

Town of Chilmark

Automobile 2018 Rewards
(Maximum Credit 6%)

**Maximum
Credit**

% Earned % Available Activity Description

% **Automobile 2018 Rewards**

% **MIIA Training**

Attend a MIIA Auto related seminar - 1% per 3 hour seminar.

% Attend MIIA Auto related webinar - .5% per webinar

% MIIA Online Learning - .25% - 3%

Employee(s) take an online auto related training course approved for MIIA Rewards credit.

% **Member Directed Training (Individualized training of an hour or more not conference based) .5%
-1% per training topic**

- ☐ Defensive Driving
- ☐ Drug and Alcohol Training (DOT)
- ☐ Snow Plow Operator
- ☐ Van/Bus Driver

% Participate in one of the following MIIA Driver Training Programs - up to 6%

- ☐ DPW Simulator (50% Dept) 2%
- ☐ Fire Simulator (50% Dept) - 2%
- ☐ Onsite DPW Driver Trainings (75% Dept) - 1.5%
- ☐ Onsite Fire Driver Training - 2%
- ☐ Onsite School Bus/Van (75% Dept) - 1.5%
- ☐ Police EVOC - 1% PP w/ 6% Max
- ☐ Police Simulator (50% Dept) 2%
- ☐ Police/Fire combo total (50% Dept.) - 2%

% **Best Practices**

Fleet maintenance summary report. For 7/1/17 - 6/30/18. - .5% per department max credit 2%

- ☐ DPW Summary
- ☐ Fire Summary
- ☐ Police Summary
- ☐ School Summary



Town of Chilmark

Automobile 2018 Rewards
(Maximum Credit 6%)

Maximum
Credit

% Earned % Available Activity Description

%

Daily Vehicle Inspection - .5% - 2%

Submit samples of completed daily inspection logs 2 per department. For 7/1/17 - 6/30/18.

- ☐ DPW
- ☐ Fire
- ☐ Police
- ☐ School

%

Member Directed Initiative -.5% - 2%

Member develops innovative program to address Automobile Risk Management need within their community.

%

Other Automobile Credits

Town of Chilmark

**General Liability 2018 Rewards
(Maximum Credit 8%)**

**Maximum
Credit**

% Earned % Available Activity Description

% **General Liability 2018 Rewards**

% **MIIA Training**

Attend a MIIA General Liability related seminar - 1% per 3 hour seminar

% Attend a MIIA General Liability related webinar - .5% per webinar

% MIIA Online Learning - .25% - 3%

Employees take general liability online training course approved for MIIA Rewards credit.

% **Member Directed Training (Individualized training of an hour or more not conference based) .5% -1% per training topic**

- ☐ Emergency Preparedness
- ☐ Excavation / Trenching: Competent Person
- ☐ Pavement Management
- ☐ Sewer Maintenance
- ☐ Water System Maintenance
- ☐ Work Zone Safety

% **Best Practices**

Snow and Ice Removal Plan. Implement snow and ice maintenance plan that details treatment before, during, and after a storm. Needs to include a plow schedule. - .5% - 2%

- ☐ Municipal .5 - 1%
- ☐ Schools .5 - 1%

% Sewer program System Preventative Maintenance Program - .5% - 5%

- ☐ Camera-Video Log or Report* 1%
- ☐ Grease Trap Bylaw and Inspection Log 1%
- ☐ Manhole Inspection* 1%
- ☐ Pump Station Inspections* 1%
- ☐ Sewer Management Plan* 1%

% Tree Maintenance Program Submit risk assessment or pruning and/or removal submit schedule or invoice - .5% - 2%

*** Form available on MIIA website**



Town of Chilmark

General Liability 2018 Rewards
(Maximum Credit 8%)Maximum
Credit

% Earned % Available Activity Description

 % Option-Based Emergency Response Training - .5% - 2%

Provide training or drills specific to your municipality, submit agenda and participant list.

- ☐
- Municipal - Plan .5 - 1% - Training .5% - 1%
-
- ☐
- School - Plan .5 - 1% - Training .5% - 1%

 % **Development of a Massachusetts Lead Containment Control Act (LCCA) Plan - .5% - 2% ***

 % **Member Directed Initiative -.5% - 2%**

Member develops innovative program to address General Liability Risk Management need within their community.

