



COUNTY OF DUKES COUNTY

MARTHA'S VINEYARD & ELIZABETH ISLANDS

Dukes County ARPA Funding Letter of Inquiry and Suggested Guidelines

In anticipation of Dukes County receiving Coronavirus Local Fiscal Recovery Funds (CLFRF) as established by the American Rescue Plan Act of 2021 (ARPA) from the U.S. Treasurer, we are accepting Letters of Inquiry from interested organizations. . Per current guidance, Eligible Uses for ARPA funds distributed by the County must fall within the following four categories:

1. Respond to the public health emergency with respect to COVID-19 or its negative economic impacts.
2. Provide premium pay to employees providing essential work during the COVID-19 public health emergency.
3. Provide government services to the extent of the reduction in revenue due to COVID-19.
4. Invest in water, sewer, or broadband infrastructure.

Letters of Inquiry should indicate which of the four categories you are applying for, be concise, generally one to three pages long, and should be signed by the organization's Executive Director, Manager or Board Chair.

Below is a list of information we are looking for as part of the Letter of Inquiry:

- Filled out Dukes County ARPA/CLFRF Grant Application Cover Sheet
- Brief description of organization and applicability
- Project or Program to be funded
 - Summary – one sentence statement of proposed project or program
 - Overview – purpose, objectives, goals, how project relates to funder's priorities
 - Description – target population, specific action plan, timeframe, and duration
 - Implementation (and results) – qualifications for executing proposed project, expected outcomes, how effectiveness will be monitored and evaluated, plan for continuance at conclusion of requested funding
 - Cost – amount requested, total project cost, private and public funding sources (pending and received)

Attachments- as applicable:

- IRS 501(c)(3) determination letter
- Mission Statement
- Board of Directors list

Letters of Inquiry must be received by the Dukes County Manager by August 30, 2021. Screened applicants will then be asked to submit full applications for consideration by September 30, 2021.

Dukes County ARPA/CLFRF Grant Application Cover Sheet

Date of Application: September 29, 2021

Legal Name of Organization: Town of Chilmark

Year Founded: 1694 Current Annual Operating Budget: \$ 10 million

Executive Director: Tim Carroll, Town Administrator

Contact Person/Title (if different from Executive Director): _____

Email: townadministrator@chilmarkma.gov

Phone: 508-645-2101 Fax: 508-645-2110

Address (principal/administrative office): 401 Middle Road, Beetlebung Corners

City: Chilmark State: MA Zip: 02535

Mailing Address (if different from above): Post Office Box 119, Chilmark, MA 02535

Website: www.chilmarkma.gov

Project Name: ARPA Assistance Chilmark

Purpose: Tourism, Police Bridge Academy & Infrastructure

Amount Requested: \$ 120,000 Total Project Cost: \$ 190,000 for A & B

Project Goals: A.) renovation of the public Comfort Station in Menemsha: \$90,000 request

B.) Police "Bridge Academy" new state requirement to certify five police officers: \$30,000 request

C.) Support the Edgartown Request for Waste Water & Septage to include an ability to handle upisland pumpouts.

D.) Support the Island wide Municipal FIBER infrastructure request.


Beginning and Ending Dates of the Project/Campaign: January 2022 - June 30, 2022 A. Dec 2024 end for B.

Geographic Area to be Served: Chilmark, Menemsha

I CERTIFY, TO THE BEST OF MY KNOWLEDGE, THAT:

1. The tax-exempt status of this Organization is still in effect,
2. This Organization does not support or engage in any terrorist activity, and
3. If a grant is awarded to this Organization, the proceeds of that grant will not be distributed to or used to benefit any organization or individual supporting or engaged in terrorism or used for any other unlawful purpose.

Signatures:



President, Board of Directors / Date

Chair Person, Select Board
James Malkin



Executive Director / Date

Tim Carroll
Town Administrator