

## DRAFT Chilmark Select Board February 1, 2022 Meeting Minutes

### Present remotely:

Select Board: Chairperson James Malkin, Bill Rossi and Warren Doty. Others: Tim Carroll, Diana DeBlase, Judith Flanders, Margaret Maida, Peter Cook, Kara Shemeth, Ann Wallace, Pam Goff reporters Zach Harris VG & Rich Saltzberg MVT, MVTV.

At 5:00 PM Chairperson Malkin called the meeting to order on the Zoom platform.

### Minutes:

Draft minutes from the following meetings were reviewed:

September 1, 2021 postponed until 2/15/22 meeting. Chairperson Malkin requested to review the following minutes and make a single motion.

December 21, 2021 approved as written.

December 22, 2021 approved as written

December 28, 2021 approved as written

Mr. Rossi moved to approve December 21, 2022, December 22, 2022 and December 28 3:00PM minutes as written. Mr. Doty seconded the motion **SO VOTED: 3 Ayes**

### Planning Board memo Secs 6 & 6.1 Zoning Bylaw:

For inclusion on ATM warrant. Mr. Cook said the letter is self-explanatory. Homesite process a little more forgiving. Your consideration to go onto ATM warrant.

Mr. Rossi said for clarity, this is only for newly created lots that are undersized. Does not change pre-existing lots.

Mr. Doty said he would be meeting with Planning Board Chairperson Rich Osness this Friday to continue work to create a concept we will bring to ATM for Peaked Hill project.

### Cemetery Commission - Increase in burial fee for cremains from \$150 to \$350:

Judith Flanders of the Cemetery Commission said the rate has remained the same since Basil Welch served as Cemetery Superintendent. Ms. Flanders said we surveyed what other island towns are doing. Ms. Flanders said it ranged from \$300-\$800. \$350 is price for when our superintendent digs hole. Ms. Flanders confirmed Ms. Murphy (Cemetery Superintendent) would then be paid by the town \$350.00 per cremation burial.

Mr. Rossi moved to approve this rate increase. Mr. Doty seconded the motion.

**SO VOTED: 3 Ayes**

### Engineering proposals for Menemsha Harbor bulkhead PHASE 1:

Chairperson Malkin (Harbor department liaison) said the town received seven bids. The review committee: Harbormaster, James Malkin, Peter Neiley and Christine Flynn of the MVC.

Reviewed all applications and determined Childs Engineering most desirable. Review committee recommends awarding Childs Engineering the project with their bid at \$26,000.00.

Chairperson Malkin said this project has four stages will test and inspect our structures and develop an assessment of what is there.

Engineering proposals for Menemsha Harbor bulkhead PHASE 1 Continued...

Chairperson Malkin said that the Seaport Counsel grant would cover this cost. Mr. Doty moved to approve awarding project to Childs Engineering. Mr. Rossi seconded the motion.

**SO VOTED: 3 Ayes**

Building Inspections:

Chairperson Malkin said he met with Forrest Filler & Akeyah Lukas and received information from them on what they recommended was needed. Chairperson Malkin said at this time Lenny Jason would continue his hours.

- There will need to be budget additions for licensure for Forrest Filler
- Local Inspector 20 hour week trigger benefits Admin assistant increase to 6 hours a week.
- This Local inspector is an Emergency temporary position if becomes permanent would need to advertise a position.
- Permit fees increase proposal. Mr. Rossi said he supports fee increase proposal.

Chairman Malkin said our building /commissioner- inspector is recovering and we will see how that

Mr. Carroll requested to confirm that Treasurer Dawn Barns start date was 1/24/2022. This was confirmed.

Chairperson Malkin said we received notice of retirement from Rodney Bunker Building Supervisor. Mr. Carroll believed his last at work day is March 18, 2022. Mr. Carroll and Chairperson Malkin discussed the next steps of the job description review.

Mr. Rossi said he would be happy to participate in UniBank Bonding advisory meeting.

Mr. Carroll said he intends on closing town hall for Shelia Jason cemetery service 10:45 -12:30 on day of service. Ms. Flanders said we have been notified by the Mass DOT there will be No parking on State Rd.

At 5:30 PM with no further items for discussion meeting adjourned.

Draft minutes respectfully submitted by Diana DeBlase