

I. POSITION TITLE: Highway Laborer Approved by HRB September 12, 2013

II. SUPERVISOR: Superintendent of Streets

III. GENERAL DESCRIPTION OF DUTIES:

- Cleaning and maintaining Town roadsides at the direction of the Superintendent of Streets.
- Has the ability to cover for the Superintendent of Streets as needed.

IV. PRIMARILY DUTIES AND RESPONSIBILITIES :

- A. Clear the roadsides of debris such as dead animals, glass from car accidents, low hanging or downed trees or limbs.
- B. Must be available on call as needed during significant storm events.
- C. Clear road drainage ditches and culverts of debris.
- D. Regularly weed trim and mow the roadsides during the spring, summer and fall seasons.
- E. Be willing to work in inclement or hazardous weather conditions as necessary.
- F. Performs other duties as assigned by the Superintendent of Streets.

The essential functions or duties listed are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

V. SUPERVISORY RESPONSIBILITIES:

- A. None.

VI. REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- A. Ability to work in challenging weather conditions.
- B. Must have a valid Massachusetts Driver's License.
- C. Must be able to operate heavy machinery such as a dump truck, tractor and gas-powered, hand held equipment such as weed trimmers, mowers and chain saws.
- D. Must be able to lift at least 60 pounds of weight.
- E. Physical Requirements: Good physical stamina, endurance and body condition that would not be adversely affected by frequently having to walk, stand, lift or carry materials at all times and in all weather conditions.

VII. POSITION GRADE LEVEL & TIME REQUIREMENTS:

Grade: 4, FY14 BUDGETED: 632 hours/year (average of 12 hrs. per wk.---632/52.2 wks)

APPROVED BY THE PERSONNEL BOARD:

Date: 9/12/2013 Chair: Steven Lewenberg

REVIEWED BY BOARD OF SELECTMEN:

Date: 9/24/13 Chair: W M Doty

