

**Cemetery Commission Sub-Committee  
Meeting Minutes SUMMARY **Final****

**Tuesday, Nov. 17, 2020 Zoom #954 8988 5775 (9:15 - 10:55)**  
**Wednesday, Nov. 18, 2020 Zoom #954 8988 5775 (9:15 - 10:30)**  
**Friday, Nov. 20, 2020 Zoom #954 8988 5775 (9:20 - 11:35)**  
**Wednesday, Nov. 25, 2020 Zoom #922 3205 0430 (9:15 - 12:30)**  
**Wednesday, Dec. 2, 2020 Zoom #925 2051 7983 (9:15-11:38)**

**A. Incorporating Town’s current Lease and Burial Policies document into new Cemetery Regulations**

- 1. 11/17** - Judie and Laurisa discussed various approaches to blend the documents. Eligibility documentation was discussed at length.
- 2. 11/18th** -Judie and Laurisa reviewed Housing committee criteria and completed a draft of Sections I & II. Jenny checked with Melanie to confirm that donating a plot back to the town would be tax deductible.
- 3. 11/20** - Judie and Laurisa completed #5 draft of Sections II adding subheadings and excluding many of the previous Town’s Policy details opting to refer instead to the Commonwealth laws of inheritance and legal advice and not get too involved in each potential issue. We also worked on the final ‘blanket’ statement.
- 4. 11/25** - Judie and Laurisa made further changes to their draft #5 and conferred with Tim Carrol on the “final statement.” Draft #6 was sent to group.
- 5. 12/2** - Judie and Laurisa made further changes to their draft #6 and reworked the “final statement.” Draft #7 was will be sent to group ahead of tomorrow’s full commission meeting.

**Respectfully submitted,  
Laurisa Rich**

Documents Reviewed at all meetings :

Cemetery Regulations Feb 8, 2018

Plot Lease and Burial Policies draft - Sally

Burial and Lease Policies draft - Judie's draft

CemmComm Subcommittee Regs/Policies DRAFT #2-6

Housing Committee Guidelines pdf Page 4

<https://www.chilmarkma.gov/sites/g/files/vyhlf2951/f/uploads/homesiteimpl.guidelinesrevisedjuly212015.pdf>

Jenny's email dated 11/23 titled "Review of other town cemetery rules and regulations"

Plot Lease and burial Policies 2 10-8-20 - Sally's draft

Burial and Lease Policies draft - Judie's draft

Judie's email dated 12/01 titled "12/2 Meeting"