**Draft Board of Selectmen May 19, 2020 Meeting Minutes**

**Remote participation:** Chairman Warren Doty, Jim Malkin and Bill Rossi. Others: Tim Carroll, Katie Carroll, Jan Buhurman, Matt Poole, Peter Cook, Cathy Thompson, Andy Freed, Ann Wallace, Clark Goff, Rob Hannemann, Tri Town Ambulance Chief Ben Retmier, Harbormaster Ryan Rossi, Jess Roddy, Diana DeBlase

At 5:00 PM Chairman Doty called meeting to order.

Harbor Department:

Harbormaster Rossi submitted a request to waive the use it or lose it policy for slip and mooring holders at this time due to COVID 19. Mr. Malkin / harbor liaison said he discussed this with the Harbormaster at length and supported this request. Mr. Malkin moved to approve this request. Mr. Rossi seconded the motion**. SO VOTED: 3 Ayes**

Harbormaster Rossi gave a report of repairs being done in harbor on the docks. Chairman Doty said John Packer has done a great job so far but has asked for a favor as he has been hired by Aquinnah to dredge but access is difficult. Packer has asked for permission to use Menemsha Parking lot to unload into dump trucks. Selectmen did not have a problem with this as long as he sweeps the lot at the finish. Harbormaster will see to the request. Selectmen approved allowing John Pacher to utilize Menemsha parking lot for this request.

Police Department:

Police Chief Klaren spoke of the mandatory safety for work places measures and said the union needs the opportunity to review & opportunity for barging. Chief Klaren said he is bring to your attention and will have Town Administrator send to the head of the bargaining unit. Mr. Malkin moved to approve this action. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Borrowing Anticipation Note for purchased of 399 Middle Road:

Mr. Carroll said the Selectmen approved and signed these documents but tonight officially move to do so. Mr. Malkin moved to approve and sign note for borrowing to purchase this property. Mr. Rossi seconded the motion.

**SO VOTED: 3 Ayes**

TTA Committee Comstar Billing contract renewal:

Chief Retmier reported requesting 3 quotes and Comstar returned with the best cost to the Tri Towns. Chief Retmier said the Tri Town Ambulance Committee has approved contract renewal with Comstar.

Mr. Rossi moved to approve and sign contract with Comstar. Mr. Malkin seconded the motion.

**SO VOTED: 3 Ayes**

Chief Retmier requested to allow vacation time to carry over to next fiscal year due to COVID 19. Mr. Carroll said the Selectmen have authority to do so. Chairman Doty said he would be willing to approve this for all departments. Mr. Malkin recommended discussing this after the Human Resources Board takes this under advisement and we discuss at the next Selectmen’s meeting.

Chairman Doty said that Annual Town Meeting (ATM) and Town Elections are moving forward and we are preparing for ATM to be June 8, 2020 at 5:30 outside of the Chilmark Community Center. Early voting is strongly encouraged by the town for the Annual Election and you can do this now.

Rob Hannemann discussed the Schools reviewing their budgets for FY21. MVRHS and UIRSD have worked very hard to make the budgets to have no increase from FY20. Tim Carroll said the figures can be amended on floor of ATM.

Discussion turned to Gov. Baker’s guidelines to reopening and how it affects Chilmark. Mr. Carroll gave a rough description of the reopening guidelines from the Gov. Retail May 28 curbside June 1 town hall planning to open

Restaurants and short term rental not open in Phase 1 and Phase 2 allowable at a degree. There was extensive discussion.

Beaches:

Chilmark Beach Committee Chairman Clarissa Allen said Lucy Vincent Beach is opening June 1. Ms. Allen said the Beach Committee is addressing the social distancing by elimination 50% of the parking. Ms. Allen said we might work with alternating days with license plates. Mr. Malkin recommended have a plan that is tighter and loosen as we can. Mr. Rossi encouraged requiring staff coming from off island to self-quarantine prior to starting work.

Matt Poole and Katie Carroll both supported that.

Parking plan from Police Chief in Menemsha:

Chief Klaren gave his plan:

Comfort Station up to the Gas Station 12 spaces change to 30 minute parking create hotspot pickup area there. If popular could consider adding more. More signage along Basin Rd. delineate pedestrians from vehicles. Change 5 hour parking to 30 min in designated area. This weekend keep traffic away from the west side of lot. Police Department will police the Menemsha area throughout the Memorial Day weekend. Selectmen agreed to reduce the center parking area in Menemsha to reduce capacity.

Jan Burham said we have a trial run with this weekend. Mr. Rossi said sunset is considered an event and it could be cancelled if needed. Selectmen agreed to see and adjust as needed.

School HVAC update:

Rob Hannemann gave update and had a recommendations ready for Selectmen. Mr. Hannemann shared the documents via zoom screen sharing. TE2 engineering company submitted recommendation. Design engendering and OPM is the next steps. Funding is a key factor in the project. Replace current oil burner and would supply cool and heat for the school. This system is all electric but incold weather is not an efficient system. Might need subsystem backup. Mr. Hannemann discussed and presented several options. The recommendation from committee was for option 1 with old burner as a backup in place and can be removed later if shows we don’t need it.

Funding for this project has already been raised and appropriated and Mr. Hannemann urged to move forward with this project.

Mr. Malkin moved to approve committee recommendation to move forward with option 1 presented tonight. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Chairman Doty said this meeting is continued till Thursday 5:00 PM and we will have a single item on agenda (2 days from now). At 6:24 PM folks signed off

Draft minutes respectfully submitted by Diana DeBlase.

Documents list:

* Comstar contract
* School HVAC proposals
* Parking plan from Police Chief