

Chilmark Select Board November 23, 2021 Meeting Minutes

Present remotely: Chairperson James Malkin, Warren Doty and Bill Rossi.

Others: Town Administrator Tim Carroll, Police Chief Jonathan Klaren, Fire Chief Jeremy Bradshaw, Library Director Ebba Hierta, Peter Cook, Judith Flanders, Laurisa Rich, Kerry O' Donoghue, Highway Superintendent Keith Emin, Laura Silber, Arielle Faria, Timmy Rich, Jim Feiner, John Abrams, Samantha, Don Leopold, Harbor Master Ryan Rossi, Wendy Wolf, Ronnie Simon, Clark Goff, Margaret Maida, Alexis, Jane Katch, Jonah Maidoff, Doug Ruskin, Ann Wallace, Kimberly Angell, Diana DeBlase, MVTV agent, News reporters Zach Harris and Rich Saltsburg... (33)

At 5:00 PM Chairperson Malkin called the meeting to order on the Zoom platform.

Minutes:

Draft minutes from Select Board meeting held November 2, 2021 were reviewed.

Mr. Doty moved to approve as written. Mr. Rossi seconded the motion.

SO VOTED: 3 Ayes

Human Resources Board:

Mr. Carroll said the HRB has sent the Select Board the following recommendations to consider and approve:

- COLA recommendation 3% for FY23

Mr. Rossi moved to approve the 3% COLA for FY23. Mr. Doty seconded the motion.

SO VOTED: 3 Ayes

- Juneteenth Holiday – Observe on Monday June 20, 2022

Mr. Doty moved to approve Juneteenth observation date as presented by HRB.

Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

- Position Description for Adult Programming & Public Relations Coordinator- Recommended Grade 6 / compensation.

Mr. Doty moved to approve new position description and pay grade as recommended by the HRB. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Ms. Hierta thanked the Select Board for approving the position and grade.

Planning Board:

Submission of zoning amendment for Annual Town Meeting section 6.9 Homesite Housing.

Both Ann Wallace and Peter Cook were present from the Planning Board about this item. Mr.

Doty supported this amendment. Mr. Rossi said he supports it too but recommended setback

be 25 feet not 50 feet. John Abrams said it is 25 feet. Mr. Doty said we could have clarification

at ATM about the setbacks. Chairperson Malkin asked Planning Board to please follow-up about

the setbacks. Mr. Doty moved to approve this Zoning Bylaw amendment and put on warrant for

the coming Annual Town Meeting April 2022. Mr. Rossi seconded the motion.

SO VOTED: 3 Ayes

Chairperson Malkin said we would hear from Housing Bank representatives at this time. This is item 8 on our agenda but we taking out of sequence to talk now.

Laura Silber introduced members

Screen shared / Executive summary

John Abrams said we are here to get your reaction about the article and to have you put onto your Annual Town Meeting warrant. Mr. Abrams said this is strictly a funding source not managing. Mr. Rossi asked if the AMI would adjust annually. Mr. Ruskin said yes.

Mr. Doty said he is in favor of this proposal and would like to see brought to the Chilmark voters at ATM.

Mr. Rossi questioned the option to compensate the commissioners and were monies for compensating would come from. Mr. Ruskin said funds would be coming from transfer fee not from towns. Doug Ruskin each advisory boards of all towns (only membered towns) would vote to move to the option to compensate if they wanted to.

Mr. Rossi moved to approve putting this to the voters at the ATM. Doug Ruskin said to be transparent, there might be language change; this is draft. Mr. Rossi amended motion to include subject to approval of language changes. Mr. Doty seconded the motion.

SO VOTED: 3 Ayes

Police Department – Creation of 6th full-time police officer position, reduction of part-time officers, elimination of traffic officers.

Police Chief Klaren gave outline of proposal and an outline of ongoing challenges.

Chief Klaren said we have an officer going out on leave he intends to fill position with special officer. Chief Klaren said they intend to return for May and June. Chief Klaren said he has this (Funds for coverage) in his budget for now.

Chief Klaren has two requests for Select Board:

- approve 6th fulltime first of July
- approve filling position with special officer

Mr. Rossi said he would like to hold off voting until next regular meeting on December 7, 2021.

Chief Klaren said he would be available until December 6th to discuss this proposal but unavailable Dec 7, 2021.

