



# HISTORICAL COMMISSION

## Town of Chilmark

### **MEETING NOTES - DRAFT** **December 4, 2023 (HYBRID)**

Present for the Historical Commission and attending the meeting were Barbara Armstrong - Chair, James (Jim) Malkin, John Flender and Alison Kisselgof – Administrator. Katie Carroll was also in attendance.

Lenny Jason and Jane Slater were not in attendance.

The meeting came to order at 3:01 PM. Barbara thanked Katie for volunteering to become a member of the Commission and suggested that Katie write a letter to the Select Board if she would like to be appointed.

**POLICE DEPARTMENT BUILDING REPAIRS:** Facilities Manager Patty Egan requested to come before the Commission to discuss needed roof repairs at the Police Station. Patty had sent a picture of the portion of the roof that she was asking about and Alison shared it on the screen. Katie asked about the condition of the rest of the roof. Patty answered that the rest of the roof had plenty of life left. She also mentioned that the roof currently had two different colors of shingles in use and that she would find the closest match. Katie offered that the darker color looked better. The other Commission members had no issue with Patty moving forward with repairs as described.

**HISTORICAL REGISTER ADDITION ~ 231 STATE ROAD:** Lindesay Aquino, owner at 231 State Road, had approached the Commission about the possibility of adding another building on the property to the historic register. The Commission was unclear on how this would be done and directed Lindesay to contact the Massachusetts Historical Society (MHS) about the request. Upon further research, Alison found that the Chilmark Historical Commission could make a recommendation to MHS for additions to the Massachusetts Cultural Resource Information System (MACRIS). There was some discussion about the process, a motion was made to recommend the barn at 231 State Road be submitted to MACRIS by the Chilmark Historical Commission. The motion was seconded and passed unanimously. Alison said that she would fill out the paperwork and contact Lindesay about the decision.

**APPROVAL OF FY2025 BUDGET:** Alison shared the proposed fiscal year budget for 2025 on screen and went over each line, describing how it was different than the previous year. One significant change was to split the largest line item into two – some money would be moved to office supplies and the rest would remain in services.

Alison asked the members about what memberships that they would like the Commission to be subscribed to. Alison said that she could not find any subscriptions that were recent and contacted the publications to ask about benefits. All membership benefits included lectures and museum admission. Alison offered that the Martha's Vineyard Museum membership made sense since it supported local history and members could better use the free admission.

A motion was made to approve the FY2025 budget as presented and it was seconded. The motion passed by unanimous vote.

**HISTORICAL INVENTORY PLACEMENT UPDATE:** Alison said that she talked to Jeremy and Ryan about placement of historical items in their buildings. Ryan had chosen some items to put in his office in Menemsha. Jeremy said that he would take whatever items were available. Alison had chosen some items from inventory that she thought would work in the fire house. The Building Inspector asked to place an item in his office. There are still some larger items to place that may be difficult to fit anywhere. Katie asked if she could see the items which might help her think of placement ideas. There was further discussion on what items are left to be displayed and where they might fit.



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Alison mentioned that some of the pictures on the inventory spreadsheet were not showing.

Alison asked if each display could include some historic information with it. Jim suggested using QR codes which could lead to more information. Alison said that she was familiar with the technology and could make QR codes that link back to the Historical Commission's webpage.

**UNANTICIPATED TOPICS:** None.

**APPROVAL OF MEETING MINUTES:** A motion was made to accept the draft minutes as written. The motion was seconded and passed unanimously.

**DOCUMENTS:**

Pictures of Police Station

10/23/23 Draft Minutes

Draft FY2025 Budget

Updated Historical Item Inventory

**NEXT POSSIBLE MEETING:** December 5, 2023

With no further business to conduct the meeting adjourned at 3:24 PM.

Respectfully submitted by Alison Kisselgof, Board Administrator.