

Chilmark FinCom & Selectmen - Joint July 15, 2019 Meeting Minutes

Present: FinCom: Susan Murphy, Vicki Divoll, Bruce Golden and Marshall Carroll. *Eric Glasgow, Don Leopold and Rob Hannemann were not present* **Selectmen:** Chairman Warren Doty and James Malkin. *Bill Rossi was not present.* **Other:** Tim Carroll, Ellen Biskis and Diana DeBlase.

At 5:15 with a quorum of the FinCom present acting Chairman Marshall Carroll called the meeting to order in the Selectmen's meeting room 2nd floor of the Chilmark town hall.

Marshall Carroll said the purpose of this meeting is to hear and vote the recommended end of year FY19 Budget transfers.

Accountant Ellen Biskis handed out summary and report.

Chairman Doty said the Building and Zoning deficit was because we had 150 applications for building permits verses the 100 we budgeted for and likewise for the Zoning Board of appeals.

Tim Carroll said the Highway department was directed to go into deficit to complete a job by the Board of Selectmen. Chairman Doty said we will work to keep budget communication better with our accountant.

Chairman Doty moved to approve as presented here in the report from Accountant Biskis:

	<u>FY19 Budget</u>	<u>YTD Actual</u>	<u>FY19 Balance</u>	<u>FY19 XFERS</u>	<u>FY19 XFERS</u>	<u>FY19 FINAL BALANCE</u>
Total Expenditures	100.00	100.00	0.00			0.00
Total Department	<u>100.00</u>	<u>100.00</u>	<u>0.00</u>			
<i>01 - General Fund</i>						
<i>122 - Selectmen</i>						
Total Salaries & Wages	223,459.19	211,501.65	11,957.54			11,957.54
Total Expenditures	11,610.00	9,291.91	2,318.09			2,318.09
Total Department	<u>235,069.19</u>	<u>220,793.56</u>	<u>14,275.63</u>			14,275.63
						0.00
<i>01 - General Fund</i>						
<i>131 - Finance Committee</i>						
Total Expenditures	550.00	135.00	415.00			415.00
Total Department	550.00	135.00	415.00			415.00
						0.00
<i>01 - General Fund</i>						
<i>135 - Town Accountant</i>						
Total Salaries & Wages	95,110.49	92,543.38	2,567.11			2,567.11
Total Expenditures	9,250.00	7,742.89	1,507.11			1,507.11
Total Department	104,360.49	100,286.27	4,074.22			4,074.22
						0.00
<i>01 - General Fund</i>						
<i>136 - Auditing</i>						
Total Expenditures	21,000.00	21,000.00	0.00			0.00

