

Chilmark FinCom March 17, 2022 4:30 PM Meeting Minutes

Present Remotely: FinCom: Eric Glasgow, Chairperson Susan Murphy, Vicki Divoll, Bruce Golden, Don Leopold and Rob Hannemann. *Marshall Carroll was not present.*
Others: Tim Carroll, Select Board member Bill Rossi, Bob Rosenbaum, Ellen Biskis and Diana DeBlase.

At 4:30 PM Chairperson Murphy called the meeting to order on the Zoom platform.

Minutes: were tabled to another meeting of FinCom.

Special Town Meeting - 1 Article Borrowing authorization for an additional 1.2 Million dollars to construct the new Fire House & EMS Buildings:

Select Board member Bill Rossi spoke to this item. Mr. Rossi said we received 4 bids, the low bid was 1.2 million more than our authorized borrowing. The low bid was 1 million lower than the next lowest bid though. Mr. Rossi said we would like to have at least \$400,000 contingency. Chairperson Murphy asked who the bidding company was. Mr. Rossi said Dellbrook . The company that worked on WT Town Hall, and the Airport fire station. Mr. Rossi said they have recent positive track record. We plan to get the OPM really involved daily. OPM requested additional funds to have someone onsite. Mr. Rossi said he will be discussing this with Tim Carroll; we are working on plan, possibly having local inspector do this. A Site supervisor. Mr. Rossi said the HR personnel have idea to combine the 2 jobs. The plan may be an additional 10 to 20 hours a week.

Mr. Leopold said send me the documents of the existing OPM to review and give input. Mr. Leopold and Mr. Golden are also members of the HRB and would be happy to help. Consensus was town does not want to pay \$130.00 per hr. Mr. Rossi asked Bob Rosenbaum to give input about the construction at Airport. Bob Rosenbaum said it went very well, they (Dellbrook) were fantastic. Mr. Rosenbaum said 10 hrs. a week seems a good amount of time.

Mr. Glasgow asked for clarification on figure being added to ask. Mr. Rossi answered these. Chairperson Murphy asked for a motion. Ms. Divoll moved to recommend. Mr. Golden seconded the motion. **SO VOTED: 6 Ayes 1 not present Marshall Carroll.**

Fincom – Reserve Fund Transfer Request (current balance \$40,000.00)

Tim Carroll Discussed local Building inspector funding will be short \$15,000.00 at end of this Fiscal Year. Mr. Carroll said we don't need approval today, wanted to bring this to your attention. At this time we have 20 hrs. per week for a local inspector till end of FY22. This will then be added into budget for FY23.

Harbor Department needed additional \$5,000.00 for Comfort station immediate upgrades. This had been approved at a previous meeting but need signature for transfer. Chairperson Murphy said she would come and sign for the Comfort Station funding transfer.

Updates on Budget FY23 and Annual Town Meeting Update:

Tim Carroll said the Insurance line was recalculated. Tim Carroll said Stabilization to \$250,000 not \$350,000. Select Board supported to pay down tax rate.

QUESTION 5 debt exclusion HVAC

Mr. Carroll discussed Article 25. And also Article 28 Harbor department to be allowed to write parking tickets.

Mr. Hannemann move to take no action on the discussed updated articles. Mr. Glasgow seconded the motion. **SO VOTED: 6 Ayes, 1 not present** *Marshall Carroll*

Tim Carroll said Question 3: the MV Housing bank wording has slight change.

Tim Carroll said Question 1: might have additional funding need and working out how if needed to add to ballot.

Chairperson Murphy discussed the written guidance from Fincom for ATM. Mr. Hannemann said he will work with Chairperson Murphy on that.

Mr. Golden said thank you to Mr. Carroll and Vicki Divoll for handbook for finance committees. Discussion turned to responsibilities of members if finance Committee.

Ms. Divoll spoke to this about the rolls of the 2 (Select Board & FinCom) boards in particular.

And pointed out the specific parts in document. Our boards work collaboratively we work well together. We are legislative branch they (Select Board) are executive branch.

There was discussion of philosophy of FinCom.

At 5:15 with no further items for discussion. Chairperson Murphy asked for a motion to adjourn. Mr. Golden moved to adjourn. Mr. Glasgow seconded the motion.

SO VOTED: 6 Ayes, 1 not present *Marshall Carroll*

Minutes respectfully submitted by Diana DeBlase.

APPROVED 01/18/2023

Document list:

- MMA Finance Book Oct 2017
- Association of Town Finance Committees handbook Oct 2021
- Draft April 25, 2022 Annual Town Meeting Warrant
- March 26, 2022 Special Town Meeting warrant