

THE COMMONWEALTH OF MASSACHUSETTS

EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



CHARLES D. BAKER
Governor

KARYN E. POLITO
Lt. Governor

KATHLEEN A. THEOHARIDES
Secretary

JOHN LEBEAUX
Commissioner

11/7/19

NOV 12 2019

Dear ACO Chris Murphy,

Thank you for participating in the Massachusetts Animal Fund Animal Control Officer Training Program.

Regardless of previous training, all Animal Control Officers (ACOs) employed by a municipality in the Commonwealth of Massachusetts must complete training in compliance with Section 51 of Chapter 193 of the Acts of 2012. All ACOs must complete the Core Competencies Training (16 education credits), and may select any combination of instructor-led, or online courses to complete a total of 30 credits in their first training year.

All animal control officers are eligible for exemption from the remaining fourteen (14) credit hours of continuing education in the first year if they completed a comprehensive course with the Animal Control Officers Association of Massachusetts (ACOAM), the National Animal Care & Control Association (NACA), or the New England Animal Control/Humane Academy (NEACHA). If you have taken a course with one of the above-mentioned organizations at some point in your career and have not submitted a copy of your certification, please email it to sheri.gustafson@mass.gov.

Upon completing the first training cycle, animal control officers are required to take eight credit hours of continuing education (CE) through any combination of in-person or online trainings offered by or approved by the Massachusetts Animal Fund during each calendar year.

In 2016, you completed the Core Competencies Training and were awarded 16 education credits.

Below is a list of all education credits awarded:

Last Name	Core Training Completed	Exempt Status Year One	2016 CE	2017 CE	2018 CE	2019 CE
Murphy	2016	Not Exempt	16			
Class Title					Credits Awarded	Year Taken

To meet the 2019 training requirements you need to submit 38 credits, by December 31, 2019.

If you have completed training courses that are not listed in the above chart, fill out the enclosed Request for CE Form for each class attended and we will adjust your record accordingly. Please note, CEUs awarded backfill credits needed, so they are not always reflected in the year the class was taken. Please contact us if you have any questions.

We thank you for your dedication to the care and control of animals in your municipality.

Sincerely,