Total Department	21,000.00	21,000.00	0.00				0.00
							0.00
<i>01 - General Fund</i>							0.00
<i>141 - Board of Assessors</i>							0.00
							0.00
							0.00
Total Salaries & Wages	100,567.26	100,212.98	354.28				354.28
Total Expenditures	27,320.00	21,199.08	6,120.92				6,120.92
Total Department	127,887.26	121,412.06	6,475.20				6,475.20
							0.00
<i>01 - General Fund</i>							0.00
<i>145 - Treasurer</i>							0.00
							0.00
							0.00
Total Salaries & Wages	104,997.17	104,602.77	394.40				394.40
Total Expenditures	11,635.00	11,247.29	387.71				387.71
Total Department	116,632.17	115,850.06	782.11				782.11
							0.00
<i>01 - General Fund</i>							0.00
<i>146 - Tax Collector</i>							0.00
							0.00
							0.00
Total Salaries & Wages	90,984.99	90,639.84	345.15				345.15
Total Expenditures	18,767.33	16,301.18	2,466.15				2,466.15
Total Department	109,752.32	106,941.02	2,811.30				2,811.30
							0.00
<i>01 - General Fund</i>							0.00
<i>151 - Legal</i>							0.00
							0.00
							0.00
Total Expenditures	60,180.00	44,547.30	15,632.70				15,632.70
Total Department	60,180.00	44,547.30	15,632.70				15,632.70
							0.00
<i>01 - General Fund</i>							0.00
<i>152 - Personnel Board</i>							0.00
							0.00
							0.00
Total Salaries & Wages	4,641.62	4,623.84	17.78				17.78
Total Expenditures	441.00	100.00	341.00				341.00
Total Department	5,082.62	4,723.84	358.78				358.78
							0.00
<i>01 - General Fund</i>							0.00
<i>161 - Town Clerk</i>							0.00
							0.00
							0.00
Total Salaries & Wages	48,737.05	48,550.32	186.73				186.73
Total Expenditures	9,493.00	7,626.12	1,866.88				1,866.88
Total Department	58,230.05	56,176.44	2,053.61				2,053.61
							0.00
<i>01 - General Fund</i>							0.00
<i>171 - Conservation Commission</i>							0.00
							0.00
							0.00
Total Salaries & Wages	43,987.92	43,840.08	147.84				147.84
Total Expenditures	1,491.00	342.27	1,148.73				1,148.73
Total Department	45,478.92	44,182.35	1,296.57				1,296.57
							0.00
<i>01 - General Fund</i>							0.00
<i>175 - Planning Board</i>							0.00
							0.00
							0.00

Total Salaries & Wages	32,491.37	32,366.88	124.49				124.49
Total Expenditures	6,180.00	1,694.81	4,485.19		(805.84)		3,679.35
Total Department	38,671.37	34,061.69	4,609.68		(805.84)		3,803.84
<i>01 - General Fund</i>							0.00
<i>176 - Zoning Board of Appeals</i>							0.00
Total Salaries & Wages	44,186.31	44,018.68	167.63	(167.63)			0.00
Total Expenditures	5,284.00	6,257.47	(973.47)	167.63	805.84		0.00
Total Department	49,470.31	50,276.15	(805.84)	0.00	805.84		0.00
<i>01 - General Fund</i>							0.00
<i>179 - Community Preservation Comm</i>							0.00
Total Salaries & Wages	12,995.97	12,946.67	49.30				49.30
Total Expenditures	3,550.00	1,032.50	2,517.50				2,517.50
Total Department	16,545.97	13,979.17	2,566.80				2,566.80
<i>01 - General Fund</i>							0.00
<i>185 - Housing Committee</i>							0.00
Total Salaries & Wages	6,885.18	5,599.18	1,286.00				1,286.00
Total Expenditures	35,103.00	34,198.31	904.69				904.69
Total Department	41,988.18	39,797.49	2,190.69				2,190.69
<i>01 - General Fund</i>							0.00
<i>192 - Town Offices/Building Mainten</i>							0.00
Total Salaries & Wages	99,116.31	100,402.65	(1,286.34)	1,286.34			0.00
Total Expenditures	85,960.00	72,188.88	13,771.12	(1,286.34)	(4,516.80)		7,967.98
Total Department	185,076.31	172,591.53	12,484.78	0.00	(4,516.80)		7,967.98
<i>01 - General Fund</i>							0.00
<i>194 - Community Center</i>							0.00
Total Expenditures	21,600.00	19,966.17	1,633.83				1,633.83
Total Department	21,600.00	19,966.17	1,633.83				1,633.83
<i>01 - General Fund</i>							0.00
<i>196 - Selectmens Maint/Unclassified</i>							0.00
Total Expenditures	58,000.00	55,944.90	2,055.10	(153.69)			1,901.41
Total Department	58,000.00	55,944.90	2,055.10	(153.69)			1,901.41
<i>01 - General Fund</i>							0.00
<i>198 - Town Owned Property</i>							0.00
Total Expenditures	24,133.00	28,649.80	(4,516.80)		4,516.80		0.00
Total Department	24,133.00	28,649.80	(4,516.80)		4,516.80		0.00
<i>01 - General Fund</i>							0.00
<i>199 - Comfort Station</i>							0.00

