

## MEMO OF BUILDING COMMITTEE MEETING NO. 46

### CONSTRUCTION PHASE

PROJECT: Chilmark Firehouse and EMS Headquarters  
DATE: June 1, 2022  
LOCATION: Zoom  
ATTENDING: Bill Rossi, Chairman  
Tim Carroll, Town Administrator  
Alison Kisselgof  
Tim Rich  
Chief Jeremy Bradshaw, Fire  
Chief Ben Retmier, EMS  
Billy Dillon, Site Rep.  
Tom Shevory, D/JKS  
Michael Owen, CHA  
Aditya Modi, CHA  
Jerry Thiboutot, K+K Architects  
Antonia Kenny, K+K Architects  
John Keenan, K+K Architects

The following is a record of the above referenced meeting.

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### **OLD BUSINESS**

- 40.03 RFPs are being prepared for Commissioning and Construction Phase testing.
- A. Approximately \$50,000.00 has been allotted for this work.
  - B. Commissioning procedures to be reviewed; we may not need it because systems are uncomplicated; not required.
- 45.06 Tim C. noted that there are appliances that need to be purchased by the Town; also other equipment being purchased by the Town needs to be coordinated with work on site.
- a. A separate meeting (special meeting) for FF+E in about 3 weeks. CHA will set up a date next week during the Construction Meeting. Both Chiefs need to be involved as there is specialty equipment that needs to be ordered in addition to residential appliances.

### **NEW BUSINESS**

- 46.01 Organic material was found on Fire Station site. DBJKS has been removing material as required. Mike Owen noted it needs to be removed from site. Structural fill will need to be brought to the site, placed, and compacted in 12 inch lifts. This is required to support the structure of the building and equipment. Briggs is testing material as needed. Tim R. asked what the composition was and if it's hazardous. Mike O. said no, but it is organic material.
- 46.02 John K. asked if the roofing shingles should match the Town Hall, but it may be an issue with what is available. Town to follow up on what was installed at Town Hall, Tim C. to provide T.H. color.
- 46.03 FF&E first meeting occurred and will continue to be worked on. There may be some cost savings based on that meeting, may not need to touch contingency money if money is saved on the FF&E side. Meeting again next week to continue discussion.
- 46.04 Clerk of the Works was hired and is on site.

- 46.05 Tim C. was told the Town should look at ordering computers and telephones.
- 46.06 Communication consultant is expected to connect everything not included in the project via fiber optics. Tim C. said fiber optics through Comcast is not in the budget. A coordination meeting with CHA and the Town's consultant will need to be scheduled. DBJKS will need to coordinate underslab activities. Tim noted that WB Mason's drawings may not be showing the floor boxes correctly.
- 46.07 General Contractor update:
  - A. Fire Station site work underway
  - B. EMS foundation about 50% complete
  - C. EMS silo discussed, RFI to follow from DBJKS with their recommendations.
- 46.08 Chief Bradshaw noted that clean fill water will be brought in, not well water, to eventually fill the EMS fire suppression tank.
- 46.09 Confirm well size, power, yield, etc. Is well 4" or 6"?
- 46.10 WB Mason is not responsible for locating any equipment, underslab or otherwise. K+K will provide SK dimensions and floor box locations based on latest Arch. and WBM plans.
- 46.11 Residential type appliances:
  - A. Microwave to be on shelf not counter. K+K will review cabinets after microwave is selected.
  - B. Hoods are 24" and 30" W., same widths as ranges below them.
- 46.12 We need update on soil removal and proposed fill under slabs at both buildings.
- 46.13 Next meeting to be July 6, 2022, at 9:30 a.m.

Submitted by:

John J. Keenan, R.A.

KEENAN + KENNY ARCHITECTS, LTD.

CC: Bill Rossi, Amanda Sawyer, Mike Owen