 % Other General Liability Credit

** Form available on MIIA website*

Town of Chilmark

Law Enforcement Liability 2018 Rewards
(Maximum Credit of 8%)

Maximum
Credit

% Earned % Available Activity Description

1% % **8%** **Law Enforcement Liability 2018 Rewards**

6% **MIIA Training**

Attend a MIIA Law Enforcement Liability related seminar - 1% per 3 hour seminar

1% Attend a MIIA Law Enforcement Liability related webinar - .5% per webinar

3% MIIA Online Learning - .25% - 3%

Employees take an online law enforcement related training course approved for MIIA Rewards credit.

2% **EAP Training**

Attend MIIA approved EAP related seminar - .5% per seminar

2% Attend MIIA approved EAP related webinar - .5% per webinar

1% % **4%** **Member Directed Training (Individualized training of an hour or more not conference based) .5% -1% per training topic**

- ☐ Emerging Issues - Opioids;Marijuana
- ☐ Legal Update
- ☐ Public Records
- ☐ Taser

SEMINARS: 7263 mmpa labor relations 10-127-17 1%

6% **Best Practices**

Full Participation in International Association of Chiefs of Police Program One Mind Campaign

- ☐ Develop & implement model policy addressing police response to persons affected by mental illness 1%
- ☐ Establish a clearly defined sustainable partnership with one or more community health organizations 1%
- ☐ Provide Crisis Intervention training to a minimum of 20% of agency's sworn officers 2%
- ☐ Train and certify 100% of your agency's sworn officers in Mental Health First Aid for Public Safety(MHFA) 2%

*** Form available on MIIA website**

Town of Chilmark

**Law Enforcement Liability 2018 Rewards
(Maximum Credit of 8%)**

**Maximum
Credit**

% Earned % Available Activity Description

% Policy implementation, communication and training (7/1/17 - 5/30/18)
Submit a new, reviewed or revised policy signed by the Board of Selectman with proof of distribution.
Only on the topics below:

A) Policy Topics .5% - 1%

- ☐ CCTV Video Surveillance Retention*
- ☐ De-escalation Dealing With the Mentally Ill. *
- ☐ Evidence Management
- ☐ Fixed/Body/Dash Cam Video Recording
- ☐ Non Discriminatory Harassment*
- ☐ Use of Force

% Can not receive training credit without policy implementation and distribution .5% - 1% for training.

B) Policy Training

- ☐ CCTV Video Surveillance Retention
- ☐ De-escalation Dealing With the Mentally Ill.
- ☐ Evidence Management
- ☐ Fixed/Body/DashCam Video Recording
- ☐ Non Discriminatory Harassment
- ☐ Use of Force

% Massachusetts Police Certification - proof of **completed** certification. 1%

% Massachusetts Police Accreditation - proof of **completed** accreditation 2%

% **Member Directed Initiative -.5% - 2%**

Member develops innovative program to address Law Enforcement Risk Management need within their community.

% Other Law Enforcement Liability

Town of Chilmark

Property 2018 Rewards
(Maximum credit 8%)

Maximum
Credit

% Earned % Available Activity Description

% **8%** **Property 2018 Rewards**

% **4%** **MIIA Training**

Attend a MIIA Property related seminar - 1% per 3 hour seminar

% **1%** Attend a MIIA Property related webinar - .5% per webinar

% **3%** MIIA Online Learning - .25% - 3%

Employees take an online property training course approved for MIIA Rewards credit.

% **4%** **Member Directed Training (Individualized training of an hour or more not conference based) .5 - 1% per training topic**

- ☐ Asbestos/Lead Awareness
- ☐ Building Freeze up Prevention
- ☐ Electrical Hazard Awareness
- ☐ Facilities Management/Maintenance
- ☐ Roof Inspection Repair & Maintenance
- ☐ Thermography

% **2%** **Best Practices**

Freeze Up Prevention: **Submit Pipe Freeze Up MIIA Prevention Checklist*** or member equivalent.
Receive .5% credit per checklist - 2%

Activities

- ☐ 1 Dec/Prevention Checklist
- ☐ 3 Jan/Prevention Checklist
- ☐ 5 Feb/Prevention Checklist
- ☐ 7 Mar/Prevention Checklist
- ☐ Freeze Up Prevention Summary Form (includes Dec, Jan, Feb, Mar) .5% per month max 2%

% **2%** Flat Roof Inspection: **Submit Roof Inspection Form*** and **Roof Inspection Corrective Action Summary Form*** or equivalent form from your preventative maintenance system, or a professional roof inspection.
Receive .5% - 2%.

