



# Molly Flender Affordable Housing Trust Fund Committee Town of Chilmark

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## **MEETING MINUTES – FINAL**

July 26, 2022 (via Zoom – Meeting ID: 825 6408 2051)

Present for the Molly Flender Affordable Housing Trust Fund (MFAHTF) Committee were Andrew (Andy) Goldman - Chair, Bill Rossi, Jessica Roddy, Janet Weidner and Alison Kisselgof – Administrator.

Bruce Golden was not in attendance.

The meeting came to order at 9:01 AM.

Andy explained that the Peaked Hill Pastures (PHP) RFP Committee had requested from the Select Board an appropriation to spend of up to \$5000. The funds would be used to hire consultant Judi Barrett to help the PHP RFP Committee draft a request for proposals. Ms. Barrett indicated that the \$5000 would cover the work necessary to complete the draft but has not yet provided the scope of the work included. The Select Board authorized the use of up to \$5000 of funds for this request and referred the PHP RFP Committee to the MFAHTF so this meeting was convened.

Andy said that the PHP RFP Committee is convening later in the day and there is a meeting scheduled with Judi Barrett in one week.

A motion was made to approve the allocation of up to \$5000 from the MFAHTF to the PHP RFP Committee for the purpose of hiring consultant Judi Barrett. The motion was seconded. With no further discussion, a vote was taken and the motion passed with all in favor.

Janet mentioned that it was good to see this project moving forward and felt it was a great idea to involve a consultant with experience in drafting these kind of proposals. She expressed her thanks to Andy for the work the PHP RFP Committee has done so far. Andy offered that the PHP RFP Committee is one of the best he has served on.

Alison asked what prompts a meeting of the MFAHTF Committee – is it only when funds are requested or are there regular meetings that should be scheduled? Andy said that the MFAHTF Committee only meets on an ad hoc basis to respond to particular needs of funds. Alison also asked what needed to be done to communicate the approval of fund allocation – should she write a memo to the Select Board or relay the information to the accountant. Bill said that both would be appropriate.

With no further business, the meeting adjourned at 9:07 AM.