Total Expenditures	82,800.00	82,953.69	(153.69)	153.69			0.00
Total Department	<u>82,800.00</u>	<u>82,953.69</u>	<u>(153.69)</u>	153.69			<u>0.00</u>
<i>01 - General Fund</i>							0.00
<i>210 - Police Department</i>							0.00
							0.00
							0.00
Total Salaries & Wages	635,736.32	598,020.31	37,716.01				37,716.01
Total Expenditures	96,774.04	90,433.02	6,341.02				6,341.02
Total Department	<u>732,510.36</u>	<u>688,453.33</u>	<u>44,057.03</u>				<u>44,057.03</u>
							0.00
<i>01 - General Fund</i>							0.00
<i>220 - Fire Department</i>							0.00
							0.00
Total Salaries & Wages	121,481.60	106,780.13	14,701.47	(5,062.30)	(4,027.70)		5,611.47
Total Expenditures	82,375.00	80,559.28	1,815.72				1,815.72
Total Department	<u>203,856.60</u>	<u>187,339.41</u>	<u>16,517.19</u>	(5,062.30)	(4,027.70)		<u>7,427.19</u>
							0.00
<i>01 - General Fund</i>							0.00
<i>230 - Ambulance Service Assessment</i>							0.00
							0.00
Total Expenditures	363,691.18	363,691.18	0.00				0.00
Total Department	<u>363,691.18</u>	<u>363,691.18</u>	<u>0.00</u>				<u>0.00</u>
							0.00
<i>01 - General Fund</i>							0.00
<i>241 - Building Inspections</i>							0.00
							0.00
Total Salaries & Wages	62,520.23	67,582.53	(5,062.30)	1,034.60	4,027.70		0.00
Total Expenditures	3,200.00	2,165.40	1,034.60	(1,034.60)			0.00
Total Department	<u>65,720.23</u>	<u>69,747.93</u>	<u>(4,027.70)</u>	0.00	4,027.70		<u>0.00</u>
							0.00
<i>01 - General Fund</i>							0.00
<i>291 - Emergency Management</i>							0.00
							0.00
Total Salaries & Wages	3,030.00	2,991.12	38.88				38.88
Total Expenditures	5,530.00	3,434.38	2,095.62				2,095.62
Total Department	<u>8,560.00</u>	<u>6,425.50</u>	<u>2,134.50</u>				<u>2,134.50</u>
							0.00
<i>01 - General Fund</i>							0.00
<i>292 - Dog Officer</i>							0.00
							0.00
Total Salaries & Wages	16,630.00	15,776.34	853.66				853.66
Total Expenditures	1,160.00	475.00	685.00				685.00
Total Department	<u>17,790.00</u>	<u>16,251.34</u>	<u>1,538.66</u>				<u>1,538.66</u>
							0.00
<i>01 - General Fund</i>							0.00
<i>295 - Harbor Department</i>							0.00
							0.00
Total Salaries & Wages	135,404.62	128,058.22	7,346.40	(396.43)			6,949.97
Total Expenditures	82,625.00	83,021.43	(396.43)	396.43			0.00
Total Department	<u>218,029.62</u>	<u>211,079.65</u>	<u>6,949.97</u>				<u>6,949.97</u>
							0.00
<i>01 - General Fund</i>							0.00
<i>296 - Animal Inspector</i>							0.00
							0.00

