

Finance Advisory Committee Minutes 04/11/17

Finance Committee April 11, 2017 Meeting Minutes

Present: FinCom Members Chairman Marshall Carroll, Eric Glasgow, Adam DeBettencourt, Rob Hannemann, Susan Murphy, Vicky Divoll and Bruce Golden were not present

Selectmen Jim Malkin *Warren Doty and Bill Rossi not present* **Others:** Executive Secretary Tim Carroll, Chilmark Police Chief Jonathan Klarén, Administrative Assistant Diana DeBlase.

At 5:04 PM Chairman Carroll called meeting to order in the Selectmen's Meeting Room.

Minutes: Draft minutes from the FinCom February meetings were tabled to be approved at a future meeting.

Review Special Town Meeting Warrant:

After reviewing both warrant articles for the STM Mr. Glasgow moved to take no action as they are both zoning articles. Mr. Hannemann seconded the motion.

SO VOTED: 5 Ayes, 2 Not Present _

Review Annual Town Meeting Warrant:

Executive Secretary said some changes have been made since the FinCom made their recommendations for the ATM. First the Article of \$40,000.00 was removed as the Compensation Study has not been finalized and the Human Resources Board requested this be removed from the ATM and they will have a recommendation for a Special Town Meeting for the fall of 2017. The following are articles that were added or modified since the FinCom recommended the final warrant for ATM:

Article 9. This article requests funds for the amount of two invoices from a previous fiscal year. Selectmen added \$1,000.00 for the Accountant to use for the coming year if needed. Total amount of this warrant is \$2,005.00. Discussion ensued. Ms. Murphy moved to recommend this amended article. Mr. DeBettencourt seconded the motion. **SO VOTED: 4 Ayes, 1 Nay Marshall Carroll, 2 Not Present** _

Article 21. Land Swap between Aquinnah and Menemsha. Executive Secretary Carroll said the town line adjustment went through this is the town agreeing to the land swap that allowed for the town line change. Ms. Murphy moved to take no action. Mr. DeBettencourt seconded the motion. **SO VOTED: 5 Ayes, 2 Not Present** _

Article 23. Executive Secretary Tim Carroll said Selectmen are reducing this article for planning land behind Chilmark Landfill for Chilmark general municipal purposes from \$25,000 to \$10,000.00. Discussion about the use of this land ensued. Mr. Hannemann moved to recommend this article. Mr. DeBettencourt seconded the motion. **SO VOTED: 5 Ayes, 2 Not Present**

Article 26. Executive Secretary Tim Carroll said this CPA Historic funds wording was left off of the article list that FinCom reviewed at their 2/8/17 meeting. Ms. Murphy moved to recommend the wording to article 26. Mr. Glasgow seconded the motion. **SO VOTED: 5 Ayes, 2 Not Present**

Article 31. Executive Secretary Tim Carroll said this article was approved at Chilmark's ATM last year but the bonding process had an error so it is back for approval again. This is for the Martha's Vineyard Refuse District expansion to the drop-off. Ms. Murphy moved to recommend this article. Mr. Glasgow seconded the motion. **SO VOTED: 4 Ayes, 1 Nay Mr. DeBettencourt 2 not present**

Assignment of FinCom Member to speak at ATM the following articles:

Article 11, Bear & Wine Chairman Carroll will speak to why the FinCom recommended taking no action.

Article 13. First Stop MV Ms. Murphy will speak to why the FinCom voted to not recommend.

Articles 25-30. Community Preservation Committee articles Chairman Carroll will speak to why the FinCom voted to take no action.

Article 32. about the immigration laws Chairman Carroll will speak to why the FinCom voted to take no action.

Article 34. Common Victuallers fee increase Chairman Carroll will speak to why the FinCom voted to take no action.

FinCom Report to voters: Susan Murphy will draft the handout for ATM with Rob Hannemann and Eric Glasgow and Chairman Carroll input.

Reserve Fund Balance \$40,000.00:

Executive Secretary Tim Carroll said the Legal Budget line balance is down to \$502.00 and three more months could bring a total of \$15,000.00

Executive Secretary Tim Carroll said that at the direction of the Selectmen the Highway laborer budget line for temporary laborers is over spent by \$2,289.95. there is the truck rental truck budget line which will have excess of \$18,000.00. The remaining months of FY17 projected deficit to the temporary laborer salary line is \$8,289.95

There was discussion of what is necessary to fund the deficits and the limitations of transferring no more than \$5,000.00 or 3 % of an expenses line to salary line.

Executive Secretary Tim Carroll said that the police department has some deficits as well;
There was an Acting Police Chief salary during our Police Chief search and the salary increase as the going rate was considerably higher than the amount Chilmark had been paying.
Acting police chief amount needed is \$21,120.00
New Chief of Police \$32,183.18
Sick Leave buyback total is \$33,535.68
Previous chief of police \$46,690.56
\$133,529.42 for a projected deficit of \$36,813.26.

Executive Secretary Tim Carroll said there is \$11,000.00 in Compensated Absences
Chief Klarèn worked on the budget line for line and can reserve \$4,000.00 from the FY17 salary lines and \$5,000.00 from the FY17 expenses lines. This brings the amount the police department will need from the FinCom reserve fund to \$17,813.26

Mr. Glasgow moved to authorize FinCom Chairman to sign the reserve fund transfers of: \$8,289.95 for Highway deficit and \$17,813.26 for the police department deficit. And \$11,000 for compensated absences. Mr. DeBettencourt seconded the motion.

SO VOTED: 5 Ayes 2 not present.

At 5:50 PM Mr. Hannemann moved to adjourn. Ms. Murphy seconded the motion.

SO VOTED: 5 Ayes 2 not present.

Minutes respectfully submitted by Diana DeBlase. **Approved 11/15/17**