

DRAFT Chilmark FinCom November 15, 2017 Meeting Minutes

Present: Chairman Marshall Carroll, Bruce Golden, Adam DeBettencourt, Rob Hannemann, *Viki Divoll, Eric Glasgow and Susan murphy were not present.*

Selectmen: Jim Malkin. Also: Tim Carroll and Diana DeBlase

At 5:30 PM Chairman Carroll called meeting to order in the Chilmark Town Hall.

Minutes:

Draft minutes from the FinCom February 1, 2017 meeting were reviewed, a typo correction was made. Mr. Golden moved to approve minutes as corrected. Mr. Hannemann seconded the motion. **SO VOTED: 4 Ayes, 3 not present**

Draft minutes from the FinCom February 2, 2017 were reviewed. Mr. Golden moved to approve minutes as written, Mr. DeBettencourt seconded the motion. **SO VOTED: 4 Ayes, 3 not present**

Draft minutes from the FinCom February 6, 2017 were reviewed. Mr. Hannemann moved to approve minutes as written, Mr. DeBettencourt seconded the motion.

SO VOTED: 4 Ayes, 3 not present

Draft minutes from the FinCom February 8, 2017 were reviewed. Mr. Golden moved to approve minutes as written, Mr. DeBettencourt seconded the motion.

SO VOTED: 4 Ayes, 3 not present

Draft minutes from the FinCom April 11, 2017 were reviewed. Mr. DeBettencourt moved to approve minutes as written, Mr. Golden seconded the motion.

SO VOTED: 4 Ayes, 3 not present

At 5:35 FinCom member Susan Murphy arrived.

Adam DeBettencourt said this will be his final FinCom budget hearing season as he has just purchased property in West Tisbury. FinCom members said they were happy for him and sad to lose a valuable member.

Chairman Carroll recommended beginning review and recommendations for the Special Town Meeting 16 warrant articles.

Article 1. To see if the town will vote to authorize the acceptance of perpetual rights to both the existing Leasehold Area known as Squibnocket Beach, being an area of land shown on Chilmark Assessor's Map 35 as Parcels 21, 22 and 23, and the additional land which was conveyed by the Vineyard Open Land Foundation ("VOLF") to Squibnocket Farm, Inc. ("Squibnocket Farm") by deed dated September 26, 2017 and recorded in Dukes County Registry of Deeds in Book 1448, Page 1004 in place of the existing ninety-nine (99) year lease of same; and to grant to Squibnocket Farm, VOLF, and any other third parties who own or have a possessory interest in property to the south of the premises, a permanent appurtenant, non-exclusive easement in the land described in the deed from Anthony G. Orphanos and Wendy Jeffers, Trustees of Blacksmith Ridge Valley Trust to the Town of Chilmark dated April 13, 2015 and registered in the Land Court as Document No. 80649 and in a deed from Harold L. Pratt and Thomas E.

Bator, Trustees of The Osprey Ridge Realty Trust, to the Town of Chilmark dated May 13, 2015 and registered in the Land Court as Document No. 80651, upon such terms and conditions as the Selectmen may determine. Mr. Malkin said that he recommends that the community support ownership of the Squibnocket beach. Ms. Murphy said she has a concern that if we do will it not have to become public like Menemsha Beach. Mr. Malkin said the deed has the restriction that it is for Chilmark residents, just like we have today.

Mr. Golden moved to recommend article 1. Mr. DeBettencourt seconded the motion.

SO VOTED: 5 Ayes 2 not present, to recommend

Article 2. To see if the town will vote to appropriate from available funds in the treasury the sum of \$3,000.00 to purchase and install records storage shelving and containers in the basement of the Chilmark Free Public Library for various town departments and committees, including costs incidental and relative thereto.

Mr. Golden moved to recommend article 2, Ms. Murphy seconded the motion.

