

DRAFT Chilmark Select Board June 7, 2022 Meeting Minutes

Remotely present: Chairperson James Malkin, Warren Doty and Bill Rossi.

Others: Tim Carroll, Diana DeBlase, Ann Wallace, Sean Slavin, Kathryn, News reporter Rich Saltzberg, John Abrams, Emily Reddington, Pam Goff, Amy Salzman, Judith Flanders

At 5:00 PM Chairperson James Malkin called the meeting to order on the Zoom platform.

Minutes: *Tabled till next meeting*

Housing Bank Next Steps:

Postponed till members arrived

MVRHS Capital Funding Formula negotiations – update:

Chairperson Malkin gave update:

The working group had vigorous, frank meetings. We completed a unanimous formula recommendation.

Oak Bluffs will get credit and the School budget will be held to 2.5% each year, if above would be a warrant article. *Town Administrator Tim Carroll screen shared the formula*

Mr. Doty said he is extremely pleased with the outcome, great work. Mr. Doty said the MVRHS is often over 4%, this could be a big challenge.

John Abrams Housing bank review committee wifi connection spotty Chairperson Malkin said we received an outline of next steps. John Abrams said we are here to assist if committee needs. Mr. Abrams stresses it is important to get this done quickly, The HBRC needs to have appointed members ASAP. Chairperson Malkin will take leadership role and pull together. Chairperson Malkin asked Mr. Abrams to have Laura Silber send the status of other town's progress to him. Mr. Doty said it's with legislation, if delayed not dead till January 1, 2023.

MV Dementia:

Tabled till next meeting.

DEP Nitrogen letter - MEP Great Pond Surveys and new WHOI project:

Select Board requested to ask Chuck Hodgkinson to review with Reid Silva for town response. Emily Reddington & Amy Salzman where both present to present and discuss this agenda item. Chairperson Malkin asked how we can deal with wastewater runoff into the pond. Do we need a Bylaw change? Do we have this go through the Board of Health?

Ms. Reddington said the first step is to find out where, we are assessing Chilmark Pond this summer. A step may be to install alternative septic, Ms. Reddington said there are still cesspools on Chilmark Pond. Chairperson Malkin said once the sites have been identified, will it be a homeowner cost or town? There was discussion of Regulatory authority going to the Board of Health. Ms. Reddington said we have some examples on the CAPE for reference. Public, private and grant funding will all be necessary. Amy Salzman said we need to work together.

DEP Nitrogen letter - MEP Great Pond Surveys and new WHOI project Continued...

Riparian owners, town and MVC. Conservation Commission, Board of Health and Select Board get together with this. Funding from Feds and DEP Match solutions to the problems. Should have grasp on this same time next year. Nitrogen comes from the pee the title 5 only addresses the poop. There are new tie-ins for the upgrades to address the pee. Amy Salzman will get together with BOH when have more data. Mr. Doty said Chilmark Pond has a huge watershed; there are flows from 3 miles away. Ms. Salzman said we are working on a permit application to do dredging hopefully next winter.

Public Safety Building Committee- Updates:

Mr. Rossi said the building footings are complete for fire station. There was structural fill needed and material removed. Change order cost 100K + range. Mr. Rossi said we may have an offset of \$143K. Mr. Carroll said we have quotes for furniture; they are up 10% and equipment 60K over budget for equipment. Mr. Carroll said he did not believe we will deplete contingency. Mr. Doty asked to see the spending spreadsheet. Mr. Rossi said we will have Mike the OPM pull together all figures spent outside the Dellbrook contract. Estimate \$700,000 so far. Mr. Carroll said there is a Bond Council meeting this week with David Eisenthal our financial advisor.

APPOINTMENTS:

Sgt. Slavin presented the Police Department appointment recommendations from Chief Klaren.

IPhone entered meeting unidentified

Sgt. Slavin said we have received applications and interviews will be held next week for new patrolman position to fill by July 1 2022.

Full-time Chilmark

Sgt. Sean Slavin
Det. Jesse Burton
Off. William Fielder
Off. Elizabeth Rogers

Special Officers Chilmark

Timothy Carroll
Bret Stearns
John M Collins
Matt Bradley
Brian Kennedy
Forrest Filler

Full-time Aquinnah

Chief Randhi Belain
Sgt. Paul Manning
Off. Steve Mathias
Off. David Murphy

Full-time West Tisbury

Chief Matthew Mincone
Lt. Jeffrey Manter
Sgt. Garrison Viera
Sgt. Matthew Gebo
Off. Leo DeOliveira
Off. Bradley Cortez
Off. Nic Wojtkielo
Off. Jeremy Rogers
Off. Phillip Hollinger

Mr. Doty moved to appoint list from Chief Klaren. Mr. Rossi seconded the motion.

