

MINUTES

CHILMARK FREE PUBLIC LIBRARY TRUSTEES' MEETING DECEMBER 16, 2021

Present: Trustees Candy Shweder (Chair), Janet Weidner and Jane Kaplan; Library Director Ebba Hierta; Library Assistant Director/Youth Services Librarian Caroline Drogin.

Meeting called to order at 11:02 a.m. via Zoom.

Minutes: The minutes of the November 18, 2021 Board of Trustees' Meeting were moved, seconded and unanimously approved as submitted.

Financial reports: The financials are on track with the budget.

Communications: The Library received lovely donation letters from a new year-round family to Chilmark, expressing their appreciation for the Library's services and its welcoming of them to the community.

Director's report: The Library's total circulation was up 40% over last year.

The book sale has helped to get patrons back into the Library. In its first week of the sale, the Library made \$500, while the set-up expenses only came to \$150. The Director is hopeful that the sale will break even once the cost of discarding any unsold items is factored in at the end of the sale. The Thrift Shop asked for the date when items would be available for free, so that it could come for items at that time. All large print books were sent to Windemere.

The school children are enjoying their visits to the Library. Preschoolers come to the Library on Wednesdays in 3 groups for story time with the Youth Services Librarian. There is no other story time held currently, due to the high COVID case counts.

There has been great attendance at the Library programs.

New business: Rodney Bunker has recommended that bids be obtained to replace two emergency exit doors, located in the meeting room and nonfiction room, as they are not reliable. The Director recommends that an article be put on the Town Warrant for the cost. If it is included in the Library budget, it would drive up the amount of the material purchase expenditure required of the Library under state law; while placing it on the Warrant would include it in the Town budget, and would therefore not increase the Library's material expenditure line.

The proposed Library budget has no increase over last year with respect to the discretionary lines.

Salaries did not increase a lot. The Town approved a 3% Cola. With required step increases, the overall increase was 3.6%. The required salary increase will increase the material purchases mandated under state law. The Director expects to increase electronic material purchases, including a subscription to a new streaming service, Hoopla, a library media streaming platform for audio books, e-books, movies, music and TV. It provides better access and a lower cost per use than Overdrive. Hoopla is an app. Canopy also offers movies. Its costs have increased slightly.

The proposed FY 2023 budget was moved, seconded and unanimously approved by the Trustees. It will go to the Finance Advisory Committee in February via Zoom.

Old business: The revised job description for the Adult Programming position was unanimously endorsed by the Board of Selectmen. No increase in the 2022 budget will be required to fill it.

The next meeting was scheduled for January 13, 2022 at 11:00 a.m. The Meeting was adjourned at 11:28 a.m.

Documents:

Agenda For Trustees' Meeting Thursday, December 16, 2021.

Minutes from Trustees' Meeting, November 18, 2021

Proposed FY 2023 Library Budget