

Chilmark FY23 Budget Hearing #6 February 2, 2022 Meeting Minutes

Remotely present:

FinCom: Chairperson Susan Murphy, Marshall Carroll, Bruce Golden and Vicki Divoll. *Eric Glasgow, Rob Hannemann, and Don Leopold were not present* Select Board: Warren Doty, Bill Rossi and Chairperson Malkin. Others: Tim Carroll, Ellen Biskis, Diana DeBlase, Harbormaster Ryan Rossi, Police Chief Jonathan Klaren, Seth Karlinsky.

At 4:30 PM Chairperson Murphy called the meeting to order on the Zoom platform.

Minutes:

Draft minutes from Budget Hearing #4 & 5 from January 26th & 27th were reviewed. Chairperson Murphy Postponed approval of minutes till next meeting when we had more members of FinCom present.

4:35 PM Eric Glasgow, Sean Slavin and Rob Hannemann joined meeting

#295 Harbor Department:

Harbormaster Ryan Rossi presented this budget.

Harbormaster Rossi said he has changed the position of Assistant Harbormaster from 19 to 14 weeks.

Harbormaster Rossi said there would be two Assistant Harbormasters. One will be at step 2, the other at step 1. Harbormaster Rossi explained that the traffic control in Menemsha has been moved from police department to harbor department.

Harbormaster said the Assistant Wharfinger position increased for traffic controlling. There will now be six Assistant Wharfingers/traffic controlling employees in Menemsha for FY23 all at grade 5 step 3.

Police Chief Klaren said he has removed the funding for traffic officers from his budget. Harbormaster Rossi said he has put that and more into the Assistant Wharfinger/Traffic controller line as there will be 6 employees. Police Chief Klaren said he got creative last year in reaching out to the USCG to get traffic officers and it did not workout. This will be the first time implementing this plan and we will see how it works out.

Harbormaster Rossi said also the uniforms line will increase by \$1,000.00. But Police department budget will reduce their uniform line by \$1,000.00

Harbormaster Rossi pointed out that the annual dredging and pile driving was completed early winter. Harbormaster Rossi said Childs Engineering was awarded the bid to evaluate Dutcher dock and Commercial dock and Bulkhead assessment report.

Marshall Carroll asked what it cost to wrap pedestals in plastic and if Harbormaster would look into reusable canvass bag wrap in the future. Harbormaster Rossi said the cost was about \$700.00 and he has reached out to company that makes boat covers and have them make (reusable) covers. Harbormaster Rossi said this would absolutely save town money in the end.

Warrant articles for Harbor:

Golf cart / electric utility vehicle work items & personnel from West Dock and to office. Aid for traffic detail at West Dock for traffic detail. Dump-bed quote with contingency built in for \$13,000

Harbormaster Rossi said this item would be similar to USCG vehicle, but would be electric vs gas.

Marshall Carroll asked where this would be stored.

Harbormaster Rossi said the intention is to store at area we are allocating at the Tabor House LDO area off Middle Line Road. However, until that area is created he will need to find storage. Chairperson Malkin asked if Police Chief could give to harbor to use. Police Chief Klaren said he could but police are committed to keeping a presence in Menemsha, but it is up to Select Board. Chief Klaren said he plans to assign special officer to golf cart in Menemsha on nights when it is sunny.

#199 Comfort Station:

Harbormaster Rossi said he is taking over responsibilities for the Comfort Station. Harbormaster Rossi outlined plan to utilize FY22 has budget remaining of \$4,000.

Because of increase of foot traffic we need to bring up to a certain standard and the cost is estimated with a quote from Seth Karlinsky at \$13,700.00.

Harbormaster Rossi said there is a warrant article with \$15,000 that was not utilized from 2015 Comfort Station needs assessment & 2016 repairs.

Harbormaster presented his proposal to request \$15,000 Fincom or alternate funding source to cover the immediate work on the Comfort Station and then the Annual Town Meeting warrant article to replace the funds to refund FinCom reserve.

Tim Carroll discussed funding sources available today. Mr. Carroll said the \$10,000 could be turned over to the Harbor department to utilize and move forward with replacing and repairing the Comfort Station.

Chairperson Malkin recommended Fincom act on Harbormaster's request. Chairperson Murphy said this needs further discussion and we can re visit at final wrap-up. Chairperson Murphy requested the Harbormaster send a request in writing to the FinCom to transfer from their reserve fund.