SO VOTED: 5 Ayes 2 not present, to recommend

Article 3. To see if the Town will vote to appropriate from available funds in the treasury the sum of \$7,500.00 to pay costs of the fiscal year 2018 revaluation process, or take any other action relative thereto. Ms. Murphy said without full explanation for this expense she moved to take no action. Mr. Hannemann said this is an article that involves funds so the FinCom probably should have a recommendation. Mr. Carroll gave an explanation that the Assessors did not have full funding for the three year assessing signed contract for the revaluation. Mr. Golden seconded the motion. **SO VOTED: 5 Ayes 2 not present, to take no action**

Article 4. To see if the Town will vote to appropriate from available funds in the treasury the sum of \$4,000.00 to be added to the Police Department Building Maintenance FY2018 budget line 5241, or take any other action relative thereto.

Ms. Murphy moved to recommend article 4, Mr. Hannemann seconded the motion.

SO VOTED: 5 Ayes 2 not present, to recommend

Article 5 To see if the Town will vote to appropriate from available funds in the treasury the sum of \$10,000.00 to fund the removal of dead trees and dangerous tree limbs along town roads, including costs incidental and relative thereto.

Mr. DeBettencourt moved to recommend article 5, Ms. Murphy seconded the motion.

SO VOTED: 5 Ayes 2 not present, to recommend

Mr. Hannemann asked that the Highway budget increase to accommodate this (dead tree & limb removal) for FY19.

Article 6. To see if the Town will vote to appropriate from available funds in the treasury the sum of \$350,000.00 to replace the main electrical system for the Commercial Fishing Bulkhead, Dutcher Dock, and the feed lines to the transient Yacht Dock, including costs incidental and relative thereto. Mr. Malkin said the Powers Electric estimate for this project is \$243,050.00 but recommends hiring a project manager so that the \$350,000.00 is recommended.

Mr. DeBettencourt moved to recommend article 6, Ms. Murphy seconded the motion.

SO VOTED: 5 Ayes 2 not present, to recommend

Article 7. To see if the Town will vote to appropriate from available funds in the treasury the sum of \$126,000.00 to replace 42 pilings at town docks in Menemsha Basin, including costs incidental and relative thereto.

Ms. Murphy moved to recommend article 7, Mr. Golden seconded the motion.

SO VOTED: 5 Ayes 2 not present, to recommend

Article 8. To see if the Town will vote to appropriate from available funds in the treasury the sum of \$3,000.00 to hire an electrical lighting consultant for planned Community Center improvements, including costs incidental and relative thereto.

Mr. Golden moved to recommend article 8, Mr. DeBettencourt seconded the motion.

SO VOTED: 5 Ayes 2 not present, to recommend

Article 9. To see if the Town will vote to adopt the following Pay Classification scale recommended by the Human Resource Board for Fiscal Year 2018 *insert HRB new chart*
Mr. Golden and Mr. Malkin spoke in favor of recommending this article. The human Resources board has worked for the past 3 and ½ years to come to the town with this recommendation.

Mr. Golden moved to recommend article 9, Mr. DeBettencourt seconded the motion.

SO VOTED: 5 Ayes 2 not present, to recommend

Article 10. To see if the Town will vote to pay from available funds in the treasury the sum of \$130,000.00 to fund the increases to FY2018 salaries and fringe benefits in Departmental Budgets, or take any other action relative thereto.

Mr. DeBettencourt moved to recommend article 10 as it supports article 9. Ms. Murphy seconded the motion. **SO VOTED: 5 Ayes 2 not present, to recommend**

Article 11. To see if the Town will vote to authorize the Selectmen to execute and enter into the necessary agreements to acquire or to grant easements in the vicinity of Basin and Crick Hill Roads in order to install a sidewalk in order to promote the safe passage of pedestrian and vehicular traffic in the area. A plan of the proposed sidewalk and easements to be granted or exchanged is available for viewing in the Selectmen's Office during normal business hours.

Mr. DeBettencourt moved to recommend article 11, Mr. Hannemann seconded the motion.

SO VOTED: 5 Ayes 2 not present, to recommend

Article 12. To see if the Town will vote to authorize the Selectmen to execute and enter into the necessary agreements to acquire or to grant easements in the vicinity of North and Basin Roads in order to install a sidewalk in order to promote the safe passage of pedestrian and vehicular traffic in the area. A plan of the proposed sidewalk and easements to be granted or exchanged is available for viewing in the Selectmen's Office during normal business hours.

