

DRAFT Chilmark Board of Selectmen October 1, 2019 Minutes

Present: Chairman Warren Doty, Bill Rossi and Jim Malkin. Others: Tim Carroll, Rob Hannemann, Mike Jacobs, Gary Mottau, Fire Chief Jeremy Bradshaw, Police Chief Jonathan Klarén, Melanie Becker, News reporters: Will Sennott and Rich Saltzberg. Videographer for MVTV Lynn Christoffers

At 5:00 PM Chairman Doty called the meeting to order in the Selectmen's meeting room.

Minutes:

Draft minutes from the Selectmen's September 3, 2019 meeting were reviewed, corrections were made. Mr. Malkin moved to approve minutes as corrected. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Draft minutes from the Selectmen's September 17, 2019 meeting were reviewed, corrections were made. Mr. Rossi moved to approve minutes as corrected. Mr. Malkin seconded the motion. **SO VOTED: 3 Ayes**

Climate Change:

Mr. Malkin said we have recommendations from Ms. Malkin, Mr. Hannemann, Ms. Doyle and himself. Mr. Malkin recommended a small working group of Chilmark residents be formed and tasked with:

- Reviewing the existing data re: Climate Change as it relates to Chilmark
- Holding one or two open meetings to solicit input from residents as to their concerns relating to Climate Change for our town
- Creating a list of the specific items facing Chilmark
- Grouping and prioritizing the list into those specific items that are island wide and those that are unique to Chilmark
- Asking the MVC to develop proposals (research, grants, solutions) for the island wide items and support the MVC in additional staffing required
- Moving those Chilmark unique items forward with a second group comprised of multi-departmental group (perhaps a member of the BOH, the PB, the BOS, the CC, an at large member)
 - Research of successful projects in like situations, grant application, solution design and implementation

Mr. Gary Mottau of Chilmark said he would like to serve on the Climate Change working group.

Mr. Hannemann gave a description of what the MVC taskforce for Climate Change is and what they are doing. Their focus is on: what the community needs to do to adapt. And what should the island be doing in terms of energy, mitigating greenhouse gases.

Mr. Malkin moved to create a small working group of Chilmark residents and we task them with the 6 items listed from the recommendations already mentioned (bullet points above). The group is to consist of 5, possibly 7 residents that will report back within a 4 month period. Their report will list the priorities that are regional and a list of local priorities. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

RECC - Appointments to Technical & Finance Committees:

Chairman Doty said this is the Sheriff's Department Regional Emergency Communications Center. Our MOU states we will have 2 oversight committees represented by each town that the RECC serves (all island towns). It was recommended to appoint our Police Chief and Fire Chief to the Technical Committee. Mr. Carroll said this would be the RECC Public Safety & Communication Advisory Board. Mr. Carroll said the Ambulance Chief would be the third party appointed. Mr. Malkin moved to appoint Chief Klarén, Chief Bradshaw and Chief Retmier to the RECC Public Safety & Communication Advisory Board. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

RECC - Appointments to Technical & Finance Committees Continued...

Chairman Doty said it is recommended that the RECC Finance Advisory Board will consist of the Town Administrator from each town.

Mr. Malkin moved to appoint Mr. Carroll to the RECC Finance Advisory Board. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Energy Committee - draft Energy Reduction Plan:

Chairman Doty said this is part of the process for the Green Communities Act. Chairman of the Energy Committee Rob Hannemann said that there are 2 remaining action items (for Selectmen to move and approve) needed prior to submitting the application for Green Communities.

- Production of an energy reduction plan to reduce use of energy in a municipality in a 5 year period by 20% (*this plan is in written form in the Selectmen's agenda packets*)
- Approve the vehicle policy

Mike Jacobs of the Chilmark Energy Committee gave the presentation to the Selectmen and explained the plan and policy before them to approve. Mr. Jacobs said Margaret Song of Cape Light Compact has been an enormous help in getting the required process moving forward.

Chairman Doty read the sample letter of support for the draft Energy Reduction Plan.

Mr. Malkin moved to endorse and sign the letter of support. Mr. Rossi seconded the motion.

SO VOTED: 3 Ayes

Chairman Doty said we have an item to discuss that was not on the agenda but it is an item that needs discussion and we will do so now.

4 North Ridge Road Property -Update

Mr. Rossi reported that he and our appointed custodian of the property Melanie Becker had a conference call with the auctioneer that Ms. Becker has chosen. Mr. Rossi said the auctioneer recommended an absolute auction and to not set a minimum bid. The auctioneer recommended if the minimum bid is needed that the town might consider going the RFP route. Mr. Rossi said he is unsure of what process to take and would like the Selectmen to come to a consensus on a procedure to move forward with.

