

DRAFT Chilmark Select Board June 16, 2023 4:00 PM Meeting Minutes

Present remotely: Select Board: Chairperson Bill Rossi, James Malkin and Marie Larsen. Others: Town Administrator Tim Carroll, Diana DeBlase and Judith Flanders.

At 4:00 PM Chairperson Rossi called the meeting to order on the Zoom platform.

Chairperson Rossi said he has had 2 interviews with Adam.

Adam Petkus, joined the meeting at 4:01 PM.

Mr. Petkus introduced himself to James Malkin as they have not had a chance to meet yet.

James Malkin asked if Mr. Petkus has spoken to Lenny Jason. Mr. Petkus said no, but he has spoken with Billy Dillon the temporary local inspector. Mr. Malkin said he has observed since the 70s how we do things in Chilmark and the Building code. Mr. Malkin asked if Mr. Petkus is prepared to help the town to work through the process moving from character to adherence to regulation.

Mr. Petkus said his first job was working for Marshall at the Menemsha Texaco when he was 14. Mr. Petkus said he is not looking to be a cop. Mr. Petkus said 1.) Safety 2.) Adhering to code are what he will use as his guide.

Mr. Petkus said he knows most of the players (Contractors) in town. Mr. Petkus plans to be available for conversation so applicant can understand why he said no. Mr. Petkus said the applicant's caveat is they have options. Mr. Malkin said make sure we are right, and thanked Mr. Petkus for responses.

Chairperson Rossi asked to have pay offer discussion.

Mr. Petkus said he would like to review compensation after obtaining commissioner certification. 6 exams passed 5 already I will have 18 months to complete last test.

Mr. Carroll said we had an individual rate for Lenny Jason. Grade 10 step 8 \$51.47 2,880 hr per year not exempt \$120,000 target to regrade Building Commissioner to 11 or 12 should have finalized the pay classification study within FY24.

4 days for Chilmark 1 day for Aquinnah. Aquinnah has put up \$25,000 for Aquinnah's share.

Chilmark would be the regional office. Will work out plan in December with Jeff Maddison and Tim Carroll and Adam Petkus. Mr. Carroll said the Agreement is now with legal counsel for final review. There was discussion of 3 year agreement but look at within one year.

Monte Becker joined the meeting.

Mr. Petkus asked if Select Board are willing to entrust him and have his back. If there is conflict, have faith in his work. Chairperson Rossi said yes.

Ms. Larsen said if you go forward with what you have said we can expect we will build trust together. Mr. Petkus asked for a 6 month review.

Mr. Carroll said if enforcing safety laws and building regulations that's fine but good practice to communicate when have a question. Mr. Petkus said having Lenny Jason as a consultant would be helpful. Mr. Malkin said moving towards regulations and compliance is what we want but very important to get the history IE in Menemsha.

Chairperson Rossi said we are really looking forward to you joining Chilmark Building department. Mr. Malkin moved appointment of Adam Petkus with conditions outlined in agreement. Ms. Larsen seconded the motion. **SO VOTED: 3 Ayes**

Mr. Carroll said Joe Tierney will continue inspections till Mr. Petkus start date. Mr. Petkus said his last day working for Oak Bluffs is July 3, 2023. Mr. Petkus said he can start Chilmark & Aquinnah July 5, 2023. Mr. Petkus thanked the Select Board and Mr. Carroll.

Tim Carroll said Carolyn Stoeber was interviewed with Judy Flanders and Bill Rossi.

Judy Flanders said she is impressed with number of positions and jobs Ms. Stoeber has had, for all these multitasking positions we are asking for. Chairperson Rossi said Ms. Stoeber has a varied skillset, will be good fit for the town. We all felt good about Ms. Stoeber. Mr. Carroll said Ms. Stoeber let us know she can start some now and fulltime in September.

Tim Carroll talked about Conservation Agent (Ms. Stoeber would fill that position too) plan.

Mr. Malkin moved to appoint Caroline Stoeber the Board Administrator / Conservation Agent (after training completed). Ms. Larsen seconded the motion. **SO VOTED: 3 Ayes**

Compensation for the position was discussed. This hire would be a Grade 9 step 1.

Chairperson Rossi said he expects to have an executive session for Tim Carroll's contract at another meeting after Jim and Marie get data that he has reviewed. Mr. Malkin, Ms. Larsen and Mr. Carroll agreed.

At 4:39 PM with no further items for discussion Chairperson Rossi asked for motion to adjourn. Ms. Larsen moved to adjourn. Mr. Malkin seconded the motion. **SO VOTED: 3 Ayes**

Draft minutes respectfully submitted by Diana DeBlase.