Mr. Hannemann moved to recommend article 12, Ms. Murphy seconded the motion.

SO VOTED: 5 Ayes 2 not present, to recommend

Article 13. To see if the Town will vote to approve the following request of the Community Preservation Committee: To see if the Town will vote to appropriate from the Community Preservation Reserve for Open Space for Park & Recreation use the sum of \$100,000.00 to supplement the existing and approximate \$343,000 construction budget to restore the Town beach and parking area at Squibnocket.

This will bring the total available funds for construction and related costs to approximately \$443,000. To fund this request \$50,000 will be transferred from the Community Preservation Reserve for Open Space and \$50,000 will be transferred from the Community Preservation Undesignated Fund to the Community Preservation Reserve for Open Space. Ms. Murphy moved to recommend article 13, Mr. Golden seconded the motion.

SO VOTED: 5 Ayes 2 not present, to recommend

Article 14. To see if the Town will vote to appropriate from available funds in the treasury the sum of \$25,000.00 to make improvements to the Menemsha Shuttle lot, Menemsha signage, line painting of parking along North Road across from the Homeport, and screening vegetation in connection with a sidewalk easement, including costs incidental and relative thereto.

Mr. DeBettencourt moved to recommend article 14, Mr. Golden seconded the motion.

SO VOTED: 5 Ayes 2 not present, to recommend

Article 15. To see if the Town will vote to appropriate from available funds in the treasury the sum of \$15,000.00 to permit and construct an expanded parking area at the Menemsha Shuttle Lot atop the Tabor House capped landfill, and improve a driveway along the south side of the landfill to access the future fire training area/fishermen storage lots, including costs incidental and relative thereto. Mr. DeBettencourt moved to recommend article 15, Mr. Hannemann seconded the motion. **SO VOTED: 5 Ayes 2 not present, to recommend**

Article 16. To see if the Town will vote to appropriate from available funds in the treasury the sum of \$3,718.20 to fund the following bills of the prior fiscal year:

Associated Elevator \$2,275.00

William Solon \$840.00

Richard Steves \$1,363.20

Mr. Carroll said he negotiated the Associated Elevator \$2,275.00 invoice down to about \$1,500.00. Mr. Hannemann moved to recommend article 16, Mr. DeBettencourt seconded the motion. **SO VOTED: 5 Ayes 2 not present, to recommend**

Mr. Tim Carroll said the Human Resources board submitted a recommendation of COLA for FY19 that is 1.99%

Chairman Carroll said the FinCom took this under consideration during the Budget hearings for FY19.

Chilmark FinCom pre-budget department reviews. FinCom members have agreed to review and assist departments with complex budgets prior to the budget being set. This year the assignments are as follows:

Chairman Carroll: MVRD and Town Owned Buildings with Rodney Bunker

Eric Glasgow: Police Department

Viki Divoll: MVC, Beach Department & Library

Bruce Golden: Fire Department & Highway

Adam DeBettencourt: Shellfish Department

Rob Hannemann: MVRHS and UIRSD (schools)

Susan Murphy: Harbor Department with James Malkin

Ms. Murphy asked that Chilmark have a representative attend the All Island FinCom meetings. Ms. Murphy said she would go to the All Island FinCom. There was also discussion about the FinCom members following through with article discussion on town meeting floor when there are articles we have not recommended.

Also discussed were the plans for Capital Planning committee formulation and the schedule for FY19 budget hearings. No action was taken at this time.

At 7:25 PM with no further items for discussion Mr. DeBettencourt moved to adjourn. Mr. Hannemann seconded the motion. **SO VOTED: 5 Ayes 2 not present**

Draft minutes respectfully submitted by Diana DeBlase.

Document list:

- Draft minutes from FinCom 2/1/17, 2/2/17, 2/6/18, 2/8/17 & 4/11/17 meetings.
- FY18 FinCom board member department budget review assignments
- Public body checklist for creating & approving meeting minutes
- Special Town Meeting November 27,2017 warrant with explanations from the Executive Secretary Tim Carroll