

From: [Dan Doyle](#)
To: [Tim Carroll](#)
Cc: [Keith Emin](#)
Subject: RE: Island Transportation Engineer - FY 25
Date: Wednesday, December 20, 2023 1:46:37 PM

Hi Tim

I just left you a VM on this topic. In short, is Chilmark interested in reconsidering whether they would like to join the Island Transportation Engineering program? The floor for each town to contribute is \$15/year.

Happy to set up a call to discuss or a time to meet, if you have questions - or just holler at me.

Here are the types of deliverables this engineer typically produces through the program:

- * *Design & Engineering Plans (designs that can be used for cost estimation that are engineering caliber, and often used to put a transportation project out to bid)
 - * Technical memo (explaining the options / tradeoffs / constraints / permitting involved with a given concept)
 - * Concept schematic (fairly basic visuals and explanatory text that make concepts more tangible so that members/staff can better understand what they might resemble if they were to be implemented)
 - * Digital renderings / simulation / Google Sketch Up (more sophisticated visuals that represent new/changed infrastructure and how it relates to the modes of users relying on it)
 - * Traffic modeling (ex – the implications of a one way road closure are modeled as impacts to other parts of that road network are quantified)
- * A survey is typically needed first before design work can be undertaken by the engineer.

Dan

Dan Doyle, Special Projects Planner
Martha's Vineyard Commission
33 New York Avenue / PO Box 1447
Oak Bluffs, MA, 02557-1447
Direct: 508 338-7316
Cell: 917 599-7502
www.mvcommission.org

-----Original Message-----

From: Dan Doyle
Sent: Wednesday, January 18, 2023 1:02 PM
To: Tim Carroll <townadministrator@chilmarkma.gov>
Cc: Keith Emin <kemin@chilmarkma.gov>; Bruce Golden <brucegolden@gmail.com>; Joan Malkin <joanmalkin@gmail.com>
Subject: RE: Island Transportation Engineer - FY 24

Bruce / Keith

Please let me know if I can give you additional background that would be helpful in thinking through this potential option.

Dan

Dan Doyle, Special Projects Planner
Martha's Vineyard Commission
33 New York Avenue / PO Box 1447

Oak Bluffs, MA, 02557-1447
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doyle@mvcommission.org

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-----Original Message-----

From: Tim Carroll <townadministrator@chilmarkma.gov>
Sent: Tuesday, January 10, 2023 11:14 AM
To: Dan Doyle <doyoyle@mvcommission.org>
Cc: Keith Emin <kemin@chilmarkma.gov>; Bruce Golden <bruceegolden@gmail.com>; Joan Malkin <joanmalkin@gmail.com>
Subject: RE: Island Transportation Engineer - FY 24

Bruce & Keith

Would you like to have a warrant article for this purpose? We have a number of paving projects to do in the spring. I don't know what you have planned for next FY.

Tim

Tim Carroll
Town Administrator
Town of Chilmark
508-645-2101 O 508-627-0034 M 508-645-2110 F

-----Original Message-----

From: Dan Doyle <doyoyle@mvcommission.org>
Sent: Monday, January 9, 2023 7:43 PM
To: Tim Carroll <townadministrator@chilmarkma.gov>
Cc: Keith Emin <kemin@chilmarkma.gov>; Bruce Golden <bruceegolden@gmail.com>; Joan Malkin <joanmalkin@gmail.com>
Subject: Re: Island Transportation Engineer - FY 24

The town could structure the appropriation so that it does not sunset at the end of FY24... and the funds would remain available for whenever a project is identified.

Dan

Dan Doyle
Martha's Vineyard Commission
Special Projects Planner
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the intended recipient. If you have received this transmis _____
From: Tim Carroll <townadministrator@chilmarkma.gov>
Sent: Monday, January 9, 2023 3:20:00 PM
To: Dan Doyle
Cc: Keith Emin; Bruce Golden; Joan Malkin
Subject: RE: Island Transportation Engineer - FY 24

What if we don't have a project at all?

Tim Carroll
Town Administrator
Town of Chilmark
508-645-2101 O 508-627-0034 M 508-645-2110 F

-----Original Message-----

From: Dan Doyle <doyoyle@mvcommission.org>
Sent: Monday, January 9, 2023 3:16 PM
To: Tim Carroll <townadministrator@chilmarkma.gov>
Cc: Keith Emin <kemin@chilmarkma.gov>; Bruce Golden <bruceegolden@gmail.com>; Joan Malkin <joanmalkin@gmail.com>
Subject: Re: Island Transportation Engineer - FY 24

\$15K / year. if a given project's scope of work amounts to more, the town would have the option to contribute more.

