

Human Resources Board of Chilmark

December 3, 2020 APPROVED MINUTES

Via Remote Participation

Meeting ID: 940 7095 4719

Present: Jennie Greene, Chair, Bruce Golden, Irene Ziebarth, Don Leopold, Jim Malkin, Selectmen's Representative,

Not present: Molly Glasgow, Chuck Hodgkinson, Employee Representative

Public/ Board or Comm. Members:

Staff: Jennifer Christy, Admin. Asst., Tim Carroll

Meeting called to order at 8:00AM

Review and Approval of FY22 Dept. Budget Proposal:

- Brief discussion occurred regarding the use of overtime in some departments.
- A motion was made to approve the FY22 department budget proposal as presented (level-funded except for the 1.4% COLA and the one step increase in the Salary line). The motion was seconded. Roll call vote:
Ziebarth: AYE, Golden: AYE, Leopold: AYE, Greene: AYE

Topics not anticipated at the Time of Posting:

- Upcoming retirement of staff member:
 - Selectman Malkin noted Mr. Hodgkinson is retiring on April 1, 2021 and informed the Board that the Town Administrator is reviewing the reorganization of administrative and other positions in the Town Hall.
 - Mr. Carroll noted the challenges posed by replacing a staff member who has managed multiple roles and positions and noted the timeframe to get the process of hiring a replacement is tight.
 - Mr. Leopold noted Mr. Hodgkinson's valuable contributions to the work of the Town and offered to assist the Town Administrator in the hiring process.

Minutes:

- No minutes were reviewed.

Meeting adjourned at 8:19 AM and the minutes were respectfully submitted by Jennifer L. Christy