

Dukes County Fire Chiefs Association
Meeting held in Oak Bluffs
On January 19, 2009

The meeting was called to order at 19:30. Roll call was given with 15 members present.

Chief Estrella opened the meeting by introducing Deborah Potter, Assistant Airport Manager. Ms. Potter spoke about the upcoming airport emergency drill and that it is being set up to simulate a regional down at the end of runway 6. She asked the association to delegate one spokesperson to act as a contact person with the airport.

She went on to state that there will be table top meetings on February 11 and March 4 at 18:00 hours at the Plane View Restaurant. It is hope that there will be a live burn coordinated into the drill and the MV Hospital is coordinating an MCI drill with this event. Each town is requested to switch to their private channel after they sign on to 252 and each town is requested to send 1 IC to the command center location. The drill is scheduled to be held on March 15 at 10:00 hours and written confirmation will be sent to each town.

Chief Estrella thanked her for the presentation and stated that someone from the association would be in touch with her.

Joe Tierney was then asked to give a report on the progress of FFI and the schedule. Joe reported that the classes had started with Fire Behavior and there were 26 students present with at least 10 new students.

Joe then reported on some of his discussions with the Massachusetts Fire Academy Director relative to when the IFSTA Essentials 4th edition will be obsolete, joint certification and the possibility of the academy conducting the live burn portion of FFI.

Joe then informed the group that the Confined Space course was confirmed for the weekend of June 12 and he was working on other courses such as Saving Ourselves, RIT, Safety Officer, Instructor Methodology and Propane Gas. A discussion was then held relative to a class on Tactics and Strategy and it was voted for Joe and Jim Rogers to coordinate the class. Joe then discussed the possibility of a FFI certification examination being held on Martha's Vineyard and the conversion to the Jones and Bartlett training books.

Chief Estrella thanked Joe for his report ant the trainers in general for their continued good efforts.

Chief Estrella then asked for the minutes to be read and the minutes were moved and accepted as presented.

John Varkonda reported that the Comm Center Christmas gift had been delivered in December and the cost was \$75.00. He also reported that he had bills for Surfside Hotel and Humphries in the amounts of \$557.55 and \$666.27 for the Fire Officer class held in Octobe and November and Walter is supposed to reimburse him from training funds.

0012SEP19

Dukes County Fire Chiefs Association

Meeting Held in V.H.

On February 16, 2009

The meeting was called to order at 7:30 by Chief Estrella , roll call was taken with 14 members present

Min from Jan. were approved.

Treasurer's report was given. Current balance of 1392.27. Dues for this year are to be sent out soon.

Joe Tierney gave a report from the Training Counsel. He talked with the Fire Academy and they will help with testing . They need one month lead time, with a minimum of 15 students. FF need 1st. responder certificat and medical release to participate in live burn practicals.

Save Ourselves course, new contact made, they will be in touch.

Combined Space Rescue scheduled for Jume 12. Need more people to sign up. Only 9 so far.

Report from State Forest

Weather available on line daily

Truck to be in service soon

Fire Tower will possibly be maned

Old Business None

New Business

Chief Shilling reported MFFA will hold Helicopter Course Sat. March 28, VTA building. 9-12, classroom, 1-4 will be for practical

Tactics and Strategy course to be postponed. Conflicting with FF1 . Asst Chief Rogers to look into another date.

Compliance Officer from Fire Marshall's office to come down Fri, Apr 19 at a time to be determined.

Chief Shilling thanked OB, WT, and Chilmark for help with Coddling fire. Able to flow 800 GPM

chief Estrells asked Asst . Chief Carroll about instalation of new computer system. Tim says toutoring not available nights or weekends. Lets try to set a date.

Chief Norton inquired about new FF1 training books, when to order. Possibly in the fall. Use the old ones to finish up this year.

Joe said the Trainers will access FF1 for next year in June.

Chief Clark moved to adjourn, so voted 8:05 PM.

Dukes County Fire Chiefs Assn.
Mar. 16 7:30 P.M.