Harbor Department:

Enforcement of Parking in Menemsha summer 2022

Chairperson Malkin introduced an outline to consider traffic in Menemsha to be managed by harbor staff. Harbormaster Ryan Rossi said he has been talking with Chief Klaren about this since last summer. As harbor is staffed 7 days a week. Harbormaster Rossi said he has been meeting with Don Leopold of both FinCom and Human Resources Board to draft this position. Harbormaster Rossi said we need to rewrite job position and address the compensation. The recommendation is to meld the traffic officer job description into the harbor wharfinger job position description. The compensation recommendation would be to go from grade 3 to 5.

Harbor Department Continued...

Harbormaster Rossi said we would be clearing traffic flow not enforcing law. Mr. Doty said maintaining order there is gravitas. If Police vehicle is there, it has more influence. Mr. Doty said we need to maintain a sense of authority. Harbormaster Rossi said we do deal with this already and have backup of police department when needed. Police Chief Klaren said we are not leaving Menemsha. Police will be there at sunset in August. Chairperson Malkin said we will discuss this more at next regular Select Board Meeting Dec 7th.

Mr. Leopold said he and Vicki Divoll (also of FinCom) met with these department heads to go through this proposal. Mr. Leopold said the Human Resource Board will also look at this too.

Mr. Leopold said we should consider also that this would be expanding the supervisory role of Harbormaster.

West Dock, Commercial Fishing Slips – relocation of pilings:

This project would change the size of three slips. Chairperson Malkin said the _ Harbor Advisory Committee met with Harbormaster. The Harbor Advisory Committee supported this project.

This would work for the next 10 years.

Chairperson Malkin said two more alternative plans where presented at the HAC meeting and this is the most efficient and economical solution.

Mr. Rossi moved to approve this proposal. Mr. Doty seconded the motion.

SO VOTED: 3 Ayes

Rich Saltsburg of MV Times asked if there was a bird hole situation update. Chairman Malkin said we are taking no action.

Cemetery Commission:

Commission member Judith Flanders discussed the four different applications to rent a plot.

Ms. Flanders asked that Select Board approve that the Cemetery office use these applications.

Mr. Rossi moved to approve the four applications as presented. Mr. Doty seconded the motion.

SO VOTED: 3 Ayes

MV Cultural Council:

Mr. Carroll said Heather Goff has asked that the Select Board reappoint her for another term on the board of the MV Cultural Council. Mr. Rossi moved to re-appoint Ms. Goff to the MV Cultural Council. Mr. Doty seconded the motion.

SO VOTED: 3 Ayes

Highway Department:

Mr. Carroll said this is a disclosure of appointment of a temporary employee by department head.

Mr. Carroll said this is a 60-day temporary prior to review of HRB and then posting position.

Highway Superintendent Keith Emin said he is looking to higher two laborer positions.

Mr. Carroll said this is already funded. Mr. Emin said he hoped to start the hire at step 3.

Highway Department Continued...

Mr. Doty asked if this person have experience to start at this step. Mr. Carroll said this hire is about 60 years old and has ability to handle equipment. Mr. Doty moved to approve this temporary laborer hire start at Step 3. Mr. Rossi seconded the motion.

SO VOTED: 3 Ayes

Town Administrator- project Updates:

- Mr. Carroll said we are working with the town Auditor to aid in bonding & borrowing for our Fire Station and EMS Headquarters project. Mr. Carroll said we want to make sure we keep our good rating. Mr. Carroll confirmed the town is postponing the borrowing. Mr. Carroll said the bidding process was pushed back to be Feb 14 2022 for the general bid date.
- Mr. Carroll said the coming FY23 Budget hearings schedule was confirmed with the FinCom. The start time this year for budget hearings is 4:30 PM.
- Mr. Carroll said so far we have 2 zoning bylaws for our Annual Town Meeting.
- Cape Light Compact has a grant for the Green Communities Act we need data to report properly. Added duty to accountant and the Energy committee, this is why Energy committee is requesting \$5,000 budget for administrative support.
- New budgeting software / contract to move forward.

Chairperson Malkin asked what downsides of the new software are. Mr. Carroll said do not have any that are apparent. Mr. Doty asked if this is a recommendation from the Town Administrator. Mr. Carroll (Town Administrator said yes. Mr. Doty moved to delegate Tim Carroll the Town Administrator to sign contract with Zobrio. Mr. Rossi seconded the motion.

