426-9546

VOTING DELEGATE DESIGNATION FORM

The voting delegate for the City/Town of _____

is _____

(Name) (Please Print)

Please return this form by January 13, 2020 to:

Stanley J. Corcoran
Executive Vice President
Massachusetts Interlocal Insurance Association
One Winthrop Square
Boston, MA 02110

or FAX to:
(617) 426-9546

REQUIREMENTS FOR VOTING

The requirements for voting are detailed in the by-laws of each organization. In summary:

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1. In the case of a city or a town with a city form of government, (a) its chief executive, or (b) a person designated in writing by such chief executive;
2. In the case of all other towns, (a) the Chairman of its Board of Selectmen, (b) another Selectman designated in writing by such Chairman, or (c) the Manager designated in writing by such Chairman.

Voting in person is required for the election of the Board of Directors. All voting will be by a vote of hands, unless a roll call is requested by three or more voting delegates.

The nominees receiving the greatest number of votes shall be deemed elected as directors and shall commence their terms at the conclusion of the meeting.

If you are a voting delegate and wish to nominate another person as a director, such nomination must be received in writing no later than January 13, 2020 twelve days prior to the Annual Meeting. Enclosed is a nomination form for this purpose.

PERAC

COMMONWEALTH OF MASSACHUSETTS | PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION

PHILIP Y. BROWN, ESQ., *Chairman*

JOHN W. PARSONS, ESQ., *Executive Director*

Auditor SUZANNE M. BUMP | KATHLEEN M. FALLON | KATE FITZPATRICK | JAMES M. MACHADO | ROBERT B. McCARTHY | JENNIFER F. SULLIVAN

MEMORANDUM

TO: City and Town Officials
FROM: John W. Parsons, Esq., Executive Director
RE: New Pension Fraud Poster
DATE: December 10, 2019



In accordance with statutory requirements, the Public Employee Retirement Administration Commission (PERAC) maintains a toll-free hotline for the reporting of suspected fraudulent public pension claims, payments, falsified records and affidavits.

The hotline number is 1-800-445-3266. All messages are kept confidential.

Since 1998, PERAC has promoted the hotline through poster campaigns built around various slogans: "This Is A Losing Hand"; "Pension Fraud Is Stealing"; "Pension Fraud! Let's Cut it Out!"; "Stop Pension Fraud. It is not a Game"; and "One Bad Apple Can Spoil the Whole Bunch."

This year's campaign is "Blow the Whistle on Pension Fraud." The poster prominently features our hotline as well as our email address for reporting any suspected fraud. Since we first introduced the email address, PensionFraud@per.state.ma.us, it has remained a popular means of communication for reporting suspected fraud.

We are enclosing a poster for your use. Please display it in your office or another location in your building that provides maximum visibility. We have also enclosed a copy of a brochure that informs readers about the PERAC Fraud Prevention Unit and provides some details about various types of pension fraud.

A "Referral Report of Potential Fraud" form is enclosed as well. These forms are also available at your respective retirement board office for anyone wishing to report suspected pension fraud. If you would like to make this form available to the public, please feel free to make additional copies as needed.

For additional copies of the poster, brochure, or form, please feel free to contact our Communications Director, Natacha Dunker, at 617-666-4446, extension 970 or at nadunker@per.state.ma.us.

Thank you for your cooperation and assistance in this endeavor.

Encl.



FY21 Formula - Cooperative Agreement for Emergency Communications & Dispatch Services

FY19 Dispatches	Dispatches	Variable Share	Equal 1/6 Share	Average Share
Aquinnah	1,212	2.61%	16.67%	9.64%
Chilmark	2,619	5.65%	16.67%	11.16%
Edgartown	13,342	28.77%	16.67%	22.72%
Oak Bluffs	12,482	26.91%	16.67%	21.79%
Tisbury	10,775	23.23%	16.67%	19.95%
West Tisbury	5,947	12.82%	16.67%	14.74%
All Dispatches	46,377	100.00%	100.00%	100.00%

Not To Exceed Maintenance Costs

FY21 Estimates

Motorola Essentials+ Service Package	59,223.00
Motorola System Upgrade Agreement II	47,833.00
Warranty and Upgrades Exclusions	16,058.40
Hardened Sites Generator Maintenance	15,000.00
Hardened Sites Generator Utilities Fuel	4,500.00
Grant Ineligible Development Costs	23,361.93
Development Contingencies Reserve	81,632.85
RECC Maintenance Projections	52,390.83
Total Projected Maintenance Costs	300,000.00

FY21 Maintenance Budget Requests

	Average Share	FY21 Request
Aquinnah	9.64%	28,920.05
Chilmark	11.16%	33,470.79
Edgartown	22.72%	68,152.86
Oak Bluffs	21.79%	65,371.30
Tisbury	19.95%	59,850.25
West Tisbury	14.74%	44,234.75
	100.00%	300,000.00

Jennifer Christy

From: Tim Carroll <townadministrator@chilmarkma.gov>
Sent: Thursday, January 2, 2020 9:38 PM
To: Jennifer Christy
Subject: Fwd: 12/17/19 Communications Financial Advisory Board Meeting Minutes and Follow-up Items
Attachments: FY21 Formula - RECC Agreement.xlsx; att19399.htm