Attendance taken, 12 members present Minutes from Feb 16 read and approved.

Report from Training Council given by Joe Tierney-Ventelation evaluation Sunday 15 th.
17 Students attended. Thanks to Chief Shilling for huose to use. Trainers were able to
effectivly show how it worked. Thanks to all who helped.
Per Walter, \$4368.51 in training account.
Treasurers report \$1396.27

Old Business:

John Varconda- Old pine project almost done. Volumes- 70% W. Tisbury, 30%
Edgartown. May start up again in the fall.

Tony tried to have a meeting of Island Arson investigation group. Hard to co-ordinate with
Jim Rogers. Need to come up with a way to notify team members of fires. Need Jim
Rogers to be more involved with his knowledge.

Jim Rogers- Training- Arp. 17 at 1 to 4, Code compliance officer will meet with Chiefs at a
place to be announced.
Tactits course with Andy Reardon and Bill Miller rescheduled for Mar 16 & 17. All classroom
work. Regestration is necessary and available on line.

New Business:

Chief Shilling wanted to send a letter thanking house owner for the use of ther house for
training from Chiefs . Building Inspector gets a demo permit, he notifies the Fire Chief of that
permit and sometimes the building can be used in training. Insurance company and Town
Council released home owners of liability.

Mass Fire Chiefs Assn.- Credentialing available on line. John handed out a copy. Trending
twards combining Police and Fire Chiefs jobs.

Chief Shilling looking to get a Rehab Vehical from VTA. They sent him to the Cape Cod
Regional Transit. E-450 type vehicals available with maintence records. Vineyard Haven
would regester and insure it. Alex says he is also looking ioto it

Chief Estrella would like to finish RIT Team before starting a regional Rehab Vehical. Tony
says rehab is used and needed more. C.C. Transit is looking for a letter of intent as a
regional need, Chief Estrella says send it.

Tony - RIT Team- He thought down Island was using a policy from Alex. Jim Rogers says
we are neglegent not having a policy. It is only a matter of time before something happens.
Chief Shilling asks what is the next step? Motion by Jim Rogers, All read policy from Alex
on RIT. and be on agenda for next months meeting. Go over equiptment, procedure etc.
seconded and motion passed.

Chief Estrella asked for a report on Training Trailer. Tony has not had the time to persue
it. Wants to know are we going forward with it and how. We need a grant writer.

Tim Carroll- Training for Firehouse Software is available.

Course on Brush Breakers Tactics and Stratigies available- Apr. 13, Conflicts- Try to
reschedule

Jim Rogers inquired about data transfer for Firehouse Progrsm- No answers at this time.
Meeting adj 8:40 P.M.

Dukes County Fire Chiefs Association

April 27, 2009 7:30 P.M.

Meeting opened by Chief Norton.

Attendance taken. 8 members present

Treasurers report from John Varconda \$1676.27 Dues have been mailed out.

Training council report from Chief Delaney \$5368.50

Minutes from March read and approved

Old Business

Arson investigation team, Jim Rogers handed out a list of suggested items for the Chiefs to review for discussion.

Tactics and Strategies course May 16 & 17 at the VTA building at the Airport. Providing lunch was discussed. Motion made that the Training Council would provide lunch, then bill back to individual Departments on a per student from that Department. Passed
Chief Estrella requested a report on new computer system. Tim Carroll says they had an on-line meeting.

Airport Drill, went OK according to members.

Breaker class last Monday, thanks to West Tisbury

New Business

Chief Norton says Dave Celeno came down, gave information on Wildfire interface programs. Money is available for help in putting together plans for individual Towns.

Meeting Adjourned 8:30 P.M.

012SEP19

Dukes County Fire Chiefs Association
May 18 2009 7:30 P.M.

Attendance taken

Minutes from April read and approved

Old Business

Arson Investigation Team, Tony asked if the Chiefs had looked at the list of equipment, books etc. suggested handed out at the last meeting. Discussion followed on the cost of the camera listed. Chief Estrella asked what Towns were going to participate. There is a training course in August. Chief Shilling wanted to know about the cost. More talk on the items on the list, Chief Foren suggested it be tabled until Jim Rogers is in attendance.

