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**Subject:** William Dillon Building Official Exam Approval Letter  
**Date:** Wednesday, December 14, 2022 2:08:47 PM  
**Attachments:** [Dillon William Timeline.pdf](#)  
[REQUIRED EXAMS and REFERENCE MATERIALS 2022.pdf](#)  
[Dillon, William BOCC 38-2022 decision.pdf](#)  
[Memorandum info 2021.pdf](#)

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Good Afternoon William,

On December 6, 2022 the Certification Committee determines you meet or exceed the qualifications for the positions of *Local Inspector* and *Inspector of Buildings / Building Commissioner*. Please find the Committees decision attached.

Visit our [website](#) and read the **MEMORANDUM** which explains the Building Code Enforcement Official Certification process and what is required.

The **Rules and Regulations for the Certification of Inspectors of Building, Building Commissioners and Local Inspectors**, 780 CMR R7. This is the Commonwealth's legally recognized regulation pertaining to the certification process. It is important to read and understand its contents prior to seeking certification.

Required Exams and Reference Materials (attached): Visit the respective website for further information on the exams required to become certified as a Massachusetts **Local Inspector** or **Inspector of Buildings\Building Commissioner**. The recommended materials for each exam are identified in the respective candidate's bulletin. Material can be purchased directly through the ICC or other sources may be used at the option of the purchaser.

[NCPCCI Exams - https://provexam.com](#) or [Exam Candidates \(https://www.iccsafe.org/certification-exam-catalog/\)](#)

As a reminder, the ninth edition code is based on modified versions of the following **2015 codes** as published by the **[International Code Council \(ICC\)](#)**.

- The International Building Code (IBC);
- International Residential Code (IRC);
- International Existing Building Code (IEBC);
- International Mechanical Code (IMC);
- International Energy Conservation Code (IECC);
- International Swimming Pool and Spa Code (ISPSC); and
- Portions of the International Fire Code (IFC).

Please do not be intimidated by the amount of information on the [website](#). If you read each piece in concert with the memorandum, everything should make sense. However, if **after reading all materials** questions remain, you may contact me @ 617-861-7233 or [Kimberly.spencer@mass.gov](mailto:Kimberly.spencer@mass.gov)

At this time the Department is not offering prep courses for the required exams. When a course is scheduled you will be notified via email.

Thank you,

**Kimberly Spencer**

Program Coordinator Building Official Certification Committee and CSL Continuing Education

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[www.mass.gov/dpl/opsi](http://www.mass.gov/dpl/opsi)

[Office of Public Safety and Inspections](#)

[Construction Supervisor License](#)

[Board of Building Regulations and Standards](#)

[Building Official Certification](#)

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