**APPROVED**

**Human Resources Board of Chilmark**

**Meeting Minutes**

**October 31, 2019**

Present: Jennie Greene, Chair, Bruce Golden, Molly Glasgow, Jim Malkin, Selectmens’ Representative, Chuck Hodgkinson, Employees’ Representative

Not present: Don Leopold

Public/ Board or Comm. Members:

Staff: Jennifer Christy, Admin. Asst.

Meeting called to order at 8:00AM

**Discussion of Recommendation of FY2021 Proposed COLA (Cost of Living Adjustment)**

* + The Board reviewed the FY2021 COLA information prepared by Mr. Hodgkinson.
  + Ms. Glasgow inquired why the COLA numbers were higher during the years FY2003 and FY2009 and then were set consistently lower. It was noted that the COLA, in the earlier years, was set without a standard formula.
  + Mr. Golden moved to recommend to set the COLA at 1.5% for the upcoming fiscal year 2021. The motion was seconded. The vote was unanimous to recommend a COLA for FY2021 of 1.5%.

**Topics Not Anticipated by the Board at the Time of Posting:**

**Minutes:**

* + August 1, 2019: The minutes were reviewed and were approved as written.

**Next Meetings:**

* + Thursday, December 5, 2019, 8AM

**Documents:**

* + HRB Procedures Manual
  + HRB Bylaw
    - FY2021 COLA Information

Meeting adjourned at 8:37AM