

DRAFT Chilmark Select Board & Finance Committee July 14 2022 joint Meeting Minutes

Remotely present: Select Board: Chairperson James Malkin and Warren Doty. *Bill Rossi was not present.* **Finance Committee:** Robert Hannemann and Marshall Carroll. *Chairperson Murphy, Vicki Divoll, Eric Glasgow, Bruce Golden and Don Leopold* Others: Town Administrator Tim Carroll, Town Accountant Ellen Biskis.

At 4:00 PM Chairperson Malkin called meeting to order. The FinCom did not have a quorum yet but Select Board quorum discussed the transfer recommendations. *Marshall Carroll was asked by Chairperson Murphy to chair the meeting in her absence.*

Transfer recommendations Prepared by the Accountant:

Accountant Biskis said the figures she had yesterday have changed because the building department submitted payroll yesterday that the deadline for was June 30. Ms. Biskis said she has received no response to her emails and received no submissions by requested deadline from the building department.

Ms. Biskis said having to recalculate our figures the day we are meeting is frustrating. Mr. Doty suggested maybe we could ask administrative support Akeyah Lucas for more time for Building department. Ms. Biskis said for now I Will change Building inspection salaries from \$13,326.83 to \$20,116.83 to end deficit in that department budget lines. And difference will be covered by transferring out of Select Board maintenance line. Leaving balance of \$8,000+ in Select Board maintenance.

Transfer TO:			Beginning	Chap44\$33B	Ending	Transfer from:		
Code	Dept	Category	Deficit	Transfers	Deficit	#	Dept	
1	145	Treasurer	Expenses	(323.35)	323.35	-	145	Treasurer
2	151	Legal	Expenses	(7,781.02)	7,781.02	-	196	Select Board
3	175	Planning	Salaries	(0.01)	0.01	-	175	Planning
4	176	ZBA	Expenses	(2,723.57)	2,723.57	-	196	Select Board
5	198	Town Owned	Expenses	(2,765.56)	2,765.56	-	196	Select Board
6	220	CFD	Expenses	(7,675.95)	4,003.03	(3,672.92)	220	CFD
				3,672.92	3,672.92	196	Select Board	
7	241	Bldg Inspection	Salaries	(22,106.86)	1,990.03	(20,116.83)	241	Bldg Inspections
				20,116.83	20,116.83	196	Select Board	
8	291	Emg Mgmt	Salaries	(85.28)	85.28	-	291	Emg Mgmt
9	292	Dog Officer	Salaries	(0.01)	0.01	-	292	Dog Officer
10	295	Harbor	Expenses	(1,710.04)	1,710.04	-	295	Harbor
11	422	Hwy	Salaries	(1,982.78)	1,982.78	-	422	Hwy
11						-		
Total				(47,154.43)	47,154.43	-		Prep. By .Accountant
						37,059.90		

Mr. Doty said this sheet looks reasonable. Mr. Doty moved to approve the updated recommended transfers prepared by the Town Accountant. Mr. Malkin seconded the motion. **SO VOTED: 2 Ayes, 1 not present** *Bill Rossi*

Accountant Biskis said we need majority of The Select Board & Finance Committee to vote the transfers.

4:26 PM *Chairperson Malkin left meeting.*

Susan Murphy joined meeting at 4:28 along with Vicky Divoll making a quorum of the FinCom.

Tim Carroll gave a brief description of the transfer recommendations that the Select Board approved.

Chairperson Murphy moved to approve transfers as presented. Ms. Divoll seconded the motion.

SO VOTED: 4 Ayes, 3 not present *Eric Glasgow, Bruce Golden and Don Leopold*

At 4:33 PM with not further items for discussion Chairperson Murphy adjourned meeting.

Draft meeting minutes respectfully submitted by Diana DeBlase.

Document list:

- Year End transfers recommendation 7/14/2022
- Updated during meeting Year End transfers 7/14/2022