Chief Shilling has had contact with Bob Bale of the Nature Conservancy- an e-mail offering to held with Community Wildfire Protection Plan

Joe Tirney reported that the ladders module was given at the Edgartown School and Rescue will be at Tisbury. Some students have completed FF1. As for fall classes, possibly every other week as to not burn out the instructors. Looking to train more Trainers, more are needed. Fire Control is the last class needed, trying to get a commitment from the Fire Academy. None as of yet asked about Barnstable but got no answer. Confined space rescue class to be June 12,13,14 in Tisbury. Accountability Class possible for the fall. Chiefs say go ahead. Walter needs to pay lunch invoice for last course.

Tim Carroll sent out list of codes for incidents suggested for CAD system, please look it over and modify. Ron wants to set up training for Cad system, needs to know how you want to do it, group or individual Departments? We should be able to start using some of the system now. W.T. and Oak Bluffs want to have individual training. They need a list of apparatus to enter in the data base.

FF1 records need to be entered into the new system under new member numbering system. Department need to assign numbers to members and submit.

New Business.

Chief Shilling sent out e-mail with info on a sticker system, possibly on electric meter box to give info about building materials used such as pre-engineered trusses etc. for structural safety issues under fire conditions.

Chief Foren announced a class for Municipal Hearing Officers June 17

Meeting adjourned 8:25 P.M.

Dukes County Fire Chiefs Association
June 15, 2009. 7:35 P.M.

Attendance taken
Minutes from May read and approved.

Bob Bale from The Nature Conservancy was there to offer help to the Towns individually or as a group to help in writing Wildfire Interface Response Plans. The plan must demonstrate collaboration with the State, and try to reduce hazards. Possibly one document with generic issues to all towns, then specify unique issues per Town. Set up a meeting with Town officials, State, and all involved to list what you might need, such as tools, apparatus, training etc.. Define interface for your Town. Chief Estrella suggested Bob meets with individual Towns, then together to come up with one plan. Others agree. Motion made as such and approved. Bob will contact Chiefs individually.
Air Opps class will be rescheduled for Sept or Oct.. We need to set a date. Joe will be in contact.

Treasurer's report 1996.27

Old Business. Chief Schilling has bills for Walter from the last course at the VTA building.

No report from Arson Investigation Team.

New Business.

Report from Training Council. Joe gave info on new books for FF1. also reported on CDs that go along with the course books. To be used as training aids, have test questions, and other info. Cost 718.41 Motion made and passed to purchase the package.

Chief Estrella asked about a live burn that is need to finish for some guys.

Combined Space Rescue rescheduled for Oct. 30. Sign up on line. Also got an e-mail on Accountability Course.

Alex passed out some info on Rit Teams for all to look over and bring back up for discussion at a later date.

Fire Marshall is sending his rep down to inspect marine fuel depots Monday, June 22.

Sprinkler Rep is coming down Thursday, 18th. to Edgartown and W. Tisbury. Any one who has any problems or questions, call Peter Shemeth and he will let him know ahead of time He is also willing to teach a 3 hour course on sprinkler inspections.

Chief Schilling said John Shannon has a lot of training on critical incident debriefing and has offered his help to all.

Meeting adj. at 8:12 P.M.

012SEP19

Dukes County Fire Chiefs Association
July 20 7:30 P.M.

Attendance taken
Minutes from June read and accepted
Treasures Report \$2076.27

Old Business Chief Schilling has a bill for Walter from Tactics and strategies course.
Joe Tirney passed out a list of requirement that need to be met to attend a live burn class. Trainers will concentrate on these classes for the fall so students can do a live burn in the spring. He also had a list of qualified Trainers on island. Could use some help from anyone interested in classrooms and practical. He is looking for a current list of students that will be in the next class so they can order books, buy August. Motion to buy the books seconded and passed.