Dan

Dan Doyle
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Special Projects Planner
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From: Tim Carroll <townadministrator@chilmarkma.gov>
Sent: Monday, January 9, 2023 2:42:00 PM
To: Dan Doyle
Cc: Keith Emin; Bruce Golden; Joan Malkin
Subject: RE: Island Transportation Engineer - FY 24

Dan
What would it cost?
Tim

Tim Carroll
Town Administrator
Town of Chilmark
508-645-2101 O 508-627-0034 M 508-645-2110 F

-----Original Message-----

From: Dan Doyle <ddoyle@mvcommission.org>
Sent: Monday, January 9, 2023 12:49 PM
To: Tim Carroll <townadministrator@chilmarkma.gov>
Cc: Keith Emin <kemin@chilmarkma.gov>
Subject: Island Transportation Engineer - FY 24

Hi Tim

Another year, another warrant ahead. Would Chilmark like to consider participating in the Island Transportation Engineering services contract for FY24?

I've included the thread from last year for context. Below, I've listed again the types of deliverables typically offered through this arrangement:

- * *Design & Engineering Plans (designs that can be used for cost estimation that are engineering caliber, and often used to put a transportation project out to bid)
- * Technical memo (explaining the options / tradeoffs / constraints / permitting involved with a given concept)
- * Concept schematic (fairly basic visuals and explanatory text that make concepts more tangible so that members/staff can better understand what they might resemble if they were to be implemented)
- * Digital renderings / simulation / Google Sketch Up (more sophisticated visuals that represent new/changed infrastructure and how it relates to the modes of users relying on it)
- * Traffic modeling (ex – the implications of a one way road closure are modeled as impacts to other parts of that road network are quantified)

Let me know if you'd like to talk it through over call or coffee

Thanks
Dan

Dan Doyle, Special Projects Planner
Martha's Vineyard Commission
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-----Original Message-----

From: Dan Doyle
Sent: Tuesday, January 25, 2022 12:56 PM
To: Tim Carroll <townadministrator@chilmarkma.gov>
Cc: Keith Emin <kemin@chilmarkma.gov>; Assistant Secretary <asstexecsec@chilmarkma.gov>; James Malkin <jimmalkin@gmail.com>
Subject: RE: Island Transportation Engineer - FY 23

Hi Tim

Just checking back to see if this potential article intends to go before the Select Board for a vote to place on the warrant, in the months ahead... please let me know if you need anything further from me - short or long term related to this option.

Thanks
Dan

Dan Doyle, Special Projects Planner
Martha's Vineyard Commission
P.O. Box 1447
Oak Bluffs, MA 02557
Office: (508) 338-7316
Mobile: (917) 599-7502
Fax: 508-693-7894
Email: doyle@mvcommission.org

-----Original Message-----

From: James Malkin <jimmalkin@gmail.com>
Sent: Wednesday, December 22, 2021 12:35 PM
To: Dan Doyle <doyled@mvcommission.org>
Cc: Tim Carroll <townadministrator@chilmarkma.gov>; Keith Emin <kemin@chilmarkma.gov>; Assistant Secretary <asstexecsec@chilmarkma.gov>
Subject: Re: Island Transportation Engineer - FY 23

I am ok with this.

JMM
jimmalkin@gmail.com
617 416 2984

Getting older is no problem. You just have to live long enough.

> On Dec 22, 2021, at 12:34, Dan Doyle <doyled@mvcommission.org> wrote:

>

> Okay. I see...

>

> If approved on the regular town warrant, yes, remaining funds in the budget would go back to the town.

>

> As I understand it, if the article were included as a special article, funds would be available until fully expended for the approved purpose or returned back to the fund from which they originated.

>

> Yes, there is a small discount on the rates. If a project scope were beyond 15K, the town would have the option to kick in more at the pre-negotiated rates to cover the balance.

>

> My job is to limit the hours of the firm to where their services are absolutely essential, and to do anything short of those services myself and with others as needed (mapping, background data compilation, site visits/field data collection). That's how we try to make the funds go further. We also implore senior staff at the firm to limit their involvement until truly needed as well - as their rates are clearly the highest.

>

> Dan

>

> Dan Doyle, Special Projects Planner

> Martha's Vineyard Commission

> P.O. Box 1447

> Oak Bluffs, MA 02557

> Office: (508) 338-7316

> Mobile: (917) 599-7502

> Fax: 508-693-7894

> Email: doyle@mvcommission.org

>

> -----Original Message-----

> From: Tim Carroll <townadministrator@chilmarkma.gov>

> Sent: Wednesday, December 22, 2021 11:22 AM

> To: Dan Doyle <didoyle@mvcommission.org>

> Cc: Keith Emin <kemin@chilmarkma.gov>; James Malkin

> <jimmalkin@gmail.com>; Assistant Secretary

> <asstexecsec@chilmarkma.gov>

> Subject: Re: Island Transportation Engineer - FY 23

>

> Dan

> I apologize. We understand the service that would be available.

>

> What does our \$15,000 actually actually get spent on?

>

> A flat fee for services?

> A reduced hourly rate for engineering that is deducted from the \$15,000 with anything above costing more and anything less giving a refund?

