

## Planning Board Subcommittee Minutes 03/27/17

### APPROVED

#### Chilmark Planning Board Subcommittee Meeting

Monday, March 27, 2017

Present: Janet Weidner, Chair, Joan Malkin, Peter Cook, John Eisner

Not Present:

Public: Andy Goldman, Lenny Jason, Jr.

Staff: Jennifer L. Christy

Meeting called to order at 3:15PM:

- **Menemsha Master Plan DRAFT survey:**
  - Mr. Cook distributed a list of topics identified as experiencing change in Town.
  - The subcommittee members discussed the most prudent way to update the Town's master plan and discussed the areas that are a priority for update.
  - The strategy for eliciting the information that will provide the basis for the statement of goals and objectives in the Master Plan was discussed. It was proposed that the strategy should be one that utilizes an understanding of the established and understood goals of the community, the baseline information that was gathered in the past, and then uses that as a launching point to identify what has changed since the last update and what changes are anticipated in the future.
  - Ms. Weidner & Mr. Eisner arrived and Ms. Malkin briefly updated them on the current state of the process.
    - What has changed since the last time an update was done?
    - What will be changing in the future?
    - What has been learned from meetings to date (in the last few years)
    - What statements could be developed that survey users may respond to that address the key areas that will be changing in the future?
  - Ms. Weidner expressed support for the strategy of developing goal-oriented statements addressing the key problems in Menemsha that responders could chew on and give feedback on those clear ideas.
  - Discussion occurred about the process of the Master Plan and Ms. Malkin noted the subcommittee has gathered a wealth of information but has not done much analysis of how the input gathered so far informs the possible goals for Menemsha.
  - Mr. Cook stated two issues:
    - There are fairly few new questions that may be asked regarding Menemsha that has not been asked already.
    - Mr. Cook, with agreement of Ms. Malkin, stated that there is enough information gathered so far to produce an interim report on Menemsha's master plan.
      - It was agreed that the parking and pedestrian safety summary report is a great start on an interim report for the Board of Selectmen.
      - It was specified that the report should identify the areas that need change and the description of them.
      - Mr. Cook noted that previous master plan descriptions of Menemsha are brief and state the obvious about what is important about the area.
      - Mr. Cook noted that the interim report would have a concise preamble, based on the historical master plan information, and which is followed by the identification of the problems and issues.

- Ms. Malkin suggested that Mr. Cook develop a preamble that lays the foundation for the report. She further suggested that the preamble also lead into the specific areas of Menemsha that need updating and change.
- Ms. Weidner briefly summarized the subcommittee's idea for forging ahead and asked for feedback from Mr. Goldman. Mr. Goldman stated that the Park & Recreation Committee is ready to receive an interim report, if it is available. He also encouraged the subcommittee members to take what they have learned in the past months and compile it into a report.
- The next steps are these:
  - Mr. Cook will develop a preamble by next meeting on what is set from the past and then a bridge to what will be the next step.
  - Invite Mr. Adam Turner to the April 10, 2017 subcommittee meeting.
  - Distribute the Menemsha Master Plan Summary dated 3-27-17 to Adam Turner and the Board of Selectmen.
  - Ms. Malkin will review the 2008 survey responses and will make a report of the issues that stand out as clear importance to townspeople.
- **DRAFT Survey Timeline Discussion:**
  - April 3: Finish Questions?
  - April 30: Draft of Survey back from Town Committees & Boards
  - Announcement made at ATM & a table at ATM collecting emails
  - May 15: Survey goes out
  - Newspaper article about Master Plans, Paid Advertisement?
  - Advertisement in Town Columns, flyers at Library, Town Hall.
- **Next Meetings:**
  - March 13, 2017, 3PM
- **Minutes:**
  - The minutes from Feb. 27, 2017 were reviewed and approved as written.
  - The minutes from March 6, 2017 were reviewed and approved as written.
  - The minutes from Mar. 13, 2017 were reviewed and approved with changes.
  - The minutes from Mar. 20, 2017 were reviewed and approved as written.

Adjourned at 4:33PM.

Minutes respectfully submitted by Jennifer L. Christy