Sprinkler Rep did come and helped with inspections

New Business: Chief Schilling Foam trailer will be here late September. Tisbury FD will house, maintain, and respond this trailer. Any damage repairs or restocking of trailer is to be done by requesting FD. We need to decide on type of foam to be used as it will filled. How to resupply at the fire scene is also a question due to the amount of foam required.

Chief Forend asked if anyone had started Fire House software training.

Meeting adjourned 7:55 P.M.

Dukes County Fire Chiefs Association
Aug. 17, 2009

Attendance taken
Minutes from July read and accepted

Old Business:

Tony Ferriera talked about Fire Investigation Teams, also asked about FF1 records.
Tim Carroll talked about Firehouse software
Joe Tirney said FF1 books are \$69 each and first class is on Sept. 24, location to be announced. Training Council account is at \$3887.43. All bills are paid as of 8/17/09
Joe also needs call signs and mutual aid list to give to students.
Manny said Rescue Jack will come down and do training RIT

New Business:

Jim Rodgers asked about N Star info that we recieved.
Manny asked about Joe Tierney being on the Chiefs roster

Meeting adjourned at 8:01 P.M.

Dukes County Fire Chiefs Association Meeting

October 19th 2009

Location: Chilmark North Road Station

Call to order: 7:34

Attendance: Four out of six departments were represented.

Absent: Aquinnah and West Tisbury

Topics discussed

- No treasurer's report given
- Training with foam trailer is set for November 7th in West Tisbury
- Alex Schaeffer had a RIT meeting on October 16th in Edgartown
- Bob Bale of the Nature Conservancy will meet with all fire departments to discuss potential problems and what is needed of each town.
- Chief Shemeth talked to Josh Negro on DCR personnel lay offs and questions on representation to the island.
- Discussion about N Star's response to fire scenes. Jim Rogers will talk to Mr. Luce to invite him to a future fire Chiefs meeting.
- On fire investigation team- Scott Ellis, Tony Ferriera and Jim Rogers. Discussion of equipment needs, camera, NFPA 921. Also the purchase of investigation books.
- Also mentioned set up times for Fire House computer training classes.
- Tim Carroll brought up the command vehicle, the police chiefs association; reverse 911 calls and money issues.
- Chief Forend introduced John Rose to the Chiefs Association as Oak Bluffs newest Assistant Chief.

Meeting adjourned at a reasonable hour.

Approved: 1/18/10

012SEP19

Dukes County Fire Chiefs Association
Nov, 16, 2009

Meeting opened 7:30 P.M.

Attendance taken

Treasures report 2067.20 Training Council balance 1738.67

Josh D'Negro said State has reduced Bureau of Fire Control budget 10% resulting in laying off of 12 patrolmen, however the stimulus funds have allowed them to rehire 4, including Arron Whitin. Still offering helicopter training. Joe Tirney should co-ordinate. No one from the Island got the VFA grant this year. New excess property grant guide lines, yours after 2 years.

Bob Beal C.W.P. Plans. Suggested we have a Table Top drill. Pick an area and work on it. Chiefs decided Jan 20th. W.T. Fire Station 7:00 P,M,

Ron wants to set up training dates for software. Maps and messeging software available. System administrators need to meet to pull system together, Ron will e-mail dates to Chiefs, and co-ordinate with systems administrators to confirm dates.

New Business:

E-1 will have anual dinner at the Grill in Edgartown on Dec. 21st. They would like to know how many.

Current Mutual Aid agreement passed out. This is what the Comm Center has and should be following.

Foam trailer due Sat. A.m.Drill-training to be announced

Accountability Class if we choose to pay for it would be \$1450.00 Need to discuss indivual Dept. policies and bring to Jan. meeting for general discussion.

Some discussion on cost involved to include laptops in Engines.

N. Star will come down and set up information program, to all Departments. J. Rogers will forward questions and try to set date. More at Jan. meeting.

Motion to adj. Passed 8:50 P.M.

Approved: 1/18/10