

## **FY2020**

## **BUDGET SCHEDULE**



TO: All Departments, Officers, Boards, Committees, Commissions &

**Regional Partners** 

FR: Tim Carroll, Town Administrator DT: August 28<sup>th</sup> 2018

RE: Budget and ATM Schedule

Please review this schedule as soon as possible and report any conflicts to me immediately.

Departments, Boards, Commissions & Comm	<mark>iittees</mark> Meet and d	liscuss capi	ital needs for FY2020	October 2018
Discuss and vot	e Capital Plan	if any No	eeds for next 5 years.	
Departments, Boards, Commissions & Comm	nittees Deadline	to Subm	it Capital Requests	October 12 <sup>th</sup> 2018
	CPI/u NE for S	September i	released – BLS	October 16 <sup>th</sup> 2018
Capital Planning Committee	Review Reque	ests and 5	year plan	October 17 <sup>th</sup> 5:00 PM
FinCom Meeting 5:00 PM			Assignments, Revenue Repor artments & agencies for FY2	
Boards, Commissions & Committees	Establish prelament and discussion		oals for next year r FY2020	November 2018
Human Resource Board – COLA	Meet & revie	ew Septer	mber CPI/U NE	November 1 <sup>st</sup> 2018
FinCom Meeting 5:00 PM	Review COLA recommendation from HRB Report on CIP Requests		dation from HRB	November 7 <sup>th</sup> 2018
Planning Board or Citizens seeking a new zoning bylaw - DEADLINE	Submit Petition Nove to Selectmen by 12 Noon			ember 16 <sup>th</sup> 2018
<b>BOS Meeting 5:00 PM</b>	Zoning Petitions & COLA			November 20 <sup>th</sup>
FY2020 Budget Worksheets released	for preliminary	budget pr	reparation by departments	November 21 <sup>st</sup>
Planning Board	Research, Ho	ld Public I	Hearings and Nov	21 <sup>st</sup> - January 2 <sup>nd</sup>
			ed Zoning Bylaws	-
BOS Meeting 5:00 PM				December 4 <sup>th</sup>
BOS Meeting 5:00 PM Capital Planning Committee	Complete An	nual Can	ital Improvement Plan	December 18 <sup>th</sup> December 19 <sup>th</sup>
Planning Board - <b>DEADLINE</b>	Submit Propo			ary 2 <sup>nd</sup> 2019
	for Legal Cou	insel revie	W.	
All Danastoranta & Citicana				T ard and a
All Departments & Citizens	Bud	lget Req	uests &	January 3 <sup>rd</sup> 2019
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Met and voted budget & article	es. App	propriat	ion Articles <u>DUE</u>	ministrator January 4 <sup>th</sup> – 17 <sup>th</sup> 2019
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**April** 22<sup>nd</sup> 2019 **ANNUAL TOWN MEETING** 7:30 PM April 24<sup>th</sup> 2019 Annual Town Election 12:00 – 8:00 PM