

DRAFT Chilmark Select Board June 6, 2023 5:00 PM Meeting Minutes

Present Remotely: Select Board: Chairperson Bill Rossi and Marie Larsen. James Malkin was not present. Others: Town Administrator Tim Carroll, Deb Hancock, Deborah Zetterberg, Kelly McCracken, Michelle O'Connor, Margaret Maida, Harbormaster Ryan Rossi, Suellen Lazarus, Adam Petkus, Jenna Bernstein, Clark Goff, Police Chief Slavin, Jessica S., Diana DeBlase, Nancy of MV Mediation, Patrick, MVTV agent and News reporter Thomas Humphreys.

At 5:00 PM Chairperson Rossi called the meeting to order on the Zoom platform.
Chairperson Rossi said Jim Malkin is still recovering from surgery and we wish him well soon.

Minutes:

Draft minutes from Select Board meeting held 5/16/2023 were reviewed. Ms. Larsen moved to approve minutes as written. Chairperson Rossi seconded the motion.

SO VOTED: 2 Ayes, 1 not present *James Malkin*

Dukes County Retirement - COLA request:

Kelly McCracken, Director of The Dukes County Contributory Retirement System spoke to this agenda item. Ms. McCracken said we have 23 retirees at this time and 20 received a (Cost of Living Adjustment) COLA. On November 16, 2022, the Governor signed Chapter 269 of the Acts of 2022 into law. This act provides the local retirement systems with a "local option" to increase the Cost of Living Adjustment ("COLA") for Fiscal Year 2023 up to 5 percent on the base amount specified pursuant to G.L. c. 32, § 103. It is important to note that the retirees received a 3% COLA (on the current COLA base of \$14,000) on July 1, 2022. This request is for the additional 2% to be paid to any retiree that was eligible for the FY23 COLA. The approval of the increase will be retroactive to July 1, 2022 and must be approved/paid by June 30, 2023.

Ms. Larsen moved to approve COLA request as presented by Ms. McCracken. Chairperson Rossi seconded the motion. **SO VOTED: 2 Ayes, 1 not present *James Malkin***

Seasonal Appointments:

Harbor Department:

Harbormaster requested the following appointments for the Harbor Department:

1. Asst. Harbormaster Aidan Coombs
2. Asst. Harbormaster Adam Knight
3. Traffic Supervisor Noah Stobie
4. Asst. Wharfinger Edward Andresen
5. Asst. Wharfinger Emma Mayhew
6. Asst. Wharfinger Jesse Yacubian
7. Asst. Wharfinger Sam Ebby
8. Asst. Wharfinger Zebediah Athearn
9. Asst. Wharfinger Wyatt Zoia (July only)

Seasonal Appointments Continued...

10. Asst. Wharfinger Lathrop Keene (August only)

Ms. Larsen moved to appoint the recommended harbor staff presented by Harbormaster Rossi.

Chairperson Rossi seconded the motion. **SO VOTED: 2 Ayes, 1 not present James Malkin**

Beach Department:

Tim Carroll screen shared list supplied by the Superintendent Martina Mastromonaco to the Select Board office.

Martina Mastromonaco- Beach Superintendent
Maggie Hobby- Assistant Beach Superintendent
Karyn Robertson-Assistant Beach Superintendent
Huckleberry Hanneman- Squibnocket Gate
Gaberial McCracken- Squibnocket Gate
Theodore Simmons- Squibnocket Gate
Parker Bradley- LIFEGUARD
Ali Dyke- LILEGUARD
Kylie Estrella – LIFEGUARD
Maggie Hobby- LIFEGUARD
Teagan Myers- LIFEGUARD
Alex Ball-Brauns-LIFEGUARD-MENEMESHA
Medeline Lascott-LIFEGUARD
Helen DeBlase- Sticker office
NEW EMPLOYEES
Kiki Chung GATE GUARD
David Norton GATE GUARD
Buffy Carroll- GATE GUARD
Alicia Smith-Sticker Office
Kayla Mastromonaco Sticker Office
Sadie Bartiotta- LIFEGUARD
Evanna Quinn – LIFEGUARD
Noah Simone -LIFEGUARD
Eli Stevenson-LIFEGUARD
Leo Ridley- LIFEGUARD
Morgan Brown -LIFEGUARD
Griffin Hiller Parking GUARD
Ariel Thomass-Parking GUARD

Margaret Maida member of the Beach Committee said many places on the cape have had to close pools due to lack of lifeguards.

