

Cemetery Commission Meeting Minutes FINAL
Thursday, Dec. 3, 2020
Zoom Meeting #986 0824 0089

Those in attendance:

Sally Cook, Judie Flanders, Laurisa Rich, Susan Murphy, Jenny Christy

Meeting called to order at 3:04 pm

Minutes of Nov. 12, 2020 meeting approved with typos corrected and added note that the document that was reviewed at meeting “Proposed Cemetery Regs I - VIII - Revised 9/24/20” was approved unanimously by the commissioners.

A. Superintendent's report -

1. Steve Jaffe has trimmed designated trees and submitted bills for \$600. He supplied estimate for removal of 2 trees on Bayberry Ave. They will meet again to determine other trees that may need removal. Susan will get other quotes for future tree work. Steve has begun Fall Cleanup and will continue - not to exceed \$3500.
2. Susan will order a new metal detector for \$160. She requested we submit expenditure to Ellen for approval and pre-payment so it is not out-of-pocket. Jenny advised Susan that a Town credit card for purchases such as this may exist.

B. Working Committee's report -

1. Judie and Laurisa met on zoom 11/17, 11/18, 11/20, 11/25 and 12/2 incorporating our present Plot Lease and burial Policies document into our Cemetery Regulations document. Each meeting lasted appx. 2 hours and benefitted greatly from the expertise and counsel of our hosts Jenny Christy and Timmy Carrol. Laurisa sent out each meetings draft to Sally, Susan and Jenny as well as brief minutes from each meeting. Laurisa will submit minutes summary to present from approval at our Tuesday 12/8 meeting.
2. Today the full commission reviewed Draft #7 and discussed the myriad changes and additions since 11/12. Laurisa will confer with a WT Selectman on wordage in II. C. and Jen will research II. F. Minor changes were made. We will meet to approve the new regulations Dec. 8th.

C. December scheduling -

1. **Budget FY '22** - December 17, 2020 3pm
2. **Public Hearing options** - After we approve the regulations on Tuesday 8th and Jenny submits the advertisement for public hearing for the Dec.

11th Gazette edition and we meet with Selectmen Dec. 15th, we can schedule the hearing 28, 29, or 30th. We chose Wednesday, Dec. 30th.

D. Topics not reasonably anticipated - As per our Nov.12th decision to buy Warshaw's plot#34B, Jenny contacted two pending applicants of it's availability. Susan Kluver called her and is interested in purchasing it. We discussed keeping this lot available until our new regulations have completed the approval process and lot were leasable in the Near West Wing. We voted to let Jenny and Susan handle this situation.

Next meeting scheduled - Tuesday, Dec 8, 2020 at 4pm
Meeting adjourned at 5:18 pm

Respectfully submitted,
Laurisa Rich
Secretary

Documents Reviewed at meeting :

CemComm Subcommittee Regs/Policies DRAFT #7
Proposed Chilmark Cemetery Regulations - revised 9/24/20