

Citizens' Petition for Insertion of the following article in the warrant for the Special Town Meeting of Chilmark on January 22, 2024.

We, the undersigned registered voters of the Town of Chilmark, do hereby petition the Board of Selectpersons to insert the following article in the Warrant for the Special Town Meeting of Chilmark on January 22, 2024.

The voters ask the Town of Chilmark to create a Tennis Court Committee for the purpose of managing and maintaining the Town-owned tennis courts.

To see if the Town will vote to amend Section III of the Town's General Bylaws by adding the following two new subsections:

13. Tennis Court Committee

- a. Purpose. There is hereby created a committee to be known as the Tennis Court Committee (the "Committee"), for the purpose of managing and maintaining the Town-owned tennis courts located at 520 South Road (the "Courts").
- b. Composition. The Committee shall consist of three (3) members: (1) two at-large members appointed by the Select Board, said members to be year-round residents of Chilmark, who have experience in the operations of the Courts or other suitable experience, as the Select Board may determine, and (2) a Chilmark representative of the Up-Island Regional School Committee, as designated by said committee. Each member shall serve for three-year terms. Subsequent appointments and reappointments shall be in accordance with this paragraph.
- c. Powers and Duties. The Committee shall have the following powers and duties:
 - (1) The Committee shall have the exclusive authority and duty to manage, or delegate the management of, the use of tennis courts, including, but not limited to scheduling, events, and lessons, including the promotion of all such activities.
 - (2) The Committee shall have the authority to coordinate, with local school districts, events at the courts relating to tennis lessons, leagues, after school programs and competitions.
 - (3) The Committee shall have the authority and duty, subject to funding, to coordinate and perform, or delegate performance of, all maintenance, repairs, improvements, and replacement of the Courts.
 - (4) The Committee shall have, subject to funding, the authority to hire and manage any vendors or contractors that provide services related to the Courts, including, but not limited to, tennis instructors, landscapers, and construction professionals. The Committee shall be entitled to review any proposals for services and make recommendations to the Town's Chief Procurement officer with respect thereto. To facilitate any necessary contracts for services, capital improvements or repairs, the Committee shall annually provide to the Town Administrator a budget that includes both operating and capital expenses for the ensuing fiscal year.
 - (5) The Committee shall have the ability to set reasonable fees for the use of the Courts for the purpose of maintenance, repair, and improvements.

- d. Transition. Upon the effective date of this Bylaw, all other methods of management of the Courts shall cease.

14. Revolving Funds

- a. Purpose. This section establishes and authorizes revolving funds for use by Town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E 1/2.
- b. Expenditure Limitations. A department or agency head, board, committee, or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this section without appropriation subject to the following limitations:
 - (1) Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund, except for those employed as school bus drivers.
 - (2) No liability shall be incurred in excess of the available balance of the fund.
 - (3) The total amount spent during a fiscal year shall not exceed the amount authorized by Town meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the select board and finance committee.
- c. Interest. Interest earned on monies credited to a revolving fund established by this section shall be credited to the general fund.
- d. Procedures and Reports. Except as provided in General Laws, Chapter 44, § 53E 1/2 and this section, the laws, by-laws, rules, regulations, policies or procedures that govern the receipt and custody of Town monies and the expenditure and payment of Town funds shall apply to the use of a revolving fund established and authorized by this section. The Town accountant and/or auditor shall include a statement of the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the Town accountant and/or auditor provides the department, board, committee, agency, or officer on appropriations made for its use.
- e. Authorized Revolving Funds. The Table establishes:
 - (1) Each revolving fund authorized for use by a town department, board, committee, agency or officer;
 - (2) The department or agency head, board, committee or officer authorized to spend from each fund;

- (3) The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the town accountant;
- (4) The expenses of the program or activity for which each fund may be used;
- (5) Any restrictions or conditions on expenditures from each fund;
- (6) Any reporting or other requirements that apply to each fund, and the fiscal years each fund shall operate under this section.

Revolving Account	Spending Authority	Revenue Source	Allowed Expenses	Fiscal Year
Chilmark Tennis	Tennis Court Committee	Fees for use of the Town tennis courts	Services related to tennis instruction, as well as management, maintenance, repairs and improvement of tennis courts	Commencing FY2025