

Chilmark FY24 Budget Hearing #3 January 24, 2023 4:30 PM Meeting Minutes

Present: FinCom: Chairperson Susan Murphy, Rob Hannemann, Eric Glasgow, Marshall Carroll, Don Leopold, Bruce Golden and Vicki Divoll. Select Board: James Malkin. Chairperson Bill Rossi and Warren Doty were not present. Others: Town Administrator Tim Carroll, Town Accountant Ellen Biskis, Town Treasurer D. Barnes, Diana DeBlase, Skipper Manter, Joyce Albertine, Bruce Stone, Marie Larsen, Bethany Hammond, Alison Kisselgof, Katie Carroll, Don Hatch and MVTV videographer Lyn Christoffers.

At 4:29 PM Chairperson Murphy said we must be out of building and parking lot for play rehearsal no later than 6:00 PM tonight.

At 4:30 PM Chairperson Murphy called the meeting to order in the Chilmark Community Center at 520 South Road Chilmark. Chairperson Murphy allowed to review Board of Health Budget as Ms. Carroll has another meeting tonight off site.

Budget #510 –Board of Health:

Chairperson of Board of Heath Katie Carroll presented this budget.

Starting in the Salaries line requesting 40 hours vs 35 hours for Administrator / Inspector. This is to rebuild office activities after pandemic.

This position is becoming more technical needing more hours to track cyanobacteria and title 5 revisions.

Ms. Carroll outlined some expense increases as well. Professional Developing will increase from \$300.00 to \$3,000.00. New Administrator Anna McCaffrey will be attending certification courses. In-State travel also increase from \$200 to \$2,000. Ms. Carroll said overall budget increase total of \$23,960. Ms. Biskis said the budget software figure that we are seeing is \$23,213.00 Ms. Biskis said she will follow up with Ms. McCaffrey about the \$500.00 difference. Ms. Murphy noted this is about a 4% increase total to this department budget.

Budget #430 - MV Refuse District Waste Collection:

Don Hatch the MVRD director presented this budget. Ms. Biskis said we have attached data to software screen. Ms. Biskis said 4 lines starting with 5294 are items that pertain to Chilmark.

Mr. Hatch said we had greater expenses but revised budget to keep to a 1% increase.

Marshall Carroll expressed his gratitude for the effort made to keep increase very low.

Chairperson Murphy thanked Ms. Carroll and Mr. Hatch for presenting their budgets.

Budget #152 - Human Resource Board:

Administrator Alison Kisselgof presented this budget. Ms. Kisselgof said only change is reduction to subscription line. Chairperson Murphy said increase is COLA and step. Ms. Biskis said there is added 1 hour to total 3 hours. Tim Carroll said yes up in air at moment as we adjust administrative support for assortment of committees and boards.

Up Island Council on Aging:

UICOA Director Joyce Albertine and West Tisbury Town Accountant Bruce Stone presented this budget. Ms. Albertine said this budget is pretty much same as this year; expenses are up \$1,700 and also 4.4 % COLA increase.

Mr. Stone said we had changes to personnel. Mr. Stone said any time we have any excess it is returned to the towns. Mr. Stone said we are more certain on staff and health insurance so reduced health insurance some.

Chairperson Murphy is also Chilmark's representative on Howes House planning (houses UICOA) said the planning is ongoing at this time.

Chairperson Murphy thanked Mr. Stone and Ms. Albertine for this presentation.

Minutes:

The 1/19/23 draft minutes were reviewed.

Mr. Hannemann moved to approve minutes as written. Ms. Divoll seconded the motion.

SO VOTED: 4 Ayes, 3 Abstain *were not at 1/19/23 meeting*

Chairperson Murphy said we have completed the items for tonight's agenda would like to review additional budgets to lighten load on other nights. Tim Carroll said we could review Selectmen's unclassified budget.

Budget #196 – Selectmen's unclassified:

Tim Carroll said this budget is used at end of fiscal year. This budget is holding place for assorted department's reserves. Total at this time is \$50,000.

Tim Carroll said Beach and 5 other departments funding is kept here. Tim Carroll said we put \$10.00 in engineering to keep line open. Tim Carroll said the IT replacement license costs for firewall will be paid from this account as it is kind of like a reserve fund.

Budget #699 - MV Cultural Council:

Tim Carroll said this budget has no change they are asking \$3,500.00 same as this year.

Budget #192 - Town Hall:

Tim Carroll said in the Salary custodian lines first line was Rodney's and this year we have been using this for cleaning company. Ms. Divoll asked if new position will be figured in. Tim Carroll said we increased line with 7% (COLA and 3% adjustment). Tim Carroll said we will be increasing after HRB review and paygrade completed. Mr. Hannemann said we are getting to be a much larger and complex town, we are bringing 2 more buildings into our capital question if one more position is enough. Mr. Glasgow said the facilities manager should not be doing the cleaning.

Mr. Malkin said when Rodney left we requested Tim Carroll to come-up with alternatives and configurations, we don't have it yet but it is in the works.

Budget # 192 Continued...

Tim Carroll said the Chilmark Community Center Advisory Committee recommended having professional cleaner come and clean after events and that be part of rental agreement.

Tim Carroll said Expense line 5247 computer maintenance figure is uncertain. Tim Carroll said the new IT company quoted \$141,000.00, he said no to that figure but we need a budget. IT placeholder is \$70,000 but don't know if it is enough yet. Tim Carroll gave a line by line description of changes. Mr. Hannemann recommended looking into having all-Island regional IT service agreement.

Budget #194 – Chilmark Community Center(CCC):

Tim Carroll said he increase this budget by \$1,070.00 for water system testing costs.

Mr. Carroll said we will have a Warrant Article for mini split heat pumps for the CCC.

Budget #945 Liability Insurance :

Tim Carroll said we have MIIA /Chub for all insurance coverage except beach and build risk for new project through MV insurance co. Mr. Carroll explained that the Police and Fire department insurance is based on numbers of employees in the positions. Mr. Carroll said the Marina (Harbor) is additional policy for pollution and boat etc..

Mr. Carroll said we were told to budget for increase but have never seen full invoice amount we get discount when pay early and do policies updates so we get up to 4% off on 1 policy and additional credits for attending training. Mr. Carroll said we save a few thousand dollars. Professional development saves us money. Mr. Carroll said we increased by \$4,000.00 as placeholder will have more accurate figure next week. Statutory formula then get credits. Treasurer Barnes said Cape Cod Municipal Health Group meets second week of Feb to set the health insurance figures. Mr. Carroll said we will need to come back to this when we get the figures.

At 5:40 PM Chairperson reminded everyone we have a school concert starting so we need to be out by 6:00 PM. With no further items for discussion Chairperson Murphy asked for motion to adjourn. Ms. Divoll moved to adjourn, Mr. Glasgow seconded the motion.**SO VOTED: 7 Ayes**

Minutes respectfully submitted by Diana DeBlase.

APPROVED 01/31/2023