

**Cemetery Commission Meeting Minutes FINAL**  
**Thursday, Jan. 28, 2021**  
**Zoom Meeting #927 7054 9216**

**Those in attendance:**

Sally Cook, Judie Flanders, Laurisa Rich, Susan Murphy

**Meeting called to order at 3:04 pm**

**Minutes of Jan 14, 2021-** approved with minor clarifications

**A. Superintendent's report -**

1. Steve Yaffe submitted a quote for \$2,475 to clear brush, leaves and brush cut 10 ft. along Wallach property near Bayberry Ave and in NWW near the boulder. Our current FY21 budget includes \$2500 for this purpose. Commissioners voted unanimously to accept the quote.
2. Susan suggests we request a town warrant article to survey the Cemetery's northern property line that abuts Kings Highway and erect a split rail fence. Sally believes our current warrant monies for road layout and surveying in the NWW could cover this expense.
3. Rodney is not interested in doing any repairs on the shed. Susan will solicit quotes for our next meeting.

**B. Review leases pending -**

- 3 current leases are held by group applicants - (Policastro, Delaney & Lenkner, and Charles Freifeld) and they will need to resubmit the new (draft) application that now clearly states "When a qualifying property is held in the name of a group of individuals, a corporation, trust, partnership, etc. it is the responsibility of the individual applying for the lease to notify the other owners of the qualifying property that they are applying for the sole cemetery plot lease allowed in the name of all the owners of the qualifying property."

**C. Administrative Matters -**

- **Procedures** - Sally will request that Jenny rework Burial and Records handling procedure and the Cemetery Lot applications procedure. Judie suggested we also rewrite Lease document
- **Positions** - Sally proposes we discuss the shifting of positions on the Commission and perhaps create co-chair. We will discuss at February meeting.

**D. Revised Town Report 2020** - We discussed various small changes. Laurisa will email edited version to Sally and cc Judie.

**E. Ongoing projects -**

- **Application form** - We discussed the cemetery commissioner's draft application, various changes were suggested and needs further discussion. A motion was made to preliminarily accept this draft for current use but amend the affidavit to read "For the purposes of this application I swear that for the past 5 consecutive years I have been a Chilmark Property owner or a Chilmark Resident and that the information given above is true to the best of my knowledge." It was approved - Cook & Rich voted yes, Flanders voted no.
- **Definitions** - discussion deferred until Feb meeting
- **Roads NWW** - discussion deferred until Feb meeting

**F. Topics not reasonably anticipated - none**

**Next meeting scheduled - Thursday, Feb. 11 at 3pm**

**Meeting adjourned at 4:17 pm**

**Respectfully submitted,  
Laurisa Rich  
Secretary**

**Documents Reviewed at meeting:**

**Abel's Hill Cemetery Lot Application Form January 2021  
redline changes.pdf  
Abels Hill Cemetery West Wing Draft Expansion Plan 8-28-20  
Letter to Plot Lessees 1-25-2021.pdf  
6 new Cemetery Deeds  
Abel's Hill Near West Wing Map Jan 26 2021.pdf  
Estimate (No. 131) from Crosswater Landscape.pdf**