Ms. Becker said our options are:

- Bring this to the town meeting to ask if we can sell the property. If approved at town meeting that allows us to list in the RFP process. This process is more like a typical real-estate sale listing
- The State allows the town to dispose of tax possession (taken through foreclosure) property by auction directly without bringing to town meeting.

Discussion on the two options ensued. Mr. Malkin moved to go with the RFP process. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Housing- Posting Vacancy for part-time Administrative Assistant:

Mr. Malkin moved to post vacancy for the Housing Committee part-time Administrative Assistant position.

Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Police Department:

Chief Klarén said you can vote to authorize the Town Administrator to sign the Mutual Aid agreement MOU. Mr. Malkin asked if our legal counsel has reviewed the MOU. Chief Klarén said this MOU was drafted by Jack Collins. Mr. Carroll said this is a refreshed document updating names of Chiefs and participants it's not a new document.

Police Department Continued...

Mr. Carroll said Ron Rappaport was sent a copy but that he did not request him to review it. Chairman Doty tabled this item till the following Selectmen's meeting to allow time for legal counsel to review.

Chief Klarén proposed that the 399 Middle Road property is a good training opportunity. There would be Chilmark Police staff and the plan would also involve inviting EMS and Fire Department elements to the tactical response team training. Police Chief Klarén said that the parameters would be set by the Selectmen- i.e. would they allow a door to be breached etc.... Chairman Doty thought this was a fine idea and limited to not setting building on fire. Mr. Carroll said there are some new windows and doors that should not be breached that could be used.

Mr. Malkin moved to have the Police Chief and Tim Carroll sit down review the envelope of proposed training and list items that we want to preserve for reuse (like the new doors and windows) and develop a plan for the training. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Chief Klarén said tomorrow (October 2, 2019) is National Coffee with a Cop Day. Friends of the Chilmark Library will host the Coffee with a Cop at 10:30 AM to 11:30 AM and all are welcome.

Shellfish Advisory Committee - Possible Bay Scallop & Oyster season recommendations:

Chairman Doty said the recreational family scallop season starts today (October 1, 2019). The recommendation from the Shellfish Advisory Committee is that the commercial scallop season opens December 2, 2019. Selectmen reported getting called by an individual commercial scalloper who did not think the late date was fair. Discussion ensued.

Mr. Malkin recommended asking the Shellfish Advisory Committee to meet (a public posted meeting) again with the concerned individual commercial scalloper and discuss reconsidering the start date. Chairman Doty said the Shellfish Advisory had invited this individual to attend the posted meeting and the individual chose not to attend, but complained about the outcome. Mr. Rossi said he supported the recommendation from the Shellfish Advisory that has also been endorsed by the Shellfish Constable.

Chairman Doty recommended tabling the Commercial Scallop opening schedule till their next meeting.

Mr. Malkin moved to adopt the recreational season dates and regulations and to table the commercial till next scheduled Selectmen's meeting. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Harbor - Electrical project - final work to start October 16, 2019:

Chairman Doty said we have signed a number of change orders to the electrical project in Menemsha harbor and the final stage is to be completed this fall starting October 16, 2019. Harbor Master (HM) Ryan Rossi discussed the final items to complete the project. HM Rossi said the harbor closes October 15, 2019 so we won't have any more transient traffic; allowing the electrical project to be completed (electricity needs to be shut down during the project).

Chairman Doty said the majority of the change orders with additional costs were to do with the digging and cement part of the project. Mr. Carroll said we had \$42,000.00 in change orders. Chairman Doty said we are still within the appropriation of \$350,000.00.

HM Rossi reported that there are some folks taking advantage of the Derby Special rates. HM Rossi concluded that the season went well with the new reservation system.

Planning Board - notice of vacancy:

Chairman Doty said a member of the Planning Board has resigned and we have a vacancy to fill. Mr. Carroll said the next Selectmen's Meeting we will post a joint meeting with the Chilmark Planning Board to elect the new member. Mr. Carroll said 2 Chilmark residents have already expressed interest in filling the position.

Special Town Meeting -Warrant:

Chairman Doty asked that the town departments (Police, Fire, Harbor) that are requesting significant articles for the warrant to present them here for the Selectmen to review and approve. Discussion ensued about the proposed warrant articles: Chief Klarén and Chief Bradshaw and Harbor Master Rossi spoke to their recommended warrant articles from the list of articles.

