

Jennifer Christy

From: Tim Carroll <townadministrator@chilmarkma.gov>
Sent: Tuesday, May 30, 2023 5:00 PM
To: Classified Ads (classifieds@mvgazette.com)
Cc: Jennifer Christy; Marie L (marie.chilmarkselectboard@gmail.com); James Malkin (jimmalkin@gmail.com); Bill Rossi (bill.rossi@compass.com); Assistant Exec Sec
Subject: HELP WANTED Ad
Attachments: chilmark.gif

Chilmark Seal

Town Accountant

The Select Board is seeking a qualified applicant to fill the position of Town Accountant. This is a management level position that maintains the financial and fiscal records/systems of the town, ensures financial integrity of the town, institutes proper departmental policies, reconciles municipal funds, prepares financial reports, and assists with the annual budget and town meeting process. This position requires a willingness to learn, to work proactively with others, the ability to schedule tasks, as well as good communication and interpersonal skills. Knowledge of municipal finance is preferred. Salaried Exempt position. 40 hours a week. \$91,000 – 97,000 start. 75% health and life insurance. Full benefits and retirement pension. Please contact jobs@chilmarkma.gov to request an application packet. Deadline to submit a cover letter, resume and application is June 14, 2023 by 4:30 PM.

Run June 2 & 9 2023 PLEASE

Tim Carroll

Town Administrator

Town of Chilmark

508-645-2101 O 508-627-0034 M 508-645-2110 F

Pursuant to the Open Meeting Law, please refrain from REPLY ALL if it might be construed as deliberation between a quorum of any public body.

