



Department of Environmental Protection

Charles D. Baker
Governor

Karyn E. Polito
Lieutenant Governor

Bethany A. Card
Secretary

Martin Suuberg
Commissioner

May 17, 2022

Town of Chilmark
401 Middle Road
Chilmark, MA 02535

Dear Tim Carroll,

The Commonwealth of Massachusetts is pleased to announce that Town of Chilmark has been awarded a grant of \$42,045.00 under the Massachusetts Electric Vehicle Incentive Program (MassEVIP) Direct Current Fast Charging (DCFC) to acquire 1 electric vehicle DCFC station(s) at the following location(s):

- An amount not to exceed \$42,045.00 for 1 port of at least 50 kilowatt capacity at 520 South Rd, Chilmark, MA

To accept this grant, you must return the two attached contract documents that require signatures within **30** business days of receipt. The Grantee may proceed with acquisition of the DCFC charging stations with the receipt of this approval letter or wait until an executed contract is issued. The contract documents include:

- *Commonwealth of Massachusetts - Standard Contract Form*, **to be signed** by an authorized signatory.
- *Commonwealth Terms and Conditions*, no signature required.
- *Contractor Authorized Signatory Listing*, **to be signed** by one of the parties specified on the listing.
- *End User Agreement*, **to be signed** by one of the parties specified on the listing
- *Payment Request Form*, no signature required at this time.

- *ADA Acknowledgement Form*, **to be signed** by an authorized signatory

Please email scanned copies of documents requiring signatures to MassEVIP.MassDEP@mass.gov. MassDEP will execute the *Commonwealth of Massachusetts - Standard Contract Form* and email you a scanned copy for your records.

You have 12 months from the contract documents' execution date to make the DCFC charging stations operational. You have up to 60 days from the date the DCFC charging stations are operational to request

payment by completing and submitting the *Payment Request Form* and required attachments. MassDEP will not authorize the payment(s) until receiving a complete *Payment Request Form* and the following attachments as required:

- Itemized invoices for DCFC charging stations with line items for individual DCFC charging station costs.
- Itemized invoices with line items for DCFC charging station installation costs.
- Photographs of installed DCFC charging stations. Pictures should clearly show parking spaces,

The state's fiscal year (FY) begins on July 1st and ends on June 30th. Payment requests for any equipment that was delivered and/or installation work that occurred on or before June 30th must be submitted for payment no later than July 15th for payment to be processed - even if the entire project is not yet complete and the EV charging station is not yet operational.

No payment for equipment delivered or installation work completed through June 30 can be made if the payment request is received after July 15. All payments will be made directly to the grantee.

I want to congratulate Town of Chilmark for taking this important step towards making Massachusetts a leader in deploying electric vehicle charging equipment and helping the Commonwealth achieve its ambitious climate goals.

If you have any questions or comments regarding MassEVIP or the awarded grant, please contact me at (857) 753-1902 or at erin.bostwick@mass.gov.

Sincerely,



Christine Kirby
Assistant Commissioner
Bureau of Air and Waste

Attachments: *Commonwealth of Massachusetts - Standard Contract Form*
Commonwealth Terms and Conditions
Contractor Authorized Signatory Listing
End User Agreement
ADA Acknowledgement Form
Payment Request Form