Total Expenditures	1,200.00	1,200.00	0.00				0.00
Total Department	<u>1,200.00</u>	<u>1,200.00</u>	<u>0.00</u>				<u>0.00</u>
							0.00
<i>01 - General Fund</i>							0.00
<i>299 - Shellfish Department</i>							0.00
Total Salaries & Wages	117,337.25	117,013.82	323.43				323.43
Total Expenditures	62,675.00	60,271.37	2,403.63				2,403.63
Total Department	<u>180,012.25</u>	<u>177,285.19</u>	<u>2,727.06</u>				<u>2,727.06</u>
							0.00
<i>01 - General Fund</i>							0.00
<i>300 - Education</i>							0.00
Total Expenditures	3,420,478.47	3,420,478.47	0.00				0.00
Total Department	<u>3,420,478.47</u>	<u>3,420,478.47</u>	<u>0.00</u>				<u>0.00</u>
							0.00
<i>01 - General Fund</i>							0.00
<i>422 - Highway Maintenance</i>							0.00
Total Salaries & Wages	96,274.89	106,852.06	(10,577.17)	5,520.43	3,132.51	1,924.23	0.00
Total Expenditures	83,664.00	78,143.57	5,520.43	(5,520.43)			0.00
Total Department	<u>179,938.89</u>	<u>184,995.63</u>	<u>(5,056.74)</u>	0.00	3,132.51	1,924.23	<u>0.00</u>
							0.00
<i>01 - General Fund</i>							0.00
<i>423 - Snow and Ice Removal</i>							0.00
Total Expenditures	30,000.00	31,117.15	(1,117.15)	1,117.15			0.00
Total Department	<u>30,000.00</u>	<u>31,117.15</u>	<u>(1,117.15)</u>	1,117.15			<u>0.00</u>
							0.00
<i>01 - General Fund</i>							0.00
<i>430 - Waste Collection and Disposal</i>							0.00
Total Expenditures	163,447.48	149,411.39	14,036.09	(1,117.15)			12,918.94
Total Department	<u>163,447.48</u>	<u>149,411.39</u>	<u>14,036.09</u>	(1,117.15)			<u>12,918.94</u>
							0.00
<i>01 - General Fund</i>							0.00
<i>491 - Cemetery Commission</i>							0.00
Total Salaries & Wages	12,027.36	11,759.63	267.73				267.73
Total Expenditures	25,400.00	22,265.37	3,134.63		(3,132.51)		2.12
Total Department	<u>37,427.36</u>	<u>34,025.00</u>	<u>3,402.36</u>		(3,132.51)		<u>269.85</u>
							0.00
<i>01 - General Fund</i>							0.00
<i>510 - Board of Health</i>							0.00
Total Salaries & Wages	68,003.53	67,751.25	252.28	(0.93)			251.35
Total Expenditures	15,764.00	11,826.70	3,937.30				3,937.30
Total Department	<u>83,767.53</u>	<u>79,577.95</u>	<u>4,189.58</u>	(0.09)			<u>4,189.49</u>
							0.00
<i>01 - General Fund</i>							0.00
<i>541 - Social Services</i>							0.00
Total Expenditures	267,249.20	267,250.13	(0.93)	0.93			0.00
Total Department	<u>267,249.20</u>	<u>267,250.13</u>	<u>(0.93)</u>	0.93			<u>0.00</u>
							0.00