Meeting House Road Association \$11,035.28 **Mr. Carroll will rename article 4 North Ridge Rd. expenses**
Comfort Station REPAIRS 199-5242 \$15,000.00
CCC Generator rental \$4,000.00 **Mr. Carroll recommended adding more to make it \$6,000.00**
CCC/Library Public Water System OPERATOR 194-5399 \$3,000.00
CCC Locust Parking Barriers 194-5430 \$4,500.00
CCC chair truck \$1,000.00
CCC - HVAC smaller ERV/installation/load sizing \$30,000.00
Police - BPFY (law guidebooks) \$360.59
Police - Shed Roof \$2,000.00
Police - side wall reshingle \$2,500.00
Police - Bell Tower repairs \$4,000.00
Police - Bell Tower - Paint \$6,000.00
Police - Playtoy \$9,000.00 This item will not be on warrant. School has a new playground
Police - Baseball fence backstop \$2,500.00 This item will not be on warrant will apply for CPA funds
Police - Cruiser replacement \$48,976.80 **lightly over the balance in stabilization but Chief can absorb overage**
Harbor Dredging PERMIT & Engineering \$60,000.00
Harbor - Replacement Fresh Water line West Dock \$12,000.00
Harbor - Dredging Dutcher Dock & NE Corner \$20,000.00 **Mr. Malkin said this will become annual budget line**
Harbor - Fresh water lines & wood decking Transient Yacht Floats \$15,000.00
Harbor - Insulate & Sheetrock for Year Round Occupancy \$3,000.00
Harbor - Outside Mooring Field tackle & service \$9,000.00
Harbor - West Dock parking area repairs \$1,000.00
FIRE - UTV new tires and wheels \$1,900.00
FIRE - Rescue Equipment MARSAR \$2,600.00
FIRE - Replacement PWC \$4,000.00
Fire Chief training expenses 220-5710/5711/5874 \$6,300.00
FIRE - Fit Test regionally shared equipment \$1,600.00
Website Stipend 122-5177 \$8,333.34
CTH - Replacement Copier/Fax/Scan/Network Printer \$11,000.00
CTH - elevator repairs \$3,600.00
CTH - GIS CAI Web upgrades \$2,000.00
CTH - MV Excise/Servers/Server Software \$10,000.00
Public Safety Buildings - OPM \$265,000.00 **this will be Borrowing debt exclusions**
Public Safety Buildings - Designer \$175,000.00 **this will be Borrowing debt exclusions**

Mr. Carroll said if there is to be any paving projects before July 2020 we should have an article to release funds from the paving stabilization fund. Chairman Doty said all items about paving are already funds that we have.

Mr. Carroll said the final article will be to authorize town to sell 4 North Ridge Road property.
Mr. Carroll said a Town Election will need to be called for the two Debt Exclusion items December 4, 2019.

Special Town Meeting -Warrant Continued...

Chairman Doty recommended calling a Special Town Meeting for October 28, 2019 at 7:00 PM at 520 South Road Chilmark Community Center. Chairman Doty added that Mr. Carroll type the warrant as we have discussed with proper wording and that each Selectman will sign. Mr. Malkin moved to do so. Mr. Rossi seconded the motion **SO VOTED: 3 Ayes**

Chilmark Community Center HVAC - RISE Engineering to do further engineering:

Mr. Carroll reported that he is waiting to hear back from RISE Engineering engineer to work the installation / load clarification and looking for a specific air handler. Chairman Doty said we want to keep this project moving along.

Menemsha School / Chilmark Elementary School - HVAC - Cold Climate Heat Pump conversion:

Mr. Carroll reported that the working group met (last week) and after Mr. Carroll advertised in the Central Register to hire an engineer suitable for the project. Chairman Doty asked that Mr. Carroll keep involved in this project because of his understanding of the energy needs for the school.

Project Updates:

Mr. Carroll said he is waiting to hear from lawyers about the sidewalk project on Basin Road.

At 6:43 PM with no further items for discussion Mr. Malkin moved to adjourn. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Draft minutes respectfully submitted by Diana DeBlase.

Document List:

- Draft Minutes from Selectmen's 9/3/19 & 9/17/19 meetings
- Mr. Malkin's suggestions relating to the climate change presentation from 9/17/19
- Emails from Mr. Hannemann & Ms. Malkin about coping with climate change for Selectmen consideration
- Request from West Tisbury Administrator for Martha's Vineyard towns to appoint persons to the 2 RECC committees
- Energy reduction plan for Chilmark with Ma. Green Communities grant program criterion 3
- MVLEC (Law Enforcement Council)
- Chilmark Police Chief request to use 399 Middle Road property for training department personnel
- Coffee with a Cop / Nationwide October 2, 2019 Chilmark department will be at the Library 10:30 AM
- Chilmark Shellfish Advisory Committee recommended opening for family recreational scalloping and Commercial Scalloping
- Dutcher Dock Marina service upgrade cost projections from Powers Electric
- Power's Electric change order for Dutcher Dock utilities upgrade