Forms

- ☐ 1st Inspection Corrective Action Form*
- ☐ 1st Inspection Forms*
- ☐ 1st Preventative Maintenance System Form
- ☐ 1st Professional Roof Inspection
- ☐ 2nd Inspection Corrective Action Form*
- ☐ 2nd Inspection Forms*
- ☐ 2nd Preventative Maintenance System Form
- ☐ 2nd Professional Roof Inspection

*** Form available on MIIA website**

Town of Chilmark

Property 2018 Rewards
(Maximum credit 8%)

**Maximum
Credit**

% Earned % Available Activity Description

% **Facilities Self Inspection:** Conduct ongoing facilities self inspection (complete and submit either the **MIIA Property Inspection Form*** or MIIA equivalent). 4 Inspections at .25% per inspection with a max of 1% per dept and a 2% max for program.

- ☐ Council on Aging
- ☐ DPW
- ☐ Fire
- ☐ Library
- ☐ Police
- ☐ School
- ☐ Town Hall

% **Thermography - Imaging Inspections**

Receive .5% per inspection 2%

- ☐ School .5 - 1%
- ☐ Town .5 - 1%

% **Verification of Low temperature alarms implementation monitoring/notification system (submit call out report or equivalent).**

Entity

- ☐ School .5 - 1%
- ☐ Town .5 - 1%

% **Member Directed Initiative -.5% - 2%**

Member develops innovative program to address Property Risk Management need within their community.

% **Other Property Credits**

*** Form available on MIIA website**

Town of Chilmark

Public Officials Liability 2018 Rewards
(Maximum Credit of 8%)

Maximum
Credit

% Earned % Available Activity Description

2%	%	8%	Public Officials Liability 2018 Rewards
	%	6%	MIIA Training
			Attend a MIIA Public Officials Liability related seminar - 1% per 3 hour seminar
	%	2%	Attend a MIIA Public Officials Liability webinar - .5% per webinar
	%	3%	MIIA Online Learning - .25% - 3%
			Employees take a public official liability related online training course approved for MIIA Rewards credit.
	%	4%	EAP Training
			Attend MIIA approved EAP related seminar - .5% per seminar 4%
0.5%	%	4%	Attend MIIA approved EAP related webinar - .5% per webinar
			SEMINARS: 7234 de escalation 10-19-17 webinar .5%
1.5%	%	6%	Member Directed Training (Individualized training of an hour or more not conference based) .5 - 1% per training topic
			<input type="checkbox"/> CORI <input type="checkbox"/> Disability Awareness <input type="checkbox"/> Labor Law Update <input checked="" type="checkbox"/> Public Records <input type="checkbox"/> Succeeding as a Foreman <input type="checkbox"/> Workplace Violence
			SEMINARS: 7263 mmpa labor relations 10-127-17 1%
			Records training 5-25-17
	%	3%	Best Practices
			Hand Book Completion / Update and Distribution. Create / Update and distribute municipal specific handbooks to all employees. - .5% - 3%
	%	1%	Small Town Administrator's of Massachusetts (STAM) accreditation 1%
	%	3%	Policy implementation, communication and training (7/1/17 - 5/30/18)
			Submit a new, reviewed or revised policy signed by the Board of Selectman with proof of distribution. Only on the topics below:
			A) Policy Topics
			<input type="checkbox"/> Diversity <input type="checkbox"/> Non Discriminatory Harassment* <input type="checkbox"/> Professional Conduct*

*** Form available on MIIA website**

Town of Chilmark

Public Officials Liability 2018 Rewards
(Maximum Credit of 8%)

**Maximum
Credit**

% Earned % Available Activity Description

% Can not receive training credit without policy implementation and distribution. .5% - 1% for training.

B) Policy Training Topics

- ☐ Cultural Diversity
- ☐ Discrimination Prevention
- ☐ Professional Conduct

% **Member Directed Initiative -.5% - 2%**

Member develops innovative program to address Public Officials Management need within their community.

% Other Public Officials Liability

Town of Chilmark

School Board Liability 2018 Rewards
(Maximum Credit of 8%)

**Maximum
Credit**

% Earned % Available Activity Description

% **School Board Liability 2018 Rewards**

% **MIIA Training**

Attend a MIIA School Board Liability related seminar – 1% per 3 hour seminar

% Attend a MIIA School Board Liability related webinar - .5% per webinar

% MIIA Online Learning - .25% - 3%

Employees take school board liability related online training course approved for MIIA Rewards credit.