<i>01 - General Fund</i>				0.00
<i>610 - Library Department</i>				0.00
				0.00
Total Salaries & Wages	302,787.61	296,504.11	6,283.50	6,283.50
Total Expenditures	102,675.00	102,675.00	0.00	0.00
Total Department	<u>405,462.61</u>	<u>399,179.11</u>	<u>6,283.50</u>	<u>6,283.50</u>
				0.00
<i>01 - General Fund</i>				0.00
<i>630 - Recreation</i>				0.00
				0.00
Total Salaries & Wages	197,590.17	196,742.50	847.67	847.67
Total Expenditures	42,715.00	38,650.83	4,064.17	4,064.17
Total Department	<u>240,305.17</u>	<u>235,393.33</u>	<u>4,911.84</u>	<u>4,911.84</u>
				0.00
<i>01 - General Fund</i>				0.00
<i>650 - Parks</i>				0.00
				0.00
Total Expenditures	200.00	59.50	140.50	140.50
Total Department	<u>200.00</u>	<u>59.50</u>	<u>140.50</u>	<u>140.50</u>
				0.00
<i>01 - General Fund</i>				0.00
<i>691 - Historical Commission</i>				0.00
				0.00
Total Salaries & Wages	1,299.60	1,294.67	4.93	4.93
Total Expenditures	1,350.00	0.00	1,350.00	1,350.00
Total Department	<u>2,649.60</u>	<u>1,294.67</u>	<u>1,354.93</u>	<u>1,354.93</u>
				0.00
<i>01 - General Fund</i>				0.00
<i>699 - Cultural Council</i>				0.00
				0.00
Total Expenditures	3,000.00	3,000.00	0.00	0.00
Total Department	<u>3,000.00</u>	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>
				0.00
<i>01 - General Fund</i>				0.00
<i>710 - Retirement of Debt - Principal</i>				0.00
				0.00
Total Capital	440,000.00	433,668.00	6,332.00	6,332.00
Total Department	<u>440,000.00</u>	<u>433,668.00</u>	<u>6,332.00</u>	<u>6,332.00</u>
				0.00
<i>01 - General Fund</i>				0.00
<i>751 - Retirement of Debt - Interest</i>				0.00
				0.00
Total Capital	52,150.00	52,150.00	0.00	0.00
Total Department	<u>52,150.00</u>	<u>52,150.00</u>	<u>0.00</u>	<u>0.00</u>
				0.00
<i>01 - General Fund</i>				0.00
<i>752 - Short Term Interest</i>				0.00
				0.00
Total Expenditures	500.00	500.00	0.00	0.00
Total Department	<u>500.00</u>	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>
				0.00
<i>01 - General Fund</i>				0.00
<i>840 - Other Assessments</i>				0.00
				0.00
Total Expenditures	182,062.00	176,462.00	5,600.00	5,600.00
Total Department	<u>182,062.00</u>	<u>176,462.00</u>	<u>5,600.00</u>	<u>5,600.00</u>

<i>01 - General Fund</i>							0.00	
<i>910 - Employee Benefits and Contrib</i>							0.00	
							0.00	
							0.00	
Total Salaries & Wages	799,258.24	753,691.63	45,566.61				45,566.61	
Total Expenditures	396,502.42	371,589.98	24,912.44				24,912.44	
Total Department	<u>1,195,760.66</u>	<u>1,125,281.61</u>	<u>70,479.05</u>				<u>70,479.05</u>	
							0.00	
<i>01 - General Fund</i>							0.00	
<i>945 - Liability Insurance</i>							0.00	
							0.00	
Total Expenditures	213,000.00	107,998.00	105,002.00				105,002.00	
Total Department	<u>213,000.00</u>	<u>107,998.00</u>	<u>105,002.00</u>				<u>105,002.00</u>	
							0.00	
							0.00	
							0.00	
							0.00	
Total:				10,111,377.37	353,693.41	0.00	0.00	1,924.23
				(2,284.00)				
				10,109,093.37				

Marshall Carroll seconded the motion. **SO VOTED:** FinCom: 4 Ayes, 3 not present *Eric Glasgow, Don Leopold and Rob Hannemann*. Selectmen: 2 Ayes, 1 not present *Bill Rossi*. Chairman Doty and Acting Chairman Carroll signed the transfers as approved.

Accountant Biskis recommended quarterly meetings with departments.

At 5:42 PM with no further items for discussion Marshall Carroll moved to adjourn. Ms. Divoll seconded the motion. **SO VOTED:** FinCom: 4 Ayes, 3 not present *Eric Glasgow, Don Leopold and Rob Hannemann*. Selectmen: 2 Ayes, 1 not present *Bill Rossi*.

Minutes respectfully submitted by Diana DeBlase.

Approved 1/30/2020