

[Place on Participant Letterhead]

[Month] [Day], 2023

Margaret T. Downey  
Cape Light Compact JPE, Chief Procurement Officer  
261 Whites Path, Suite 4  
S. Yarmouth, MA 02664

RE: *Authorization to Execute Municipal Competitive Electric Supply Agreement*

Dear Ms. Downey,

I understand that acting as authorized agent for [insert name of participant], the Cape Light Compact JPE (the “Compact”) issued a Request for Proposals (“RFP”) on August 8, 2023 for municipal and other governmental rate electric accounts for all requirements power supply starting in July 2024 meter read dates for a term of up to three years. The Compact issued this RFP at the request of its member municipalities to maximize the benefits of negotiating electricity prices as a group with a diverse electric load profile and in accordance with the power supply procurement activity authorized by the Compact’s Joint Powers Agreement, amended and restated as of July 21, 2021.

I recognize that bids in response to the RFP are due Thursday, September 7, 2023 and in order to avoid any premiums being included in the bid price for electricity, the bid is valid only until 4:00PM that day. I understand that prior to accepting the most responsive bid, the Compact will have reviewed and vetted the contract terms and conditions with both its outside technical consultant and legal counsel. The term of the contract will be anywhere from 12 months to 36 months and will commit the municipality/governmental entity to purchase all of the electricity for the provided electric accounts from the chosen competitive supplier for such term, without any right to opt-out. The contract will also commit the municipality/governmental entity to a reconciliation process for the chosen supplier’s ISO-NE imposed reliability charges.<sup>1</sup>

I am unable to attend in person and execute the recommended contract. I am authorizing Margaret T. Downey, Compact Administrator and Chief Procurement Officer, to act as my agent and execute the contract recommended by the Compact on behalf of [insert name of participant]. By signing below I attest that I am committing to a purchase of all of the electricity for the [insert name of participant] electric accounts included in the RFP (as well as any new electric accounts opened thereafter) for the term of the contract, without any right to opt-out, provided that the Compact executes the contract under the terms set forth herein.

I further attest that I have been duly authorized to undertake this action on behalf of [insert name of participant]. **This authority will expire at 11:59 p.m. Eastern Time on September 8, 2023.**

---

<sup>1</sup> These charges are not currently known. In order to achieve price stability while maintaining competitive pricing, the estimated costs of ISO-NE reliability programs will be reconciled against actual ISO-NE imposed costs and the municipal/governmental entity account holders will be credited or debited at the end of each contract year of the supply term.

Margaret T. Downey

Page 2

Signed: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Date: \_\_\_\_\_