

Cemetery Commission Meeting Minutes Final
Thursday, Feb 20, 2020 3:00pm
Chilmark Town Hall, 401 Middle Rd, Conference Room #1

Those in attendance:

Sally Cook, Laurisa Rich, Judie Flanders, Susan Murphy

Meeting called to order at 3:00 pm

A. Minutes from Jan 9, 2019 - precise amounts were added in B1

B. Superintendent Report -

1. **Road repair**- Steve Jaffe has submitted a quote 3 men/4-hours and compactor machine to set bluestone dense mix - \$1,590
2. **Split rail fence repair** - Steve will submit a quote for this
3. **Quote threshold** - Susan will ask Tim C. to inquire in Aquinnah differing amount needed to trigger need for gathering quotes on cemetery projects.
4. **Eligibility of Alice Hajenian Stevens** - She died and was cremated in 11/19. She has permission of Rodman Swift to be buried in his plot # 19.5H6 as per John Flender's notation on card. There are currently 2 buried (Rodman and Elizabeth Swift and 2 cremains. Daughters Agnes and Sarah.) There are no other children or siblings. The commissioners approved eligibility. Susan will determine Alice's niece's wishes for a monument and inform her no further burials possible for Stevens family.

C. Chair's report:

1. **Budgets 2020** - Final bills totaling \$8,420 were submitted and paid in this fiscal year. \$16,980 is available to spend before June 30th. This should cover fence and road repair. Cemetery Plot revenue is \$5400 since July 1.
2. **Budget 2021** - Our budget was submitted and accepted by the FinComm. Total department budget \$35,789.17
3. **Vets Representative** - yet to be appointed

D. Update on Layout of Near West Wing - Alan Gowell & son Warren joined Susan and Sally in the Cemetery in January to discuss further layout details and started flagging initial 40 plots on North side abutting Bayberry

Avenue. Commissioners discussed reducing the size of the plots, renumbering plots, eliminating some that are too close to the road, the proposed setbacks (pathways), new pricing of plots, metal markers, etc.

E. Discussion of alternative cemetery plot sizes (Refer to Cemetery Commission Regulations, III.) The commissioners voted to approve the change in plot size from 11'x 22' to 11'x 11' which will now be considered the "Full" lot. We will offer half (11'x 5.5') and quarter size (5.5' x 5.5') lots. If need is demonstrated, a family can be granted a double lot at the discretion of the commissioners. The number of conventional, green and cremain burials allowed in each will be decided after further consult with Alan.

F. Spring Calendar - We plan to hold public hearings re changes of Cemetery regulations in May.

G. Correspondence -

Alan Gowell's 2/17/20 letter re Near West Wing layout recommendations
Sally's 2/18/20 response email to Alan

H. Topics not reasonably anticipated - none

Next meeting scheduled Mar 12th, 2020 at 3pm

Meeting adjourned at 5:15

**Respectfully submitted,
Laurisa Rich
Secretary**

Documents Reviewed at the Meeting:

Alan Gowell's 2/17/20 letter re Near West Wing layout recommendations
Sally's 2/18/20 response email to Alan
4/5/13 Abels's Hill Cemetery West End Map