

Cemetery Commission Meeting Minutes Final
Thursday, Nov 14, 2019 2:00pm
Chilmark Town Hall, 401 Middle Rd, Conference Room #1

Those in attendance:

Sally Cook, Laurisa Rich, Judie Flanders, Jenny Christy, Susan Murphy

Meeting called to order at 2:00 pm

A. Minutes from Oct. 10, 2019 - added number value (\$3,404) of 2000 warrant article and corrected 1 typo

B. Report from Town Clerk -

1. Jenny updated us on her progress filling in cemetery maps on Excel. Map 4's grid format is complete except symbols(?) Both will be complete by late spring.
2. She will email us Budget worksheets for FY2021 to prepare for proposal.
3. She and Sally have made an addendum to the application to be included on a separate sheet for properties with multiple owners. Application itself was not altered at this time. Commissioners will study the issue, propose wording and perhaps approve separate certificate. Jenny will inquire how other towns are handling this.

C. Superintendent Report -

4. Rain barrel - Laurisa & her dad have drained & stowed it in the shed. She will apply wood preservative on a warm spring day and show Susan the process of hook-up in May and create a cheat sheet for future set-up and breakdown.
5. Fall Cleanup - Steve Jaffe & Susan will do walk around this weekend to see scope of work needed and solicit 2 other quotes. We discussed the quote procedure and possibility of creating a 3-year contract for mowing and seasonal cleanup OR separate out the tasks to be billed separately to bring it below the \$1000 threshold requiring quotes. Susan will discuss possibility with Tim Carrol. Susan will email w us quotes.
6. Mowing - Don Sexton will submit season's mowing bills by Dec 31.

D. Comments on Opening of Near West Wing - On October 16th, 2019 the Chilmark BOH formally approved the Near & Far West Wing plan (dated 8/29/19) parcels 24-138 to be used for human burial. Sally proposed we proceed with the opening based on 2013 J. Flender's layout. The first lots available are 337-374 and can be subdivided. She drafted a formal notice to Selectmen as such. We discussed at length possible changes before opening. The commissioners approved the opening of the both Far & Near West Wings. Far West Wing has not yet been laid out.

E. Correspondence - none

F. Topics not reasonably anticipated - Katie will mention in her column that Abel's Hill Cemetery needs a Veteran's representative.

Next meeting scheduled Dec. 12, 2019

Meeting adjourned at 3:40pm

Commissioners proceeded to cemetery to view Near West Wing.

**Respectfully submitted,
Laurisa Rich
Secretary**

Documents Reviewed at the Meeting:

Green Map printout of August 2, 2019

Minutes of Meeting September 19, 2019

Letter & Plan by Alan Gowell, October 4, 2019