



INVITATION For BIDS



CLEANING & OPERATION of the MENEMSHA COMFORT STATION & THE COLLECTION OF TRASH, LITTER AND DEBRIS FROM THE MENEMSHA HARBOR, BEACH, PARKING LOT and TOWN DOCKS.

The town is seeking sealed bids for seasonal operation/cleaning of the Menemsha Comfort Station and seasonal trash collection (multiple times a day) in the Menemsha park and West Dock areas of Menemsha Harbor from Memorial Day weekend through Columbus Day weekend.

TERM: This will be a three year contract. Term shall commence on June 1, 2023 and end on May 1, 2026. The Comfort Station is operated from April 15 – November 4 (approximately) each year. Trash collection is primarily Memorial Day Weekend – Columbus Day Weekend.

SERVICES INCLUDED, but are not limited to: providing trash barrels as necessary, emptying barrels located around the harbor as directed by the Harbor Master, cleaning the comfort station (two showers, six toilets, two sinks), collecting trash from transient boats, maintaining the comfort station and barrels, coordinating repairs and maintenance to the plumbing (including water issues such as testing and bottle filling station), Solar, electrical and septic systems, providing all materials and supplies.

On-site staffing daily during the months of June, July and August “summer season”. Cell phone contact for on-site staff is required and must be provided to the Harbor, Health, Police and town hall departments.

Cleaning of the Comfort Station and the collection and removal of trash from Menemsha shall be done all day during the “summer season”, and as necessary, to maintain Menemsha as litter free and to keep the restrooms clean.

COORDINATION: The successful bidder will provide these services under the direct supervision of the Harbor Master and work closely with the Administrative Assistant/Inspector to the Board of Health, the MVRD&RRD, the Harbor Department, Civil Engineer and the town’s other sub contractors.

QUESTIONS: Ryan Rossi, Harbor Master, Chilmark Town Hall, 401 Middle Rd., POB 119, Chilmark, MA 02535 (508) 645-2846 or (774) 275-0560 mobile (508) 645-2110 fax or email at harbormaster@chilmarkma.gov

- Sealed bids will be accepted until **Friday, June 9th 2023 at 4:30 PM** at the Selectmen’s Office, 401 Middle Road, Chilmark, MA 02535-0119

CHILMARK

The Harbor Department is seeking sealed bids for seasonal operation/cleaning of the Menemsha Comfort Station and seasonal trash collection (multiple times a day) in the Menemsha park and West Dock areas. This is a three-year contract. The Comfort Station is operated from April 15–November 4 (approximately) each year. Trash collection is primarily Memorial Day Weekend–Columbus Day Weekend, with off-season trash collection and seasonal cleanup efforts. Please contact the Selectmen's Office for the Invitation For Bids. Deadline to submit your sealed bid is May 30, 2023 at 4:30PM in the Selectmen's Office.

BID PRICING SHEET Smith Property Care
Name of Business

Gentlemen:

We the undersigned propose to furnish the Town of Chilmark for the Menemsha Comfort Station and Trash Collection. Cleaning bid responsibilities include:

- Onsite staffing for the months of May through October
- Emptying barrels located around the harbor
- Cleaning the comfort station, restrooms and around station
- Collecting trash from transient boats
- Collection of recycling barrels
- Collection of waste oil
- Painting, repairing and replacing comfort station barrels as needed
- Coordinating repairs and maintenance to the plumbing, solar, electrical and septic systems
- Providing all materials and supplies
- Steam cleaning the tile in the restrooms at the beginning, middle and end of the season.
- Collection of trash, litter, and debris from the Menemsha Harbor, Beach, Parking Lot, Town Docks and Chilmark Town dump that has not been properly placed in barrel or dumpsters.
- Transportation to Local Drop Off.
- Repairs and maintenance to the comfort station building, plumbing, solar, electrical and septic systems within capabilities
- Repairs to docks and any others Menemsha related projects under the supervision of the Harbor Master
- Large trash pickup from fishing vessels and flotsam and jetsam. Bi-weekly or on call pick up.
- Beach gear pickup from tourist daily walk through. (Chairs, coolers, shoes, clothing, etc.)
- Hurricane preparedness (boarding up comfort station and taking in barrels)

Services include per the attached specifications for the price stated below:

TOTAL PRICE OF THE CONTRACT (yearly)

June 2023 Per Chilmark Specifications \$ 78,000.00
In Written Words Seventy-Eight Thousand Dollars

June 2024 Per Chilmark Specifications \$ 81,900.00
In Written Words Eighty-One Thousand, Nine Hundred dollars

June 2025 Per Chilmark Specifications \$ 85,995.00
In Written Words Eighty-Five Thousand, Nine Hundred Ninety Five dollars

For extra repairs/projects as requested the HOURLY RATE \$: \$75.00

Did you deviate from the specifications in any way? (If yes, you must submit a detailed description of all deviations.) YES _____ NO **X**

The contract owner will be: Seth Karlinsky

The on-site staff will be: Seth Karlinsky The Staff Cell Phone#: 508-455-8615

I acknowledge that I have examined the site and I am familiar with existing conditions.

BY: 

AUTHORIZED SIGNATURE
Smith Property Care _____
COMPANY NAME
P.O. Box 546 _____
ADDRESS
Chilmark, MA 02535 _____
CITY, STATE, ZIP CODE

Seth Karlinsky _____
PRINT NAME
508-645-9310 _____
TELEPHONE NUMBER
sethkarlinsky@gmail.com _____
EMAIL ADDRESS AND FAX #
6/7/2023 _____
DATE

REFERENCE FORM

Bidder: Smith Property Care – Seth Karlinsky

Bidder must provide references for: all similar contracts performed within the past three (3) years

1. Reference: Betsy Larsen
Address: 56 Basin Rd, Chilmark MA, 02535
Contact: Betsy Larsen
Phone: 508-645-2680
Fax: _____

Description and date(s) of services provided:
2009 – Present – contractor services and general maintenance for small repairs

2. Reference: Menemsha Water Company
Address: 9 Flanders Lane Chilmark MA
Contact: Stanley Startzell
Phone: 617-699-5276
Fax: _____

Description and date(s) of services provided:
2019 – Present – Water Operator, contractor services, and chemical distributor

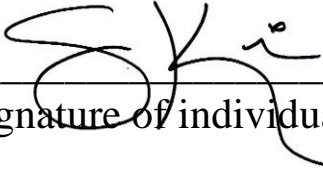
3. Reference: Copper Works
Address: 22 Basin Rd Chilmark MA 02535
Contact: Scott McDowell
Phone: 508-645-2995
Fax: _____

Description and date(s) of services provided:
2009 – Present – contractor services and general maintenance for repairs

Attach additional sheets if necessary

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.



Signature of individual submitting bid

Smith Property Care

Name of business

TAX COMPLIANCE CERTIFICATION

Pursuant to M.G.L. c. 62C, §49A, I certify under the penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.



Signature of person submitting bid

Smith Property Care

Name of business

SUBMIT in SEALED ENVELOPE Marked on its face
“Menemsha Comfort Station and Seasonal Trash Bid”