

TRUSTEES' MEETING MINUTES 2/22/23

MINUTES CHILMARK FREE PUBLIC LIBRARY TRUSTEES' MEETING FEBRUARY 22, 2023

PRESENT: Trustees Janet Weiner (chair), Jane Kaplan and Candy Shweder; Library Director Ebba Hierta Meeting called to order at 11:03 via zoom.

MINUTES: The minutes from January 18, 2023 were moved, seconded and approved as amended.

FINANCIAL REPORTS: None at this meeting. They will be distributed later in the week.

COMMUNICATIONS: Ebba reported that a patron who is relatively new to the community commented that she really enjoys Caroline's (youth librarian) programs.

DIRECTOR'S REPORT: Patron attendance is up 20% over January 2022. The director will be taking a 2 week vacation from March 23- April 7. The library has been preparing to migrate over to the new CLAMS operating system. It is the ILS migration and every day new instructions arrive.

OLD BUSINESS: In conjunction with our ongoing review and revision of policies, the trustees reviewed a draft revision of a new Programming Policy and made some changes and made some changes. The changes will be collated and will be reviewed by town counsel before our next meeting. The new policy will have a link to the ALA bill of rights.

The work on the 5 year plan was stalled because the consultant had a family emergency. She is planning on meeting on March 1 with the working group. The working group consists of Caroline, Ebba, Jane Kaplan (trustee) and Deb Hoadley (the consultant). On March 17 there will be a staff focus group and March 18 there will be a community focus group.

NEW BUSINESS: The library has obtained a Cultural Council grant to fund our 2023 dance party with Johnny Hoy. This is over \$900. Caroline (Youth Librarian) obtained a grant to fund the kick-off event which starts the summer reading program. This is an all-island event and will be free for families. The grant is for over \$1000.

Clams-ILS migration will begin at end of February. Circulation will work immediately. The staff have been taking additional training on how to catalog new books. Aspen (the new system) will have more tools for patrons. Friday and Saturday (2/25 and 2/26 there will only be off-line circulation.) By Tuesday 2/28 it will be fully operational.

NEXT MEETING DATE: Wednesday March 8, 2023 11:00 MEETING WAS ADJOURNED AT 11:57

DOCUMENTS: Agenda for Trustees' Meeting 2/22/23 Minutes from Trustees' Meeting 1/18/23 Proposed New Program Policy