Ms. Larsen moved to appoint list as presented for the Beach Department staff.

Chairperson Rossi seconded the motion. **SO VOTED: 2 Ayes, 1 not present James Malkin**

Police Department:

Chief Slavin said he is waiting to have the list from other island towns for special officers and will have for the next meeting.

Chilmark School HVAC - Inter Municipal Agreement vote to approve and sign:

Chairperson Rossi said we have fully reviewed this agreement and moved to approve and sign it. Ms. Larsen seconded the motion. **SO VOTED: 2 Ayes, 1 not present James Malkin**

Building Inspector - Interview of candidates:

Chairperson Rossi said we got interest from 2 people. Chairperson Rossi said one did not have the qualifications needed for position so did not ask them to come for tonight's interviews. Chairperson Rossi introduced Adam Petkus as the candidate we are interviewing. Mr. Petkus gave clear answers to questions. Chairperson Rossi said next week Aquinnah will have their meeting to approve the 8 hour position and additional funding. Chairperson Rossi said he has already had the opportunity to interview Mr. Petkus and offered Ms. Larsen the time to give formal interview questions. Ms. Larsen asked multiple questions that Mr. Petkus answered. Mr. Petkus said he is:

- bound by the code (Mass. Building Code) not my personal opinion.
- Supports online permitting. But has no problem continuing paper for the time being.

Chairperson Rossi asked if Mr. Petkus had any questions for Select Board. Mr. Petkus said with the inter-municipal agreement if offer me the position I request to be granted brief meeting with town counsel for me to have clarity on how it affects me. Town Administrator said he sent the basic agreement to Mr. Petkus. And described this. Mr. Carroll said once someone is onboard as Building Commissioner we can come up with formula to assess cost other than the \$25,000 from Aquinnah.

Chairperson Rossi said his next project is permitting pricing proposals. Chairperson Rossi said he is interested in doing research on where we are and where we should be. Chairperson Rossi said he would like to see that the Building department becomes self-funding with adjustments to the permitting fees.

Chairperson Rossi told Mr. Petkus we can let you know by tomorrow about how we feel appointing you to the position. Select Board thanked Mr. Petkus and he them for the opportunity to interview for position.

Chilmark Community Center:

1. CCC - mini split quotes for the AC:

Chairperson Rossi said we received 3 quotes for cooling the large room at the Community Center for the coming season. Chairperson Rossi said the high price of \$42,000+ Includes 4 condensers and the other 2 only include 2 condensers; \$38,300 & \$27,800 is lowest quote.

Mr. Carroll asked if included electrical. Chairperson Rossi said no, that is a separate item. Wiring will probably be additional 3 to 5 thousand dollars. All three companies came to the CCC to review and measure to create their estimates.

CCC - mini split quotes for the AC Continued...

CTAC & CCCAC member Michelle O'Connor said we could add to the system if we find not enough to cool the room. CTAC President Suellen Lazarus asked if this be done by July 3, 2023. Chairperson Rossi said work might be going on as camp is in session.

Chairperson Rossi proposed we go for the low bid and if they can't do project for this summer we go for the next lowest so we can get this done this season. Mr. Carroll said it is appropriate to go for the lowest bidder but if can't they meet timeline go for the next (lowest price) company. Chairperson Rossi moved this plan. Ms. Larsen seconded the motion.

SO VOTED: 2 Ayes, 1 not present *James Malkin*

2. A long Talk

Suellen Lazarus asked for Chilmark to join in this training. Ms. Lazarus said we did it with board of CTAC. Ms. Lazarus said we are having training again this year for our season camp workers. Build awareness of the issue about racism. Offer to community through town and CCC. Kyle Williams is teacher of the program. To build awareness about history of racism and next session on what you can do. June 26th and June 29th pre-register and do prep materials. 2 hours each night. Charge fee but CTAC happy to cover the cost.

