

Conservation Commission  
Zoom Minutes January 4, 2022 9:00 AM  
Zoom: 913 3945 2022  
FINAL

Present for the Conservation Commission and attending the zoom call were: Chris Murphy (Chair), Pam Goff, Candy Shweder, Sandy Broyard, Joan Malkin, and Doug West(alternates), and Kara Shemeth (staff).

Also in attendance: Reid Silva, Nancy Ameen, Toby Hoden, Judith Flanders. Zoom bombers Henry P. and Sarah M. were removed and reported to Zoom.

Appointed Doug West a voting member.

**Action:** Motion to approve December minutes.  
Passed unanimously by roll call vote

**9:01 - Public Hearing SE12-884**

Applicants: Toby Hoden & Nancy Ameen

Address: 458 North Road AP 26-55

Representatives: Reid Silva (Vineyard Land Surveying)

Project: The project includes trenching for installation of sewer line, waterline and utilities for a garage (structure is outside buffer). The landscaping portion includes: select tree removal, invasive vegetation management (pruning and removal of bamboo), the installation of native planting bed adjacent to an existing deck, placement of pea stone under existing deck to control drainage and erosion and the removal of existing garden area and restoration to lawn

Reid presented an aerial of the site and a site plan showing existing and proposed conditions. He described the project and the trenching necessary for the new garage and the proposed landscaping.

**Action:** A motion was made to approve the project as presented with the following conditions:

1. A Landscape Plan will be reviewed and approved by the Conservation Commission. This is to include: a planting list, bamboo management plan, drainage plan, and shall reflect the renovated parking area/ stone wall
2. An onsite meeting with the Conservation Agent shall take place with contractors prior to work beginning.

Passed unanimously by roll call vote

**Discussion:** SE12-867 - 508 North Road (AP27.1-52, 53)

The applicant, Kevin Oliver, is not ready to build/ renovate the house but would like to install the new septic first so that the house is useable until the rebuild/renovation can take place. The Order states that the septic installation would be the final phase of the project. Reid stated that the septic was planned

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to be last to utilize the leaching field area for staging for construction and that it wasn't a conservation related reason for the phase order.

**Action:** A motion was made to modify the conditions and allow septic installation with the understanding that the area is to be fully restored and the original conditions adhered to.  
Passed unanimously by roll call vote

**BUDGET FY23**

Kara presented the proposed budget for FY23. Changes from the previous year were: \$500 towards mapping services (the Assessor's officer is spearheading these services) \$150 for office supplies and Dues increased to \$387 to reflect the Commission's roster.

**Action:** A motion was made to approve the budget as presented  
Passed unanimously by roll call vote

**Administration**

**Certificate of Compliance requests - 76 Old Farm Road (AP 7-19):**

SE12-333 – 76 Old Farm Road - Septic System 1998

SE12-772 – 76 Old Farm Road – Addition 2016

Kara reported that she had been to the site and received the necessary plans and felt that the projects had both been completed in compliance with the Orders of Conditions.

**Action:** A motion was made to issue both Certificates of Compliance  
Passed unanimously by roll call vote

**Annual Report:** The town report is due February 1, there was discussion regarding the importance of the Conservation Commission's work and relaying that the Commission wants to work with property owners to meet their goals while protecting Chilmark's resources. The previously developed pamphlet was discussed and how best to get the information to the people who could use it. Kara will draft the annual report and send it out to Commissioners for review next week.

With nothing further to discuss, the meeting was adjourned at 9:39 am

Respectfully submitted by Kara E. Shemeth, Conservation Agent

Materials Shared at Meeting:

Aerials of Hoden/ Ameen site

Site/ Septic Plan