

MEMO OF MEETING NO. 4

ARCHITECT SCHEMATICS

PROJECT: Chilmark Firehouse and EMS Headquarters

DATE: February 18, 2020

LOCATION: Chilmark Town Hall

ATTENDING: Bill Rossi, Chairman
Tim Rich, Bldg. Committee
Chief Jeremy Bradshaw, Fire Dept.
Chief Ben Retmier, EMS
Skipper Manter, Bldg. Committee
Chuck Hodgkinson, Bldg. Committee Project Manager
Clark Goff, Architect, Guest
Bob Coutinho, Guest
Gary Robinson, Guest
Dave Norton, Guest
Amanda Sawyer, OPM, CHA Companies
Antonia A. Kenny, K+K Architects
Jerry Thiboutot, K+K Architects

NOT ATTENDING: Jim Newman, Bldg. Committee
Will Parry, Bldg. Committee

The following is a record of the above referenced meeting:

NEW BUSINESS

- 4.01 Meeting Minutes of Feb. 4 were reviewed and approved with no comments.
- 4.02 There was discussion among Committee members that Skipper Manter was bringing the W. Tisbury cost share of the EMS HQ to W. Tisbury Town Meeting. Results will be known by the time of the last Public Forum for Chilmark costs. The vote would tie W. Tisbury in for 20 years or until the building was paid off. The uncertainty of W. Tisbury's association with the project was reviewed by Tim Rich who preferred that Chilmark would have control over the project. The sites were discussed as being problematic as the Fire Chief and Fire fighters state they need either immediate access to Menemsha Cross Road or a second means of egress if the Fire Station was located on the EMS HQ parcel. Tim Rich noted that there was land that could be taken by eminent domain, but other members said they had looked at 6 parcels and that eminent domain could be contested in court if all parties were not in agreement. Working with the available land was noted to be the best path forward.
- 4.03 Chuck H. reviewed with the Committee that the project was still considerably over the budget previously given to the public and that effort needs to be made to combine and reduce Square Footage where possible. Fire Chief Jeremy Bradshaw stated that the Apparatus Bays for his station needed to exit onto Menemsha Cross Road. He stated that all he needed was a small office with the App. Bays, which was revised after the meeting to move his Office and Admin. to the Fire Station site (combined office). The Apparatus Bay functions for the Fire Station include:

- Decon with Laundry, shower and toilet
 - Equip/Gear Storage
 - Air Fill
 - Gear Grid could be along wall
 - Electric Room/Future PV
 - As both buildings will require Fire Protection, an FP room will be required for a Fire Pump, as well as a holding tank and another well for supply
 - The civil engineer Reid Silva has noted that the Town Hall septic system and well do not have additional capacity, so the Fire Station will need a new well, hazardous materials tight tank, storm water drainage and septic
- 4.04 The other functions could be relocated to the EMS HQ building for consolidation of spaces. The Shared Fire Station and EMS functions for 399 Middle Road would then be:
- Meeting/Training Room with Kitchen (500 SF)
 - M/F showers and toilet
 - Command/Room
 - IT Room
- 4.05 Chief Bradshaw noted that a pre-engineered building would be acceptable for his purposes as he assumed that would be less costly, included would be CMU interior walls at the App. Bay. Antonia K. noted that the proposed construction of CMU bearing walls and wood trusses should also be low in cost, CHA to compare construction costs. Either way the exterior walls would be insulated and wood shingles, a pre-engineered building would have a metal roof, the wood truss building would have asphalt shingles (or standing seam if preferred).
- 4.06 The EMS HQ Building requires the following for EMT needs:
- Decon
 - Med. Storage
 - Chief/Admin (combined office)
 - Day Room (264 SF currently)
 - EMT Locker Rooms
- 4.07 The revision of a smaller Fire Station on Menemsha Cross Road and a larger EMT HQ with shared spaces will be conceptually laid out by K+K and given to CHA for estimating to see if the relocation of some Fire Station spaces to the EMS HQ will result in cost savings from the baseline estimate prepared by CHA for the previous schemes of completely separate buildings for Fire Station and EMS HQ.
- 4.08 The next meeting will be 2/25/20 at 8:30 AM to review cost estimate and design revisions.

SUBMITTED BY:

Antonia A. Kenny, R.A.

KEENAN + KENNY ARCHITECTS, LTD.

cc: Chuck Hodgkinson, Bldg. Comm.
Reid Silva, VLSE

Amanda Sawyer, CHA
Joe Sullivan, CHA