Chairperson Rossi said we would love to piggyback on your efforts here. Ms. Larsen said yes, agree. Chairperson Rossi said this is a good opportunity for Chilmark and thank you for this invitation.

Ms. Larsen moved to cosponsor and participate in the A LONG TALK program.

Chairperson Rossi seconded the motion. **SO VOTED: 2 Ayes, 1 not present** *James Malkin*

3. New Summer Executive Director - Troy Lawson

Ms. Lazarus discussed process of hiring Mr. Lawson. Ms. Lazarus said looks like Mr. Lawson is unable to attend tonight. Also hired some support to build strong program.

- New start date of June 19 instead of July 1, 2023.

Ms. Lazarus said Mr. Lawson will be here (on island) next week. Ms. Lazarus said we are asking to get the CCC on June 19, 2023 to allow for new director to get settled.

- no public rest rooms for the summer.

Ms. Lazarus said this is because we are concerned about safety at the camp for the children.

At 6:11 PM Tray Lawson joined the meeting

Ms. Lazarus said the Chilmark Select Board decided in the fall that there should be an alternate place rather than the CCC in the summer for public restrooms. Ms. Lazarus asked what the plan is. Chairperson Rossi said it is not an easy fix. We don't have funding for town center restroom. We would need a plan to bring to Special or Annual Town Meeting. Deb Hancock asked why not the New Fire Station or EMT HQ bathrooms. Chairperson Rossi said those areas are locked off, not intended for public access. Ms. Larsen said she thought both the Library and CCC had areas that can be accessed for the bathroom and the rest of the building can be locked. Ms. Lazarus said maybe a porta-potty at the police station. Select Board member Ms. Larsen said she will look into possible solutions.

Troy Lawson (newly hired Director of the Summer Program) said hello and looking forward to this opportunity. Chairperson Rossi wished him the best of luck.

Friends of the Chilmark Preschool - request permission to hold an event on Sunday July 16, 4-7pm on the Beetlebung campus:

Chairperson Rossi recommended that this request go to the Summer Program with their input. Summer Program / CTAC President Suellen Lazarus said we fully support with condition you clean and return to original condition. Deborah Zetterberg board member of the Friends of Chilmark Preschool said we hope community participates in this event. Our motto is “community Starts here.” Ms. O’Connor said great, really support this. Chairperson Rossi moved to approve and support event plan. Ms. Larsen seconded the motion. **SO VOTED: 2 Ayes, 1 not present** *James Malkin*

Suellen asked for clear vote on turnover request for June 19th. Chairperson Rossi said approve with conditioning on when school ends. Ok for June 19 turnover to CTAC Summer program. Chairperson Rossi moved this plan. Ms. Larsen seconded the motion.

SO VOTED: 2 Ayes, 1 not present *James Malkin*

Town administer Carroll asked the Select Board to vote support of Cape Light Compact program he sent to them. Motion:

In connection with the town’s seat on Vineyard Power’s Resiliency and Affordability Advisory Committee, I move we approve participation in the Initiative, in connection with the Resiliency and Affordability Program Implementation Agreement between Vineyard Wind and Vineyard Power, to deliver electricity bill savings in the form of a discounted power supply rate to all low-income customers taking service from the town’s municipal aggregation power supply program on the R-2 and R-4 rates, for so long as the Initiative is offered by Vineyard Power and to take any other action relative thereto. Chairperson Rossi said we support programs to help our community save money and receive support for energy. Chairperson Rossi moved this plan. Ms. Larsen seconded the motion. **SO VOTED: 2 Ayes, 1 not present** *James Malkin*

Wedding Request June 17, 2023 at Lucy Vincent Beach:

This discussion was tabled because applicant asked to remove from agenda.