% **EAP Training**

Attend MIIA approved EAP related seminar - .5% per seminar

% Attend a MIIA approved EAP related webinar. - .5% per webinar

% **Member Directed Training (Individualized training of an hour or more not conference based) .5 - 1% per training topic**

- ☐ CORI
- ☐ Mental Health Awareness
- ☐ Option-Based Emergency Response
- ☐ Public Records
- ☐ Social Networking

% **Best Practices**

School Handbook

Hand Book Completion / Update and Distribution. Create / Update and distribute school specific handbooks to all employees. - .5% - 3%

% Policy implementation, communication and training (7/1/17 - 5/30/18)

Submit a new, reviewed or revised policy signed by the Board of Selectman with proof of distribution. Only on the topics below:

A) Policy Topics

- ☐ Diversity
- ☐ Non Discriminatory Harassment*
- ☐ Professional Conduct*

Town of Chilmark

School Board Liability 2018 Rewards
(Maximum Credit of 8%)

**Maximum
Credit**

% Earned % Available Activity Description

% Can not receive training credit without policy implementation and distribution .5% - 1% for training.

B) Policy Training Topics

- ☐ Cultural Diversity
- ☐ Discrimination Prevention
- ☐ Professional Conduct

% **Member Directed Initiative -.5% - 2%**

Member develops innovative program to address School Board Risk Management need within their community.

% Other School Board Liability

Town of Chilmark

Workers' Compensation 2018 Rewards
(Maximum Credit 6%)

Maximum
Credit

% Earned % Available Activity Description

0.5%

%

6%

Workers' Compensation 2018 Rewards

%

4%

MIIA Training

Attend a MIIA Workers' Compensation related seminar – 1% per 3 hour seminar

0.5%

%

1%

Attend a MIIA Workers' Compensation related webinar – .5% per webinar

SEMINARS: 7340 wc 101 webinar 12-12-17 .5%

%

3%

MIIA Online Learning

Employees take an online workers' compensation related training course approved for MIIA rewards credits. .25- 3%

%

4%

Member Directed Training (Individualized training of an hour or more not conference based) .5 - 1% per training topic

- ☐ Bloodborne Pathogens
- ☐ Bucket Truck
- ☐ Chainsaw/Chipper
- ☐ Competent Person
- ☐ Muscular Skeletal / Slip/Trip & Fall
- ☐ Option-Based Emergency Preparedness (A.L.I.C.E)
- ☐ OSHA 10/30

%

2%

Best Practices

Training Tailgate (1-10) annually. Utilize industry or **MIIA safety training tailgates****. - .25% per tailgate - 2%

DPW

- ☐ 1 September
- ☐ 10 June
- ☐ 2 October
- ☐ 3 November
- ☐ 4 December
- ☐ 5 January
- ☐ 6 February
- ☐ 7 March
- ☐ 8 April
- ☐ 9 May

%

2%

Training Tailgate (1-10) annually. Utilize industry or **MIIA safety training tailgates****. - .25% per tailgate - 2%.

Schools

- ☐ 1 September
- ☐ 10 June
- ☐ 2 October
- ☐ 3 November
- ☐ 4 December
- ☐ 5 January
- ☐ 6 February
- ☐ 7 March
- ☐ 8 April
- ☐ 9 May

*** Form available on MIIA website**

Town of Chilmark

Workers' Compensation 2018 Rewards
(Maximum Credit 6%)

**Maximum
Credit**

% Earned % Available Activity Description

% Implement a Safety and Health Program - .5% - 4%

- ☐ Accident Investigation*
- ☐ Claims Reporting Protocol
- ☐ Safety and Health Program Guidelines/Policy
- ☐ Safety Risk Management Committee

% Workers' Compensation Audit Completion

Must schedule workers' compensation audit appointment by 9/15/17 and the audit must be completed by 12/1/17 credit .5%

% Implement Policies associated with Massachusetts Department of Labor standards "Top 8 Municipal Safety Needs for 2017-2018" .5 - 3%

- ☐ Aerial Lift - Provide proof DLS policy implementation .5% - 1%
- ☐ Crossing Guards - Provide documentation of training using safety bulletins .5% - 1%
- ☐ Lockout Tagout - Provide proof on DLS policy implementation .5% - 1%
- ☐ Trench - Provide proof of DLS policy implementation .5% - 1%
- ☐ Work Zone Safety - Provide documentation of training utilizing DLS tool box talks or Mass DOT flip book .5% - 1%

% **Member Directed Initiative .5-2%**

Member develops innovative program to address Workers Comp. Risk Management need within their community.

% Other Workers' Compensation Credits