

## MEMO OF OAC AND BUILDING COMMITTEE MEETING NO. 59

### CONSTRUCTION PHASE

PROJECT: Chilmark Firehouse and EMS Headquarters  
DATE: May 17, 2023  
LOCATION: Town Hall and Remote  
ATTENDING: Bill Rossi, Chairman  
Ben Retmeir, EMS  
Tim Rich  
Alison Kisselgof  
Billy Dillon, Site Rep  
Chief Jeremy Bradshaw, Fire  
Tom Shevory, D/JKS  
Craig Gabri, D/JKS  
Kyle Gabri, D/JKS  
Ron Burson, IT  
Michael Owen, CHA  
Aditya Modi, CHA (remote)  
Antonia Kenny, K+K Architects  
John Keenan, K+K Architects

The following is a record of the above-referenced meeting.

---

### **Discussion:**

1. Meeting called to Order and Alison took attendance.
2. EMS HQ:
  - a. Joe Tierney, W. Tisbury Building Dept. has inspected and signed-off on HVAC.
  - b. Above ceilings check by G&V next week.
  - c. Question on number of F.P. heads in corridor – 2 or 3.
  - d. Ceiling tiles due Friday, installed next week.
  - e. Hood needs water connection.
3. Water, Fire Alarm, Electric, and Propane on in both buildings
  - a. Generator needs part, on order.
  - b. Question whether generator needed for C.O.
4. Adi to check on Owner's Builders Risk Insurance.
5. Paving binder starting week of May 22.
  - a. Leaching field being completed, soil and fill issues.
6. Start up and balancing being scheduled. No blower door test required.
7. WB/Mason, furniture due June 12.
8. Site lights, conduit in.
9. Landscaping pavers, gravel parking continuing at F.S./T.H. site.

10. Boardwalk 95% complete, review stairs. Railing work needs field measuring when installed. E.C. can measure for lighting.
11. ConComm requests plant review in wetlands and adjacent area (under boardwalk).
12. Compressors, oxygen, gear grid, all scheduled for install.
13. Ron B. will be ready for finish date:
  - a. Schedule will be ready for finish date, IT will be done June 19, needs furniture installed prior.
  - b. Question on cameras, etc. install.
14. Ribbon cutting opening scheduled for June 21, 2023, time (morning or lunchtime) T.B.D.
15. Next Meeting: May 31, 2023.

Submitted by:

John J. Keenan, R.A.

KEENAN + KENNY ARCHITECTS, LTD.