For fincom and selectmen

Tim Carroll
Town Administrator
508-645-2101

Begin forwarded message:

From: "Peter Graczykowski (SDD)" <pgraczykowski@dcsoma.org>
Date: January 2, 2020 at 9:52:29 AM CST
To: "James Hagerty (jhagerty@edgartown-ma.us)" <jhagerty@edgartown-ma.us>, Robert Whritenour <rwhritenour@oakbluffsma.gov>, Tim Carroll <townadministrator@chilmarkma.gov>, Jeffrey Madison <townadministrator@aquinnah-ma.gov>, "jgrande@tisbury-ma.gov" <jgrande@tisbury-ma.gov>, Jennifer Rand <TownAdmin@westtisbury-ma.gov>
Cc: Jon Snyder <jsnyder@tisburyma.gov>, Anthony Gould <AGould@dcsoma.org>
Subject: RE: 12/17/19 Communications Financial Advisory Board Meeting Minutes and Follow-up Items

The draft minutes with received input were posted at <https://www.dukescountysheriff.com/meetings>.

As a follow-up, attached for your reference are the FY19 dispatch statistics, and recalculated FY21 formula based on the maintenance cost projections and updated dispatch data.

We are working on the additional detail behind the projections and comparative analysis for FY20-FY21 projections requested, and should have these in time for budget hearings.

Thank you.

Peter G.

VRIS

TOWN OF CHILMARK

Voter Total Sheet as of 12/1/2019

All Voters

Dec 02, 2019 10:48

Page No : 1

- | | | | | |
|-----------------------|-------------------------|--------------------------|---------------------------|-------------------------------|
| A - Conservative | G - Green Party USA | N - New Alliance | T - Inter 3rd Party | Z - Working Families |
| B - Natural Law Party | H - We The People | O - MA Independent Party | U - Unenrolled | AA - Pizza Party |
| C - New World Council | J - Green Rainbow | P - Prohibition | V - America First Party | BB - American Term Limits |
| D - Democrat | K - Constitution Party | Q - American Independent | W - Veteran Party America | CC - United Independent Party |
| E - Reform | L - Libertarian | R - Republican | X - Pirate | DD - Twelve Visions Party |
| F - Rainbow Coalition | M - Timesizing Not Down | S - Socialist | Y - World Citizens Party | |

Ward	Precinct	CC	D	J	L	O	R	U	Grand Totals
0	01	2	452	3	1	1	50	455	964
Ward 0 Totals		2	452	3	1	1	50	455	964
Grand Totals		2	452	3	1	1	50	455	964

VRIS

TOWN OF CHILMARK

12/2/2019

PPS070-3

Count of Residents By Ward and Precinct

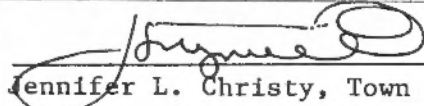
Page 1 of

Ward No	Prnct No	Active	Inactive	Non-Voter	Grand Total
0	01	853	111	222	1186
0 Total		853	111	222	1186
Grand Total		853	111	222	1186

No. of Pages Printed : 1

*** End of Report ****

Certified: Dec. 3, 2019


 Jennifer L. Christy, Town Clerk

VRIS **TOWN OF CHILMARK**
Voter Total Sheet as of 12/31/2019
All Voters
Dec 31, 2019 11:59
Page No : 1

- | | | | | |
|-----------------------|-------------------------|--------------------------|---------------------------|-------------------------------|
| A - Conservative | G - Green Party USA | N - New Alliance | T - Inter 3rd Party | Z - Working Families |
| B - Natural Law Party | H - We The People | O - MA Independent Party | U - Unenrolled | AA - Pizza Party |
| C - New World Council | J - Green Rainbow | P - Prohibition | V - America First Party | BB - American Term Limits |
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| E - Reform | L - Libertarian | R - Republican | X - Pirate | DD - Twelve Visions Party |
| F - Rainbow Coalition | M - Timesizing Not Down | S - Socialist | Y - World Citizens Party | |

Ward	Precinct	CC	D	J	L	O	R	U	Grand Totals
0	01	2	456	3	1	1	50	453	966
Ward 0 Totals		2	456	3	1	1	50	453	966
Grand Totals		2	456	3	1	1	50	453	966

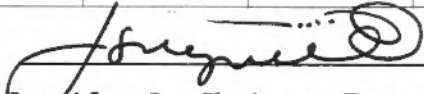
No. of Pages Printed : 1

*** End of Report ****

VRIS **TOWN OF CHILMARK** **12/31/20**
PPS070-3 **Count of Residents By Ward and Precinct** **Page 1 of**

Ward No	Prnct No	Active	Inactive	Non-Voter	Grand Total
0	01	859	107	224	1190
0 Total		859	107	224	1190
Grand Total		859	107	224	1190

Certified: January 2, 2020


 Jennifer L. Christy, Town Clerk