**Draft Chilmark Joint Board of Health & Board of Selectmen May 12, 2020 Meeting Minutes**

**Remote participation persons present: Selectmen:** ChairmanWarren Doty,Bill Rossi and **Jim** Malkin. **Board of Health:** Chairman Katie Carroll,Jan Buhrman and Matt Poole. Others:Tim Carroll**,** Marina Lent, Clarissa Allen,Jess Roddy, Ann Wallace, Forrest Filler, Margaret Maida, Cathy Thompson, Clark Goff, Peter Cook, Sally Cook, Seth Karlinsky, Rob Hannemann, Jennifer Christy, Harbormaster Ryan Rossi, Diana DeBlase, Janet Weidner, Joan Malkin Police Chief Jonathan Klaren, Sarah Nixon, Judith Flanders, Andy Freed, Julia Celeste, Tony Saccoccia, Jennifer Grace, Lucas Thors (30 participants total)

At 5:00 PM Chairman Doty called meeting to order.

Chairman Doty said a few items need action at this meeting.

1. Martha’s Vineyard Shellfish Group - Phragmites mitigation project request Chilmark to be a sponsor for the grant application. Selectmen discussed the request. Mr. Malkin moved to approve sponsoring this request. Mr. Rossi seconded the motion.

**SO VOTED: 3 Ayes**

1. Emergency repair to Menemsha Harbor dock. The Martha Rose had a collision on the commercial dock. When inspected after collision it was found bolts to be worn past safe condition. Harbormaster gave a description for folks present but Selectmen have reviewed this in depth prior to the start of meeting. The quote given for replacing worn bolts is $42,000.00. Discussion ensued.

Mr. Malkin said this is important to complete for the safety of the Harbor. Mr. Malkin moved to have these repairs made. Mr. Rossi seconded the motion.

**SO VOTED: 3 Ayes**

*Chairman Doty turned meeting over to Board of Health for updates and discussion.*

Menemsha - Discussion of possible plans for the operation of Food Establishments (Curbside Take-Away Food), Parking from the bridge to the beach, and managing daily sunset crowds.  Board of Health, Police Chief, & Planning Board Sub Committee.  Possible Action Plans for:

* Now through Memorial Day
* Memorial Day through June 15
* June 15 through Labor Day

Board of Health Chairman Katie Carroll reported about the work being done to keep Menemsha / Chilmark community safe.

There was through discussion on takeaway/curbside pickup food service.

Police Chief Klaren recommended vehicle parking on right with pedestrians on left of Basin Road. Ms. Carroll said food from Menemsha is take home, there is no eating on beach now as stay at home order in effect till May 18.

Mr. Malkin brought up what to do about sunset in Menemsha. Options discussed:

1.) Close at 6:00PM

1. Limit Parking & closing shuttle lot
2. See how it goes and adapt

Harbormaster Rossi asked to think about number of slips and number of people on moorings. Or do we open up fully and rent as usual. Mr. Malkin - Harbor liaison recommended 1 boat per mooring inside and outside. Recommend every other slip on transient dock slips.

Matt Poole – Board of Health member recommended planning to be fluid and adjust as we go.

Bill Rossi said folks coming are not going to expect events and places open. Density this summer might be what we had in 1960s we do need to limit numbers of people in Menemsha.

Chilmark Beach Committee Chairman Clarissa Allen stressed the importance of continuity with the process for accommodating people safely in Menemsha as for Lucy Vincent Beach & Squibnocket Beach.

Jan Buhrman recommended we tread lightly as things to do are limited. People will be outside more. Be careful of limits. Plan & plan to adjust as we proceed, as Matt Pool said to be fluid.

Chairman Doty said most events are cancelled except we still have Sunset in Menemsha.

There was discussion of Menemsha food establishment policy recommendations:

* Cars to right pedestrians left. Deliver to parked cars. Designate parking for that. Regulations in BOH responsibility.
* Parking recommendation from bridge to gas station as 30 minute to 1 hour

Chairman Doty requested Police Chief Klaren to work on a reduction parking plan for Menemsha.

* 30 min & 1 hour parking signs and number the live parking 1, 2, 3, 4 etc. to say I’m in lot # 2 when they call back to say they are there for pickup.

Bathrooms in Menemsha:

Chairman Doty said public bathrooms are place of great contagion. The Comfort Station is closed now, how and when do we open it. Discussion ensued. Seth Karlinsky said he is willing to do what the town wants to do. Following CDC recommended process. Mr. Poole said the Board of Health can research guidance for brick and mortar cleaning for public bathrooms.

Mr. Poole said proper signage is very important.

Beach Chairman Clarissa Allen and Beach Superintendent discussed how to facilitate social distancing and said limiting parking might be needed. Mr. Poole said demand and accommodation is the formula we need to figure on.

Tim Carroll said reduce service is the first step but if there is need then enforcement is needed.

Proposal for town guidance to allow remote meetings of town boards/committees/commissions as-needed and necessary:

Mr. Rossi recommended to allow public hearings and meetings to go on remotely. Mr. Malkin agreed. Chairman Doty said we change our order of no meeting. Chairman Doty proposed all boards and committees that wish to meet contact our Town Clerk and work with Tim Carroll on how to meet remotely. JM moved Mr. Rossi seconded. **SO VOTED: 3 Ayes**

At 6:20 PM with no further items for discussion Chairman Doty adjourned meeting.

Draft minutes respectfully submitted by Diana DeBlase.

Document list:

* Offshore Engineering report for dock repairs