

**From:** [Tim Carroll](#)  
**To:** [Katie Carroll](#)  
**Cc:** [Ellen Biskis \(accountant@chilmarkma.gov\)](mailto:Ellen.Biskis@chilmarkma.gov); [Dawn Barnes \(treasurer@chilmarkma.gov\)](mailto:Dawn.Barnes@chilmarkma.gov); [Bill Rossi \(bill.rossi@compass.com\)](mailto:Bill.Rossi@compass.com)  
**Subject:** RE: Anna hours  
**Date:** Friday, December 23, 2022 12:35:00 PM

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Katie

I spoke to Ellen. She suggested I take the online report balance and subtract yesterday's payroll that isn't in the system yet to find your balance for the next six months.

Because we paid out Marina's remaining vacation and sick leave benefits, the budget line 510-5138 that started at \$71,326 is 64% expended and shows \$45,408 before yesterday's payroll is deducted.

G7 S3 \$28.61 is Anna. She was paid 2217.28, leaves \$3,190.72 divided by \$28.61 is 1,509.6 hours 26 weeks Jan-June. 2 weeks Dec 18-31 could cover 53 hours a week until June 30.

$28.61 \times 40 = \$1,144 \times 28 = \$32,043.20$

Yes. The appropriation for Anna can support 40 hours a week through June 30.

Please have the BOH vote to increase Anna's hours and send a memo to the Select Board and Fincom immediately so the Select Board can vote to authorize the Treasurer to make that change for this FY at their Jan 3 meeting.

For Next fiscal year, you would tell Ellen that your budget request includes 40 hours a week for Anna. Please remember that once she gets certified she will jump to Grade 8, for around a \$3 raise/hr. Then include a memo to the Select Board and FINCOM reiterating the reasons for going to 40 hours a week and it will be part of the FY24 ask.

Tim

Tim Carroll  
Town Administrator  
Town of Chilmark  
508-645-2101 O 508-627-0034 M 508-645-2110 F

-----Original Message-----

From: Katie Carroll <[squidrow@vineyard.net](mailto:squidrow@vineyard.net)>  
Sent: Friday, December 23, 2022 10:52 AM  
To: Tim Carroll <[townadministrator@chilmarkma.gov](mailto:townadministrator@chilmarkma.gov)>  
Subject: Anna hours

Hi.

Hope you're feeling better.

A couple of questions:

1. Can Anna work 40 hours and be compensated for the 5 over 35 we hired her for? There should be plenty of \$ in the budget since she's at a much lower rate than Marina was. There have been and continue to be some big projects and a bunch of educational stuff that's putting her over the 35.
2. We are considering bumping her to 40 in next FY budget. For all the same reasons above and just generally because the town is bigger and busier. Do we need to do anything other than budget for it? Does it need to go to HRB?

Thank you.

K

Sent from my iPhone with random autocorrects that may inadvertently change the meaning of the content♀

