

Hi Tim,

I was unable to take any vacation time in the first 6 months due to being in my probationary period – as a result, I did not take all of my vacation time. I don't have my paystub in front of me but I believe that I have 16 hours of vacation time that I unable to use before the end of the fiscal year.

I would like to carry over these remaining hours if possible into the next year.

Thank you.

Sincerely,
Alison

Hi Tim,

I previously requested to have 20 hours of PY vacation carried over because I had to cut short a vacation in the spring when a year-round employee left and I was unable to hire a replacement.

Was that approved?

I had also planned to take vacation this week and due to the catastrophic failure of our main server I am ending up working for half of it. I request that an additional 15 hours of PY vacation be carried over.

Thanks,
Ebba

Hi Tim,

I would like to request that I be permitted to carry over 20 hours of PY vacation into FY23. I had a year-round employee leave in May because another library offered more money than we pay and had to cancel some planned vacation in order to keep the library staffed and open. We had no response to our help wanted ads and I'm still short staffed going into summer. Additionally, I've had to devote quite a bit of time taking care of things previously handled by Building Superintendent Rodney Bunker, who retired and has not been replaced.

Thanks. Please let me know the outcome.

Ebba