SO VOTED: 3 Ayes

Beach Department Appointment List:

Town administrator Carroll screen shared recommendation for beach department staffing

Beach Superintendent: Martina Mastromonaco

Assistant Superintendents: Lauren Gray, Rebecca Goreham and Karyn Robertson

Squibnocket Gate: Emma Mayhew

Lifeguard: Leif Iverson, Maggi Hobby, Becket Wadleigh, Kylie Estrella, Toby Roberts, Jonah Lopez- *new lifeguard*, Haydon Sausville, Luke Sausville, Parker Bradlee, Teagan Myer, Sam Eddi- *new lifeguard* Harrison Dorr, Anabella Zannini.

Sticker Office: Helen DeBlase and Joyce Graves –*new*

Additional New Employees: Katie Reed- Lifeguard, Timothy Hampton Parking and Gate Guard, Huckleberry Hannemann Parking and Lilly Kerns- Parking

Mr. Doty moved to appoint seasonal staff as submitted by Beach Superintendent.

SO VOTED: 3 Ayes

Planning Board appointments:

- Community Preservation Committee: Cathy Thompson
- Site Review Committee: Janet Weidner and Peter Cook and other Board members as needed
- Squibnocket Pond District Advisory Committee: Rich Osnoss with Peter Cook as alternate
- MV Land Bank Town Adv. Board: Peter Cook
- Molly Flender Affordable Housing Committee: Janet Weidner.

Mr. Rossi moved the appointment by the Planning Board. Mr. Doty seconded the motion.

SO VOTED: 3 Ayes

Appointment Registrar: Susan Heilbron. Mr. Doty moved to appoint Susan Heilbron town registrar. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Mr. Carroll said Judy Mayhew is stepping down as registrar. Mr. Rossi asked Town Administrator for a letter of appreciation from Select Board to Judy Mayhew.

Bill Rossi said the harbor advisory chairperson sent an email with his concerns status HAC Ryan Rossi and Jim Malkin don't vote on HAC. Chairperson Malkin confirmed, yes we (Harbormaster Rossi & Select Board Chair Malkin) don't vote at HAC meetings.

Accounting software Update:

Tim Carroll said Accountant is doing rollout to departments and offering tutorials.

Chairperson Malkin said this looks good.

Chairperson Malkin said contract for Tim Carroll to be on agenda for next Select Board meeting June 21, 2022.

Town Administrator - updates:

- Mr. Carroll said he has Laptops that need replacing. We are seeking pricing to replace 4 and 1 for Town Clerk from their grant funding.
- Educomp not renewing our contract for IT. Real challenge after July 1, 2022.

Peaked Hill Pasture /Housing RFP committee needs admin support 1 hour added per week pay. Mr. Carroll said Admin Kisselgof needs hour added to her salary as she is the support assigned to the RFP committee. Mr. Doty moved to approve added support for RFP committee. Mr. Rossi seconded the motion. **SO VOTED: 3 Ayes**

Chairperson noted that Chilmark has not updated the rent data since 2018. Ann Wallace said Housing Committee will have on agenda for next Housing meeting.

Mr. Carroll said the Interview process for the police department position. Jim Malkin said he will do this with Jennie Greene of the HRB.

Mr. Carroll said we have Executive Session minutes need to vote on meeting minutes and our process. Would like to move in executive session and not to return to regular meeting.

Prior to moving into Executive Session there was discussion about Open session vs zoom planning for July 2022.

Mr. Carroll said we might transition to hybrid meetings. Mr. Carroll reported that he spoke to MVTV. There was also discussion about Capital Plan funding request to cover with renewal of TV Cable contract.

Chairperson Malkin directed Mr. Carroll to reach out to other island towns to collaborate

At 5:58 PM with no further agenda items for discussion Mr. Doty moved to go into Executive Session to vote on Executive minutes and the process for release of minutes and not to return to regular session. Mr. Rossi seconded the motion. Roll Call: James Malkin: Aye, Warren Doty: Aye, Bill Rossi: Aye Tim Carroll was also in attendance.

Draft minutes respectfully submitted by Diana DeBlase.

Document list:

- MV 5 year community plan for Aging & Dementia Friendly Island 05.11.2022
- Draft letter of support for Aging & Dementia friendly island
- Dementia Friendly America Massachusetts - Pledge from all island towns
- DEP notice about actions to restore & protect coastal estuaries 06.01.2022
- **Fund 35 – Capital Projects**
 - a) Chilmark Firehouse & EMS Project spending figures as of 06.03.2022
 - b) documents illustrating expenses related to Public Safety Building Plan

- c) documents for expenses related to architectural design 07.01.2019- 06.30.2020
- d) documents for expense related to land purchase 399 Middle Rd / EMS HQ
07.01.2019- 06.30.2020
- e) documents for expenses related to construction for Firehouse & EMS HQ
project07.01.2019- 06.30.2020
- Police Chief – recommended 2022 Department staff appointment
- Beach Department recommendations for seasonal employment of staff
- Notice of reappointment of Planning Board Members as Representatives 06.02.2022
- Notice from DPU of filing & Public hearing -