SO VOTED: 3 Ayes

- Mr. Carroll said he also requests to be delegated as signer for the Granicus software project. Mr. Carroll said the Edgartown rollout driver has left Edgartown position so might take longer. Mr. Carroll said he is comfortable moving forward. Mr. Rossi moved to delegate the Town Administrator sign contract with Granicus. Mr. Doty seconded the motion. **SO VOTED: 3 Ayes**

Treasure hiring process – Update:

Mr. Carroll said we only got one application handed in by the advertised deadline. Mr. Carroll said the Human Resources Board (HRB) confirmed the pay is in line with other towns. Mr. Carroll said the HRB Started exit interview so job description update available. Mr. Carroll requested to extend the deadline for applications. Select Board supported extending deadline to December 13, 2021.

Chairperson Malkin recommended develop a contingency plan.

- Mr. Carroll said there will be a celebration of live for Kent Healy; Dec. 4, 2021 at the MV Agricultural Hall will be potluck and start at noon.

Wendy Wolf resident of Chilmark was present and recognized by Chairperson Malkin to speak. Ms. Wolf said she applauds work on Peaked Hill and the housing bank. Ms. Wolf recommended that ½ proceeds of rental tax be put into affordable housing. Chairman of Chilmark Housing Committee Jim Feiner said he echoes Wendy’s sentiments. This will be proposed to bring to ATM.

Fire Chief /Jeremy Bradshaw – Updates:

- Permission for tree removal at North Rd station.
- Additional crew in emergency
- Grant update to purchase 3 new turnout gears.
- Another beach vehicle/ atv and sled (this summer drownings showed we needed)
- Heat at Menemsha Crossroad station out no power to burner, being addressed tomorrow.
- Driving training and drills.

Chilmark Select Board supported these requests.

Chairman Malkin recognized Ronnie Simon to speak.

Ms. Simon asked to be allowed to post signs in town for her sale she is holding Thanksgiving weekend.

Chairperson Malkin said the concern is we do not have commercial signs, the signs we have are limited. Mr. Rossi said this is a slippery slope. This is a commercial not a nonprofit.

Mr. Rossi recommended getting the work done to bring a proposal for ATM to approve. Ms. Simon said these are just signs for people to find house. And asked how is that different from yard sale signs. Ms. Simon said this sign request is for this Friday, Saturday and Sunday of this coming weekend.

Chairperson Malkin said Lenny Jason could help you, call him on his cell. Chairman Malkin said Mr. Carroll will get that contact to you. Mr. Rossi said try to work out amendment to sign bylaw that would allow this and get on Annual Town Meeting warrant.

At 6:54 PM meeting adjourned with no further items for discussion Chairman Malkin asked for a motion to adjourn. Mr. Rossi moved to adjourn. Mr. Doty seconded the motion.

SO VOTED: 3 Ayes

Minutes respectfully submitted by Diana DeBlase.

Approved 12/07/2021

Document list:

- Draft minutes from Select Board meeting held Nov. 2, 2021
- Human Resources Board (HRB) COLA recommendation for FY23
- CPI for Urban Wage Earners & Clerical workers data
- Juneteenth observance recommendation from HRB for 2022
- HRB memo about new library position

Document List Continued...

- Data comparing other island town's library position similar to our new position.
- Signed grade approval and recommendation from HRB for new library position
- Library salary savings letter from Chilmark library director
- Letter to Select Board from Planning Board supporting proposed bylaw amendment to section 6.9 homesite housing
- Wording for amendment to section 6.9 homesite housing
- Police Chief letter of proposed restructure of department 11.19.2021
- Supporting documents for Police department restructuring
- Harbor Advisory minutes from meeting held 11/18/2021
- Harbor Advisory recommendation about slip pilings placement in Menemsha harbor
- 4 Cemetery application forms to be approved by Select Board
- Executive Summary for draft warrant article for ATM to create MV Housing Bank
- Zobio budget software contract proposal
- Short-term rental tax proceeds proposal
- Nextra disclosure label
- Notice of tax classification hearing for Chilmark December 1, 2021
- Fire Chief November report / updates
- Letter from Ronnie Simon to ask to put up signs in Chilmark for her sale