>

>

> Tim Carroll

> Town Administrator & EMD

> 508-645-2101 office

> 508-627-0034 mobile

>

> On Dec 22, 2021, at 11:01 AM, Dan Doyle <didoyle@mvcommission.org> wrote:

>

> Tim

>

> Here are the types of deliverables this engineer typically produces through this program:

>

>

> * *Design & Engineering Plans (designs that can be used for cost estimation that are engineering caliber, and often used to put a transportation project out to bid)

> * Technical memo (explaining the options / tradeoffs / constraints / permitting involved with a given concept)

> * Concept schematic (fairly basic visuals and explanatory text that make concepts more tangible so that members/staff can better understand what they might resemble if they were to be implemented)

> * Digital renderings / simulation / Google Sketch Up (more sophisticated visuals that represent new/changed infrastructure and how it relates to the modes of users relying on it)

> * Traffic modeling (ex – the implications of a one way road closure are modeled as impacts to other parts of that road network are quantified)

>

> * A survey is typically needed first before design work can be undertaken by the engineer.

>

> As you likely recall back in 2019, the engineer produced a book job of sorts for signage, striping, pruning for the Basin Rd-North Rd Stop Sign project that precluded the need for traditional design plans and survey, while keeping the scope to a more modest budget (that scope amounted to just over \$8K). I've reattached those deliverables from that project for reference. A big price tag for a stop sign no doubt, but the project was more involved than a discrete sign and I recall the town wanted a credentialed, impartial professional to get it done to standard.

>

> Finally, as you might know the Planning Board discussed their interest in pursuing Complete Streets designation<<https://www.mass.gov/complete-streets-funding-program>> at one of their recent meetings. Once the planning & prioritization work is complete for that program, the Town is eligible for construction dollars through the State framework, but needs to first fund the design work themselves. This engineer would provide such an option.

>
> Let me know if you'd like to revisit the role MVC typically plays in this contractual arrangement.
>
> Dan
>
>
> Dan Doyle, Special Projects Planner
> Martha's Vineyard Commission
> P.O. Box 1447
> Oak Bluffs, MA 02557
> Office: (508) 338-7316
> Mobile: (917) 599-7502
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> Email: doyle@mvcommission.org<<mailto:doyle@mvcommission.org>>
>
> From: Tim Carroll <townadministrator@chilmarkma.gov>
> Sent: Wednesday, December 22, 2021 10:36 AM
> To: Dan Doyle <ddoyle@mvcommission.org>
> Cc: Keith Emin <kemin@chilmarkma.gov>; James Malkin
> <jimmalkin@gmail.com>
> Subject: Re: Island Transportation Engineer - FY 23
>
> Dan
> What would chilmark get for it's \$15,000?
> Tim Carroll
> Town Administrator & EMD
> 508-645-2101 office
> 508-627-0034 mobile
>
> On Dec 22, 2021, at 9:33 AM, Dan Doyle <ddoyle@mvcommission.org<<mailto:ddoyle@mvcommission.org>>>
wrote:
>
> Good Morning Tim
>
> I wanted to revisit this resource to see if there's been any potential shift in the town's position on this option,
below. I'm happy to talk it through some more if you'd like.
>
> For what it's worth, Tisbury, West Tisbury and Aquinnah joined for FY 22. Oak Bluffs and Edgartown are both
interested in joining and are considering a warrant article for FY 23. All towns contribute \$15K (with the exception
of Aquinnah at \$5K) to secure the competitive engineering rates from Howard Stein Hudson.
>
> We could talk about it at our 1/5 meeting re North Rd if you'd like,
> though that might be too late for your town's timeline if there were
> interest...
>
> Merry Christmas
> Dan
>
> Dan Doyle, Special Projects Planner
> Martha's Vineyard Commission
> P.O. Box 1447
> Oak Bluffs, MA 02557
> Office: (508) 338-7316
> Mobile: (917) 599-7502
> Fax: 508-693-7894
> Email: doyle@mvcommission.org<<mailto:doyle@mvcommission.org>>
>

> From: Dan Doyle
> Sent: Thursday, December 17, 2020 10:31 PM
> To: Tim Carroll
> <townadministrator@chilmarkma.gov<mailto:townadministrator@chilmarkma.gov>>
> Subject: Island Transportation Engineer - FY 22
>
>
> Hi Tim
>
>
>
> Thanks for setting up the discussion Tuesday evening. Happy to circle back at any time or provide more info if helpful.
>
>
>
> If the Selectmen put their support behind the resource, here's some proposed warrant article language below to use or revise as you see fit:
>
>
>
> To see if the Town will vote to Raise and Appropriate the sum of \$15,000 toward Transportation Engineering services for design work and/or technical analyses on Town projects, with funds administered by the Martha's Vineyard Commission, for Fiscal Year 2022.
>
>
>
> Eventually, I'll get conditioned enough in these meetings to remind that we believe a balance of safety and character can be struck; those are two chief aims of ours for any transportation related work on the island. In the moment, I figured it was best to just stay quiet...
>
>
>
> G'night for now
>
> Dan

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