

# Chilmark Finance Advisory committee

## Minutes of October 17, 2019

Meeting called to order at 5:00 PM in the Selectmen's Meeting Room, Town Hall.

Present at call to order: Rob Hannemann, Bruce Golden, Vicki Divoll, Eric Glasgow.

Arrived at 5:10 PM: Marshall Carroll.

Not Present: Don Leopold, Susan Murphy.

Also Present: Tim Carroll, Jonathan Klaren.

**Minutes** tabled to future meeting.

### **Review of Special Town Meeting Warrant articles – October 28, 2019**

1. The bill of a prior fiscal year was explained by Chief Klaren. Eric moved and Bruce seconded a motion to **Recommend** this article. SO VOTED: 5 Ayes 2 Not Present
2. Chief Klaren explained the need to replace the second cruiser that is 9 years old with >120,000 miles on it. Funds from the stabilization, an old article and his budget will be used to cover this purchase. He said he would be asking the ATM to fund \$20,000 a year to the stabilization fund with the next car expected to be purchased in the Fall two years from now. Eric moved and Vicki seconded a motion to **Recommend** this article. SO VOTED: 5 Ayes 2 Not Present
3. Highway paving was discussed. Bruce moved and Vicki seconded a motion to **Recommend** this article. SO VOTED: 5 Ayes 2 Not Present
4. The FINCOM discussed the Public Safety Building project. There were questions on the basis of the requested design fees and scope of the proposed project. The committee agreed it needed more information on the scope and schedule from the Public Safety Buildings Committee. They also asked for an explanation of the OPM and Architect funding amounts. This was **tabled** to October 24, 2019.
5. Repairs to the Menemsha School (police station) were discussed. The committee asked for a five year capital plan. Tim said that these amounts didn't qualify as a capital plan item under our guidelines, but perhaps a five year maintenance and repair plan would be useful for the committee to see. Vicki moved and Marshall seconded a motion to **Recommend** this article. SO VOTED: 5 Ayes 2 Not Present
6. The Fire Department article was reviewed. The committee saw pictures of the ice rescue sled. Eric questioned the need for the PWC (jetski) and asked about rescues that used it. There was discussion about what the new Fire Chief felt were priorities for the department and how he was asking to reuse existing articles to address these needs. Vicki moved and Eric seconded a motion to **Recommend** this article. SO VOTED: 5 Ayes 2 Not Present
7. The Harbor Department articles were discussed. Concerns were voiced against the insulation and sheet-rock for the Harbor Master office on the bulkhead. Eric moved and Bruce seconded a motion to **Recommend** these Harbor articles. SO VOTED: 4 Ayes 1 Nay 2 Not Present
8. This article is \$60,000 to pay for engineering and expenses to obtain a whole harbor dredging permit from the DEP and \$20,000 to do maintenance dredging along the Dutcher Dock. Marshall moved and Eric seconded a motion to **Recommend** this article. SO VOTED: 5 Ayes 2 not Present

9. The committee discussed the Community Center HVAC and Generator articles. They reviewed the MEMA grant for a new generator and battery system. Vicki moved and Eric seconded a motion to **Recommend** both Article 9 & 10 for the CCC. SO VOTED: 5 Ayes 2 Not Present
10. *ibid*
11. The Public Water System operator article was discussed. Tim said this would need to become an annual budget item in the future. Bruce moved and Eric seconded a motion to **Recommend** this article. SO VOTED: 5 Ayes 2 Not Present
12. Tim reported that the Locust poles were originally sourced from the mid-west. We recently were offered a local source that will cost more per log but not require the shipping costs. Tim expects this article to be reduced by approximately \$1,000. Vicki moved and Bruce seconded a motion to **Recommend** this article. SO VOTED: 5 Ayes 2 Not Present
13. Tim explained that article 13 was to pay road dues from previous years to the Meeting House Road Association. Vicki moved and Bruce seconded a motion to **Recommend** this article. SO VOTED: 5 Ayes 2 Not Present
14. Tim explained that the Comfort Station in Menemsha needed some repairs to protect its envelope; the roof, shingles and fascia. As well as painting. He is also asking for funds to pay for a home inspector/engineer to provide a report on the health of the building to give the town advice on whether to do a major renovation or replace the building. Eric moved and Bruce seconded a motion to **Recommend** this article. SO VOTED: 5 Ayes and 2 Not Present
15. Tim said that the current copier was purchased in 2013 and was becoming difficult to get parts for. He said that we keep copiers for 5 years and that saves money compared to leasing copiers. Bruce moved and Vicki seconded a motion to **Recommend** the photo copier article. SO VOTED: 5 Ayes 2 Not Present
16. The committee reviewed the state requirement to have a working elevator at the town hall. Bruce moved and Eric seconded a motion to **Recommend** the funding of emergency repairs to the town hall elevator. SO VOTED: 5 Ayes 2 Not Present
17. Tim explained how a change at the state DOR was triggering an early upgrade of various software and hardware for the town hall servers, the creation of a stipend for the web site manager, and a new service from our GIS vendor to host scanned documents online. There was discussion. Eric moved and Vicki seconded a motion to **Recommend** the server and computer systems warrant article. SO VOTED: 5 Ayes 2 Not Present
18. Tim explained how the town had taken a parcel for failure to pay taxes and how there were 3 more possible parcels to be subject to a tax taking. The state law allows for the town to sell at auction without town meeting approval, but the Selectmen want to be able to use the proposal process instead that requires town meeting approval. The town does not want to use the auction process because it expects to receive less money for the parcel at auction. Rob moved and Vicki seconded a motion to **Take No Action** as this was not a fiscal matter. SO VOTED: 5 Ayes 2 Not Present

### **New Business**

Reserve Fund Transfer Requests from the Harbor, Comfort Station, Beach and Building Maintenance were tabled to October 24, 2019.

Updates on the MVRHS funding formula and building repair needs by Vicki was tabled to October 24, 2019.

### **Meeting Adjourned at 7:12 PM**

Minutes submitted by Tim Carroll

**Approved 10/24/2019**