Squibnocket Beach - Engineering research for Money Hill funding request \$2,000:

Chairperson Rossi said he would like this to come from the Joint Select Board account and asked for a motion. After confirming the Towns responsibility for this property Ms. Larsen moved to approve this funding request to come from the account recommended by Chairperson Rossi. Chairperson Rossi seconded the motion. **SO VOTED: 2 Ayes, 1 not present** *James Malkin*

Affordable Housing - Town Administrator question regarding purchasing current affordable housing before its upsold on the open market:

Ms. Larsen said we should look into it.

Deb Hancock said it’s a good idea to try before they go onto the open market. Tim Carroll will talk with Marie Larsen to look into this with Ann Wallace.

Select Board inform the boards it is a viable option. Chairperson Rossi said he would be happy to make some calls.

Town Accountant - departure June 30, 2023

Mr. Carroll said our town Accountant Ellen Biskis is committed elsewhere on July 1, 2023 but is willing to work with us to train replacement. Chairperson Rossi noted the level of professionalism that Ellen brought to the town was impressive. Ms. Larsen said Ellen is doing the best she can for the town. Really upstanding with the process she is helping us with. There was discussion to give a stipend to Ellen Biskis to train new hire and help that is outside her regular hours.

Ms. Larsen moved to offer a stipend for any extra time she (Ellen Biskis) spends training new hire after her regular hours. Chairperson Rossi seconded the motion.

SO VOTED: 2 Ayes, 1 not present *James Malkin*

Board Administrator - Select Board designee for interviews.

Mr. Carroll said we have some qualified candidates for this position and would like to schedule interviews. Chairperson Rossi said he could be available for candidate interviews. Mr. Carroll said if we get a clear result from the interviews he asked for special Select Board Zoom meeting to make appointment along with Building commissioner.

Shellfish Department - declare surplus for disposal:

Mr. Carroll explained the item. Chairperson Rossi moved to declare the 115 horse power Yamaha surplus. Ms. Larsen seconded the motion.

SO VOTED: 2 Ayes, 1 not present *James Malkin*

At 7:04 PM with no further items for discussion Chairperson Rossi asked for motion to adjourn. Ms. Larsen moved to adjourn. **SO VOTED: 2 Ayes, 1 not present** *James Malkin*

Minutes respectfully submitted by Diana DeBlase.

Approved 07/11/2023

Document list;

- Draft Select Board minutes from 5/16/23
- Actuaries by KMS pertaining to analysis of COLA for retirees
- Email request from Director of Dukes County Contributory Retirement System for COLA appropriation
- Email from Harbormaster asking to add Seasonal appointments to Select Board meeting agenda
- Beach Superintendent's Seasonal appointment list for Beach Department staffing
- Estimate submitted by Amity Island Reconditioning for CCC HVAC 5.21.23
- Estimate submitted by North Slope Plumbing for CCC HVAC 5.09.23
- Estimate submitted by Vineyard Mechanical Services / Lowe Energy Design for CCC HVAC 3.23.23
- Letter from School Superintendent Smith about partnership with A LONG TALK program
- PowerPoint of A LONG TALK (anti-Racism program)
- Press Release for A LONG TALK – about the uncomfortable truth 03.27.2023
- Email from Suellen Lazarus, President of Chilmark Town Affairs Council about items needing addressing prior to Summer Program 2023 season opening.

- Email from The Friends of the Chilmark Preschool asking for support for fundraising and community building event to be held at school and CCC campus July 16,2023 sent 6.1.23
- Request from Harrington to hold wedding ceremony on LVB June 2023.
- Email to Select Board from Shellfish Constable requesting they designate 2009 Yamaha engine surplus
- DEP notice of permit application – Town Dredging for Menemsha 05.29.2023
- Email from Jim Zisson appealing initial decision by Select Board RE slip in Menemsha harbor 05.21.2023
- Letter from Amalgamated Transit Union – RE Vineyard Transit director actions. 05.31.2023
- Email from MVC staff Alex Elvin RE- MVC 2024 Regional Transportation Plan Survey 05.22.2023
- Email from MVC staff Laura Silber, Island Housing Planner about the Housing Action Tack Force RE- meetings and action to participate in
- ZBA April decisions on applications
- ZBA May Applications summary
- USPS ground lease renewal for 02535 office