#210 Police Department:

Police Chief Klaren presented this budget line by line starting with the Salary lines.

Police Chief Klaren said the Special officer must have same training as a full police officer. Chief Klaren is requesting a new fulltime officer position for FY23. Marshall Carroll asked what new officer pay would be. Chief Klaren said grade 9 step1.

Chief Klaren said he did not change overtime line as he is bringing in an additional new officer. Ms. Divoll noted the shifting budget (reduction in Police & increase to Harbor) and responsibilities to harbor. Ms. Divoll questioned if harbor wharfingers/traffic controllers had authority to write tickets. Chief Klaren said we are working with our legal counsel to see that they will be able to.

Chairperson Malkin said the traffic control positions would have ability to ticket.

Chief Klaren said he reduced summer / special officer line 5141 by -\$25,000

5186 Holiday pay; leaving at no increase. Chief Klaren explained that officers have choice of pay or extra day off. Chief Klaren said he cannot predict exact figure but this is a fair estimate.

Chairperson Murphy asked what the collective bargaining incentive was. Chief Klaren explained it varies by officer's degree of education. Chief Klaren gave some examples:

- 9% stipend for patrol officer who becomes supervisor on a call.
- Night differential pay 10:00 PM and 6:00 AM additional 2% over their pay.

Ms. Divoll said she would like to thank Jonathan (Chief Klaren) & Ryan (Harbormaster) for this collaboration and effort. Moreover, taking the time to explain the changes in budgets and why.

Chief Klaren continued to explain his budget proposed for FY23

Expenditures:

Chief Klaren said Computer Maintenance line 5247 increased.

However, Copier maintenance line 5250 no longer has rental of HP computers so went down.

MVLEC line 5583 is for department phones that Sheriff's department will not pay for anymore so we added here.

Chief Klaren completed his budget lines discussion and said his total budget increased by 4%.

Chairperson Murphy asked if there was enough to do in winter for the additional officer. Chief Klaren said yes, we have many more people here. Some of the calls we are getting really need two officers to respond.

Police Department Warrant Articles:

- \$51,721 for vehicle stabilization to purchase vehicle. Hybrid vehicle is about \$3,300+ more for hybrid vs gas operated. This will replace the 2015 Ford, as it is barely hanging in there.

Ms. Divoll asked if police department would trade in the 2015 vehicle. Chief Klaren said probably.

Marshall Carroll asked if we could shave any funding from telecommunications line 5341. Tim Carroll said that is for two Wi-Fi devices and four phones.

Tim Carroll asked if traffic officer (in Menemsha this summer) would start at noon and go to sunset.

Harbormaster Rossi said he is working out the schedules, as of now staffed at 7:00 AM with additional 11 AM to sunset. Two designated traffic officers in addition to the one that starts at 11.

Chairperson Malkin said utility deploy where needed and when. This is a great use of staffing. Chief Klaren said the Harbormaster's plan illustrates more (traffic control) presence than we ever had.

Chairperson Murphy said thank you both Harbormaster & Police Chief.

Building Department #241

Tim Carroll gave outline of changes made for FY23:

- added 20-hour week temporary local inspector position
- increased Administrator support an additional 2 hours a week for 6 hours a week.
- leave Lenny Jason line the same.
- increased Professional development line 5303 by \$1,000.00.
- Telecommunications line 5341 has been increased by \$600.00 for additional cell and a tablet
- Increased instate travel to cover additional inspector.
- Mileage increased but need to further evaluate, as mileage major increase.

Chairperson Malkin said Lenny has a medical issue, interim Lenny remains on, Forest Filler has been hired as temporary local inspector and we will renew temporary position but we will see what transpires. Mr. Glasgow inquired about reworking permit fees and asked what the revenues for building department fees were. Accountant Biskis gave some figures to compare from the past few years.

Tim Carroll said we are reviewing the fee schedule.

At 6:00 PM with no further items on agenda for discussion Chairperson Murphy asked for a motion to adjourn. Mr. Golden moved to adjourn. Mr. Carroll seconded the motion. SO VOTED: 6 Ayes 1 not present D. Leopold.

Minutes respectfully submitted by Diana DeBlase.

Approved 02/10/2022