



Chilmark Massachusetts

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Select Board

In Person Meeting, Selectmen's Meeting Room, 401 Middle Road, Town Hall (No Zoom)

Event Date:

Tuesday, July 11, 2023 - 5:00pm

Chilmark

Select Board

In Person Meeting, 401 Middle Road, Town Hall, Select Board Meeting Room.

5:00 PM July 11, 2023

Related Agenda

Select Board

Submitted on July 7, 2023 - 3:49pm

Revised on July 7, 2023 - 4:12pm

Revised on July 7, 2023 - 4:55pm

Revised on July 7, 2023 - 4:55pm














Revised on July 7, 2023 - 4:56pm

Revised on July 7, 2023 - 4:57pm





Revised on July 7, 2023 - 4:57pm

Revised on July 7, 2023 - 5:15pm

Upload file:

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-  [draft joint meeting chilmark westisbury select boards 06142023.pdf](#)
-  [draft chilmark select board minutes 06162023.pdf](#)
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Date:

Tuesday, July 11, 2023 - 5:00pm

Related Event:

Select Board

1. Minutes

1. June 6, 2023
2. June 14, 2023
3. June 16, 2023
4. June 20, 2023

2. CTAC / MV Book Festival - Parking at all town lots: Friday August 4 @ 6:00 PM., Saturday & Sunday August 5 & 6 9:00 AM to 4:00 PM. (Town Hall parking lots - Beach stickers 9-12 everyday.)

3. Year Round use of bathrooms at CCC for tennis, playing fields and kids after school.

4. No Surf camp this summer.

5. Public Safety Building Committee - updates - Ribbon Cutting and OPEN HOUSE Wednesday July 12 10 AM - 1 PM

6. Police - Completion of initial probationary period and recommendation to appoint Michael Dullea a Permanent full-time Police Patrolman.

7. Creation of the Pay & Classification Study RFP Committee

1. Recommendations for appointment by Select Board

1. Marie Larsen - Select Board
2. Don Leopold - HRB
3. Irene Ziebarth - HRB
4. Diana DeBlase - employee representative
5. Ben Retmier - department head

2. Scope of work and mission statement draft for review by HRB, Select Board, department heads & employees before RFP issued.

3. "This committee should be appointed July 11th. It is important to conduct a fair and equitable study to present at the 2024 ATM. I am asking volunteers to serve as the department head or the employee member of the Working Committee.

The Working committee schedule is:

- Draft a Scope of Work statement for approval by the HRB and Select Board by August 15th
- Work with the Town administrator to issue an RFP by August 28th
- Evaluate an RFP with the Town Administrator to have a proposal before the Select Board for award by October 3, and then
- Work directly as the Town's representatives with the chosen consultant for the next 3 months to complete the study by December 29th for ATM & Budget season."

8. North Road - between Galley & Menemsha Market. Removal of 7 diagonal parking spaces and painting of three parallel spaces and one no parking zone. Two spaces start at the telephone pole next to the Galley and end at 38' a 13' no parking area for access to the Land Court ROW between the Menemsha Market and the Jaw's lot (Howie's previous parking request), and one 22 foot space in front of the Menemsha Market porch.

9. Donations - pursuant to Mass General Law Chapter 44 sec 53A, Select Board approves acceptance of all donations to town departments. James Zisson has tendered two donations of \$1,000 each to the Chilmark Fire Department (for drone operations) and the Tri Town Ambulance.
10. Hunting Permission - Rick Simonsen
11. Staff Beach Pass for Lucy Vincent Beach - reauthorize same system as last year
12. Request of Jeffrey Maida to reappoint Stephen Broderick to the harbor Advisory Committee
13. Harbor - appointment request Jacob Macafferri as Traffic Supervisor (Late Agenda Item)
14. COA - Peter Cook appointment request (Late Agenda Item)
15. Town Administrator
 1. extra FY2023 payroll was required: Missing Harbor employee and late Wiring Inspector fees.
 2. July 10 FY23 expense warrant will establish known budget deficits,
 3. July 14 4:00 PM Zoom meeting of FINCOM & Select Board to vote to approve requested transfers to cover anticipated deficits in FY2023.
 4. Eversource Make Ready funding is reduced by outside incentives (state grant \$40,000) for DCFC at 8 State Road. Net effect is -\$2,000 from our \$25,000 warrant article, leaving \$63,000 to purchase the fast Charger system. Some features and the signage/painting may need to be funded separately or from the operating budget.
 5. New Board Administrator - update on schedule
 6. New Building Inspector - update on schedule, regional & town plan, and state approval as Building Commissioner
 7. New Accountant - update on training, FY23 close out and opening of FY24. 1 day a week remote training with the Accountant per week- or as needed: Training to include, best practices and procedure: Email and phone support within 48 hours: \$150/hour
 8. Treasurer - proposal to hire consultant: Two days July 27 & 28 to conduct : 2-3 day onsite preliminary review of office and work with Treasurer/Collector on key topics such as office process, payroll, and reconciliation: \$150/hour up to 30 hours Chilmark will provide lodging for 2 nights. (Cleaning fee)
16. Correspondence: Building Inspector, Grey Barn, DCRHA MFI \$124,900, draft Alcohol Policy for Thursday HRB meeting, etc

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